

Please answer the following question in the space provided. Your response to this question will help us determine which applicants might best benefit from participating in the Leadership Team Institute. Please answer the question in detail.

Why is it important for your team to participate in the Leadership Team Institute?

Superintendent Commitment

I, _____
(Printed Name)

1. Commit to select and support the work of the appropriate central office staff member for participating on the team and leading the efforts to take the process to scale (see definitions below) across the district.
2. Agree to support the principal in selection of teacher leaders to participate on this team.
3. Commit to support the principal in creating time for the team to meet.
4. Understand there is a \$7,000 institute fee payable to the University of Arkansas.

Superintendent's signature: _____ Date _____

Principal Commitment

I, _____
(Printed Name)

1. **Have attended or am currently attending the Arkansas Leadership Academy Master Principal Program. I understand this is a requirement for acceptance in the Team Institute.**
2. Agree to select the strongest teacher leaders in the school to serve on our team.
3. Agree to provide the team a minimum of two hours every two weeks for the first four months of implementation of the process (during school hours would be ideal).
4. Agree to serve as a member of the Leadership Team as it works in the school and to attend the Leadership Team Institute with the team.
5. Commit to assure this process is a continuous improvement effort of the school that goes to scale in the school, based on the work of Cynthia Coburn (see definitions below).
6. Understand there is a \$7,000 institute fee payable to the University of Arkansas.

Please indicate your Arkansas Leadership Academy Master Principal graduation dates:

Phase I: _____ Phase II: _____ Phase III: _____

Principal's signature: _____ Date: _____

Team Member Commitment

1. Agree to attend both sessions of the Leadership Team Institute.
2. Agree to serve as a member of the Leadership Team as it works in our school.
3. Commit to assure this process is a continuous improvement effort that goes to scale in our school, based on the work of Cynthia Coburn.
 - a. **Depth:** assure continuous improvement of teaching and learning that goes deep into core beliefs of the school and its staff.
 - b. **Spread:** assure that the process of improving teaching and learning permeates all aspects of the work of the school, not just inside the classroom. Lessons about use of school resources (people, time, and money) must also be applied from this process.
 - c. **Ownership:** assure that all stakeholders of the work of the school are the owners of the processes for continuously improving teaching and learning.
 - d. **Sustainability:** assure strategies are in place to sustain continuous improvement in teaching and learning over time.

Team Member Signatures (other than principal and superintendent) Please indicate any special needs (medical dietary or medical lodging needs) next to your signature

Billing Information (if you have a School Support or Organizational Development contract with ALA, this doesn't apply to you, please do not complete the billing information)

Please indicate the district point of contact for your invoice. **A PO# is required to complete the application process.**
Please do not remit payment until an invoice is received from the University of Arkansas Treasurer's Office.

PO#: _____

District Contact/District Bookkeeper's Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone Number: _____ Email: _____

Please submit your application via email to Jacqueline Nicholson at jbase@uark.edu no later than August 1, 2018.

You will receive a confirmation email within 3 business days of submitting your application. If you do not receive an email, please contact Jacqueline Nicholson. Notification regarding acceptance into the Leadership Team Institute will be sent via email no later than August 15, 2018. Due to the number of applications received, completing this application does not guarantee placement in the Arkansas Leadership Academy Leadership Team Institute.

Contact: Jacqueline Nicholson
479-575-3030 (office)
479-790-7505 (cell)
jbase@uark.edu

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