



Arkansas Leadership Academy

Master Principal Program

Phase II Application (2020-2021)

We are pleased you are interested in participating in Phase II of the Master Principal Program. Congratulations on your efforts so far and your desire to continue to grow as a school leader!

Institute Sessions will be held at Winthrop Rockefeller Institute
Session 1: October 5-8, 2020
Session 2: January 26-28, 2021
Session 3: April 27-29, 2021

DIRECTIONS FOR COMPLETING THE APPLICATION

Parts A and B of the application may be found on the Arkansas Leadership Academy website at <https://arkansasleadershipacademy.org/programs/master-principal/>.

To submit the application, applicants will send part A of the application by email, fax or USPS. Part B will be sent by email only.

Send applications by email to rdelsoto@uark.edu AND bgtash@uark.edu

Components of the application Part A - due no later than **June 28, 2020** by midnight via email, USPS or fax:

1. Application cover page (general and contact information)
2. Signature page (superintendent and principal commitments and dates)
Application must have signed copies of components 1 and 2

Components of the application Part B – due no later than **July 5, 2020** by midnight via email.

Enter your name, school name, and date in the heading of the application

3. 5-7 pages Context of the Journey (your school story) double-spaced, 12 point font using the 5 Performance Strands as filters (use parenthetical citations of strands and skills, ex. 1.3 embedded in the text of the story), but in the form of a narrative or case study. This story will be a reflective activity, a tool for the principal's communication with various stakeholders, and provide information for the Scoring team regarding the principal's leadership performance. Attach this document to Part B.
Provide one-page of bullet pointed evidence per strand of movement toward scale. Responses should describe practices using evidence-based language - not to exceed 1 page per strand (double-spaced, 12 point font). Attach this document to Part B.
4. Complete the charts and graphs for the student performance section. Attach these documents to Part B.
5. Respond to the following three questions regarding your student achievement data in 2-4 pages of double-spaced, 12 pt. font (this is not per graph, rather holistically summarizing to look for areas of strength and areas of growth utilizing all the charts and graphs):
 - What do the data show?
 - What have you done about it?
 - How are you measuring success?Attach this document to Part B.
6. Completed Self-Assessment. Using the ALA rubric, the principal will reflect on personal and school practices and assign a score for each strand and skill.

NOTE:

Academy staff may elect to contact the applicant for clarification or further explanation. Candidates will be notified of acceptance status no later than August 3, 2020.



Part A
Arkansas Leadership Academy
Phase II Master Principal Institute Application

Please print the following information:

Date: _____

INDIVIDUAL INFORMATION

LAST NAME _____ FIRST NAME _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE _____

HOME PHONE: _____ CELL PHONE: _____

HOME EMAIL: _____

SCHOOL INFORMATION

SCHOOL DISTRICT: _____

SCHOOL NAME: _____

WORK ADDRESS: _____ CITY: _____ STATE: _____

ZIP: _____ COUNTY: _____ WORK EMAIL: _____

WORK FAX: _____ WORK PHONE: _____

CO-OP: _____

TOTAL YEARS AS PRINCIPAL ____ (PLEASE RECORD YEARS EXPERIENCE AS A PRINCIPAL BELOW)

| <u>DATES</u> | <u>SCHOOL/GRADE LEVEL</u> | <u>DISTRICT</u> |
|--------------|---------------------------|-----------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

PLEASE CHECK THE ONE THAT MOST ACCURATELY DESCRIBES YOUR SCHOOL'S CURRENT LEVEL OF STUDENT PERFORMANCE:

Low Performing _____ High Performing _____ Unable to Determine _____

CURRENTLY PRINCIPAL OF THE FOLLOWING SCHOOL LEVEL: _____

GRADE LEVELS SERVED: _____

MPI – PHASE II
Session 1: October 5-8, 2020
Session 2: January 26-28, 2021
Session 3: April 27-29, 2021

COMMITMENT:

PRINCIPAL

ALL INFORMATION SUBMITTED IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

PRINCIPAL'S
SIGNATURE: _____ DATE _____

SUPERINTENDENT

IF _____ IS SELECTED TO ATTEND THE ARKANSAS LEADERSHIP
ACADEMY – MASTER PRINCIPAL INSTITUTE,

- I COMMIT TO SUPPORT HIM/HER THROUGH THIS ENDEAVOR.
- I UNDERSTAND THAT HIS/HER ATTENDANCE AT ALL SESSIONS IS MANDATORY.
- I UNDERSTAND THAT IF MY PRINCIPAL MISSES ANY OR ALL OF A SESSION, THE SCHOOL DISTRICT WILL RECEIVE AN INVOICE FOR INSTITUTE COSTS WHICH INCLUDE LODGING, MEALS, AND PARTICIPANT FEES.

