Individual Research Projects

The goal of the Individual Research Project is to encourage and facilitate cultural research conducted by Associates of the Center for Cross Cultural Research. Projects are expected to reflect explorations of culture that depart from Associates’ individual programs of research and should have the potential to lead to future collaborative projects within the CCCR.

Funding Guidelines

- Eligibility:
  - Any active CCCR Associate who has not received Individual Research Project funding within the previous three years may serve as Principal Investigator (PI)
  - All grants that include summer stipends for any study personnel must be submitted by May 1.
  - Applications that include travel funds must indicate that they have already/will use Department funds first.

- Process:
  - Proposal Presentation
    - Prior to submitting a formal proposal, the applicant may present an overview of their project to the Center, if time allows, and Associates may provide feedback.
    - Presentations of funding proposals should include the connection between the project and the Center mission.
  - After presentation and feedback (if applicable), the applicant will submit a written proposal application that will be evaluated by the Director and Advisory Board (see below)
    - When an applicant is also an Advisory Board member, a replacement reviewer will be recruited by the Director from Associates to assist with evaluation
  - Project is approved by a majority vote among Advisory Board and Director, pending sufficient funds
    - Project approval does not result in immediate funding for all expenses but carries understanding that applicants will properly justify specific requests within context of project goals at the appropriate time
    - Subsequent funding requests must be submitted to Director for approval (who consults with Advisory Board as needed)
    - Funds are contingent on IRB approval

- Funding
  - Up to $5,000 is available per Individual Research Project
  - Eligible Expenditures (These are the most common expenditures, but funds may be requested for items other than those listed below)
    - Summer compensation for PI
    - Research-related materials, training, & travel
- Participation payment
- Travel for dissemination of research (e.g., conferences)
- Note that funding for non-CCCR collaborators will be allowed if those collaborators are serving as consultants and the funds go towards a stipend for such services. However, CCCR funds cannot be used for travel, equipment, etc. for non-CCCR collaborators.
  - Project approval does not result in immediate funding for all expenses but carries understanding that the PI will properly justify specific requests within context of project goals at the time of need
  - Subsequent funding requests must be submitted to Director for approval (who consults with Advisory Board as needed)
- The number of awards per year is based on available funding.

**Application Instructions**
Applications should not exceed 5 single-spaces pages for items 1 - 5 below, and must include a(n):

- Brief description of each applicant’s recent activity within the CCCR
- Detailed project description that addresses the following evaluation criteria:
  1. Theoretical foundation
     a. Clear description of relevant cultural and psychological variables and processes
     b. Specific research questions
     c. Theoretical contribution of the proposed project
  2. Methods
     a. Research questions that are clearly tied to study design
     b. Methodology that suitable to address the question(s) posed
     c. A clear and appropriate explanation of sample size
     d. A clear and appropriate analysis plan
  3. Clear responsibilities for Project Personnel
     a. Description of proposed responsibilities and roles for Co-Principal Investigators, Center Associates, Student Associates, and/or other research personnel involved in the project
     b. Clear description of how the proposed budget corresponds to the specified responsibilities and roles of project personnel
  4. Tangible outcomes
     a. Discussion of how the project serves and enhances the Mission of the Center
     b. Discussion of how the project serves and enhances the professional standing of the applicants (e.g., tenure, graduate school applications, external grant applications)
  5. An explanation of how the current project fit with one’s existing program of research. If not, please explain what expertise, training, etc. is needed or has been done to explain how the PI is equipped to conduct the study.
6. Best Practices in Open Science  
   a. Applicants must confirm that the study is/will be pre-registered (e.g., on OSF).  
   b. Applicants must confirm that the data from the project will be made publicly available unless there is a clear obstacle that cannot be overcome.  
   c. Applicants must confirm that the analytic methods and code for analyses will be made publicly available.  
   d. Applicants must confirm that the research materials for the project will be made publicly available unless there is a clear obstacle that cannot be overcome.  
   e. Applicants must submit their OSF page to the Director for publication on the website.  
   f. See here for a primer on Open Science practices.

7. Applicants must confirm that an ethics application has been submitted, or will be submitted before funds are used (if applicable).  
   a. If already submitted, please provide the protocol number for reference.

8. References for work cited
   
   • Expected timeline of research activity  
   • Expected budget that includes description and justification detailing each expenditure