Rec Center Advisory Committee
May 4, 2018 – Meeting Minutes

Members present: Brette Boesel, Bob Hofstetter, Adam Leonard (ex-officio), Zak Meyer, Michael Prostka, Julia Rutledge, Kip Leonetti (minutes-taker)

Members not present: Abby Bennett, Randy Burtz, Renee Reynolds

Meeting began at 3:00pm

On motion by Zak Meyer, seconded by Michael Prostka, all members legally present and participating voted unanimously (5-0) to approve the minutes of the committee meeting held on April 6, 2018.

Adam Leonard:

- Reviewed budget numbers from 2016-17 and 2017-18, and explained 2018-19 projections using Excel spreadsheet which was distributed to all members.
- Facility rental revenue was down due to fewer Extended Education rentals in the Rec Center caused by completion of Carver renovation.
- Campus Recreation program manager position restructuring provided a cost savings in classified salaries in FY 18.
- Student salaries are forecasted to increase due to state minimum wage increases.

Michael Prostka:

- Asked about fluctuation of supplies and insurance line items. Adam explained that insurance rates are set by Paul Mueller, office supply cost ebbs and flows year-to-year

Zak Meyer:

- Asked for clarification on Education/Training line item. Bob Hofstetter explained it was for first aid and other necessary certifications.

Adam:

- Explained that generally he is conservative in estimating revenue, and aggressive in estimating expenditures, give or take 10%.
- Maintenance costs are expected to increase as the building and equipment gets older.
- Forecasted to have a $200,000 budget deficit in FY 19. Funds will be transferred out of maintenance reserve to balance the budget, but this can’t continue forever.

Bob Hofstetter:

- Asked about turf field maintenance and how its cost will affect Rec Center budget. Adam explains that the university expects Campus Rec to contribute towards new lights
and turf replacement. Light replacement would cost an estimated $480,000, turf replacement about $1 million.

Brette Boesel:
- Asked about S&A fee history. Adam explained that fee structure was determined when the Rec Center was built. He is currently exploring if the Rec Center fee does indeed have to be an S&A fee. He reiterated that a higher fee increase is necessary to maintain high level of operations. He is also worried about burnout from staff doing multiple jobs as a means of budget savings.

Adam:
- This proposed fee increase will not be used to pad the maintenance reserve, it will be used to only sustain the current level or operations.

Zak:
- Asked about non-student membership rate increases. Bob explained that membership rates will go up automatically at the same rate if the fee increase is approved, except for the faculty/staff reduced hours membership.

Adam:
- If fee increase was not approved, the Rec Center would probably look at expanding non-student memberships to make up for the budget shortfall.
- Michael:
  Asked if the Rock Edge café generates any money. Adam explained that any revenue from the Rocks Edge Café goes to Aramark.

Adam:
- Explained the voting procedure for next meeting. Absentee vote ballots will be emailed to any committee members who cannot attend the next meeting. He encouraged committee members to discuss the fee increase proposal with their constituents.

**Next meeting scheduled for Friday, May 11 at 3pm.**

There being no further business to come before the Board, on motion by Zak Meyer, seconded by Julia Rutledge, all committee members legally present and participating voted unanimously (5-0) to adjourn the meeting.

Meeting adjourned at 3:30pm.