SUPERINTENDENT'S NAME (please print) _____

SUPERINTENDENT'S EMAIL: _____

SUPERINTENDENT'S SIGNATURE: _____ DATE _____

Submit application to bqtash@uark.edu AND rdelsoto@uark.edu

**Arkansas Leadership Academy
1 University of Arkansas
346 N. West Avenue, Room 300
Fayetteville, AR 72701
Fax: (479) 575-8663
Office: (479) 575-3030**

Additional information about the Master Principal Institute is available on the Arkansas Leadership Academy website at <http://www.arkansasleadershipacademy.org>



Part B

Arkansas Leadership Academy

Phase II Master Principal Institute Application

Name:

School:

Date:

3: Context of the Journey

5-7 pages Context of the Journey (your school story) double-spaced, 12 point font using the 5 Performance Strands as filters (use parenthetical citations of strands and skills, ex. 1.3 embedded in the text of the story), but in the form of a narrative or case study. This story will be a reflective activity, a tool for the principal's communication with various stakeholders, and provide information for the Scoring team regarding the principal's leadership performance.

4: Evidence of Movement Toward Scale

Provide one-page of bullet pointed evidence per strand of movement toward scale. Responses should describe practices using evidence-based language - not to exceed 1 page per strand (double-spaced, 12 point font).

5: Student Achievement Graphs

Download and complete the Excel Files titled "ACT Aspire Data Templates".

- There is a file for Reading, Math, and Science and each file has multiple tabs. Make sure to complete each tab. If you are a K-2 building principal, please email Brenda Tash at bgtash@uark.edu to discuss your options.

6: Achievement Analysis

Respond to the following three questions regarding your student achievement data in 2-4 pages of double-spaced, 12 pt. font (this is not per graph, rather holistically summarizing to look for areas of strength and areas of growth utilizing all the charts and graphs):

- What do the data show?
- What have you done about it?
- How are you measuring success?

Name:

School:

Date:

7: Principal Self-Assessment Response

NOTE: Reference the “*Guide to Self-Assessment and Professional LEARNING.*” Rate yourself on a scale of 1 (Lowest) to 5 (Highest)

1. Setting Clear and Compelling Direction

Rating

- 1.1 Develop shared purpose and coherent effort through mission, vision and beliefs
- 1.2 Develop, implement and communicate a results-based strategic action plan
- 1.3 Establish a sense of urgency that leads to action

Overall Rating:

Comments:

2. Shaping Culture for Learning

Rating

- 2.1 Establish desired culture through norms, rituals, traditions, common language and cultural competencies
- 2.2 Promote a safe, positive, interactive and supportive climate
- 2.3 Build and sustain collaborative relationship and structures for learning and work
- 2.4 Infuse diversity of people, perspectives, ideas and experiences into the work
- 2.5 Use skills of influence, persuasion and advocacy to engage with multiple community sectors as a public leader

Overall Rating:

Comments:

3. Leading and Managing Change

Rating

- 3.1 Develop and distribute leadership to sustain a high performing organization
- 3.2 Deploy an integrated management system for systemic results
- 3.3 Use individual, group, and organizational change research, processes and tools
- 3.4 Use reflection, inquiry and assessment practices for continuous learning and improvement
- 3.5 Lead change efforts to scale

Overall Rating:

Comments:

Name:

School:

Date:

4. Transforming Teaching and Learning

Rating

- 4.1 Expect high quality teaching and learning
- 4.2 Observe teaching practice and provide actionable feedback for professional learning
- 4.3 Ensure all learners engage in rigorous, relevant, and student-centered learning experiences
- 4.4 Become literate as a leader of digital learning environments
- 4.5 Ensure alignment of standards, curriculum, teaching, assessment and professional learning

Overall Rating:

Comments:

5. Managing Accountability Systems

Rating

- 5.1 Use student performance-based accountability systems for decision-making
- 5.2 Use adult performance-based accountability systems for decision-making
- 5.3 Acquire, allocate and distribute resources equitably
- 5.4 Embrace implications from emerging knowledge to improve student and adult learning and performance

Overall Rating:

Comments: