STONY BROOK UNIVERSITY
SoMAS- All Majors
488 Internship Agreement Form

A 488 course is designed to allow students to receive academic credit for a career focused experience that does not have a major focus on research. A student must have been offered an internship and have found a faculty sponsor before registering for academic credit. This form should be submitted with the appropriate signatures and the 1-page written document to the SoMAS Undergraduate Advisor (Melville Library W0511) no later than the end of the first week of the semester. Once permission is given in SOLAR, the student must register for academic credit.

Student Name ___________________________ SBU ID#___________________________
Student E-mail: __________________________ Faculty Sponsor: __________________________
Course: _______________ Semester: _______________
Credits ____________ Section: _______________
(1 credit= 40 hours effort)

Project Title:__________________________________________________________

Internship Location:_____________________________________________________

List courses you have completed that are relevant to this internship.

What additional training (if any) must be completed in preparation for the internship? How will it be documented and who will review the documentation?

Learning Objectives: What skills/knowledge do you hope to gain from this experience? Check all that apply; describe succinctly.

___ develop problem solving skills
___ work independently, setting goals and managing time
___ work effectively with a team
___ develop communication skills
___ improve knowledge of your discipline and/or future profession
___ acquire discipline-specific skills (e.g., computer, research skills)
___ other: ___________________________________________________________
Please attach a typed 1-page document that addresses the following questions. Discuss your responses with your site supervisor and faculty sponsor.

- Describe your responsibilities and time commitment. Describe the location of your internship and identify your primary supervisor.

- How do you expect this activity will contribute to your development--academic, professional, intellectual, other?

- How do you expect to contribute to the goals of the organization or project?

- How will you record what you are doing and reflect upon what you are learning? (e.g. notebooks, journal, blog, emails to academic and/or on-site supervisor or mentor)

- How will you synthesize/present outcomes and reflect upon what you have learned (e.g. a final paper of at least 2500 words or a presentation)

___________________________________________________________________________________________________
Signature of Site Supervisor
Date
Printed Name of Site Supervisor

___________________________________________________________________________________________________
Department (if applicable)
Title

___________________________________________________________________________________________________
Email Address
Phone Number

___________________________________________________________________________________________________
Signature of Faculty Sponsor
Date
Printed Name of Faculty Sponsor

___________________________________________________________________________________________________
Signature of Student
Date