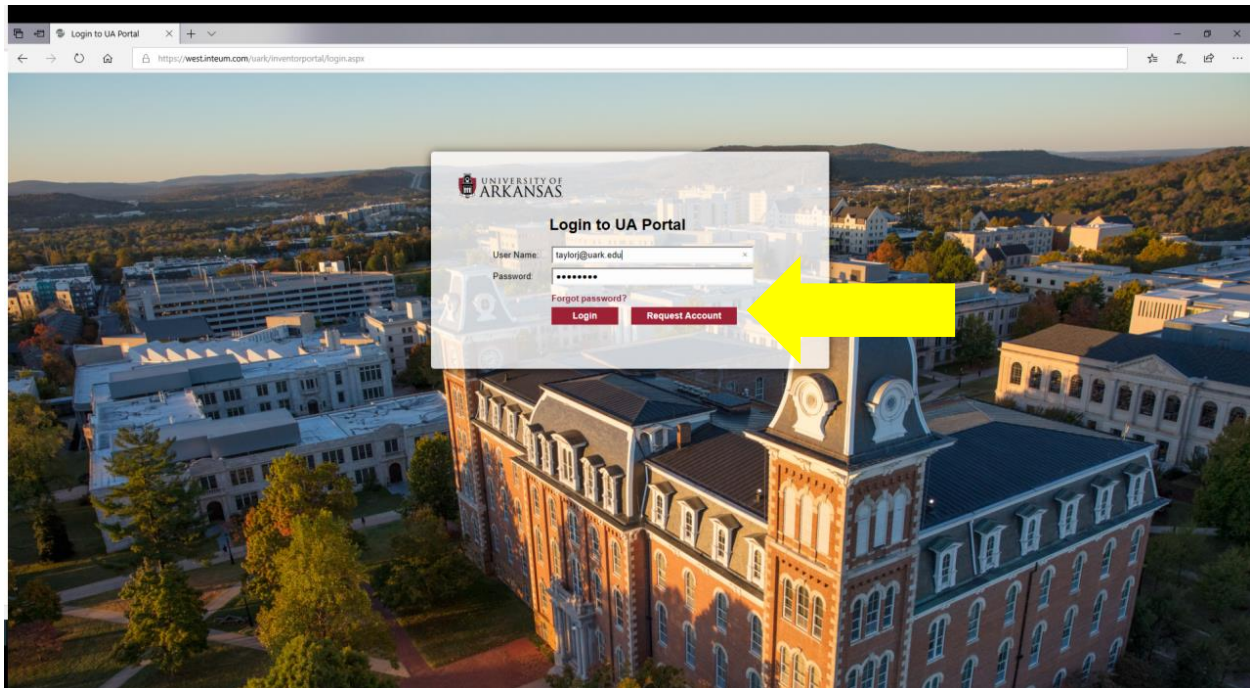


Chancellor's Innovation and Collaboration Fund Portal Instructions

Creating an Account

If you do not have an account for the UA Portal, you will need to create an account as the first step in the submission process. Please go to the following website:
<https://uark.inteum.com/uark/inventorportal/login.aspx>


The first step is to click on "Request Account".



Once you follow the instructions, you will receive an email from ventures@uark.edu with a link to verify your account. The following is a screen shot of the minimal information you will need to create your account in order to be able to submit your proposal.

Chancellor's Innovation and Collaboration Fund Portal Instructions

← → ↻ 🏠 <https://west.inteum.com/uark/inventorportal/CreateAccount.aspx?id=b404497f-b109-41ce-a995-558285efc5ae>

 UNIVERSITY OF ARKANSAS

Create Account

Please confirm your contact information below or enter in the required fields to associate your account with a contact record.

Already have an account? [Login Here](#)

Please note that all fields marked with an asterisk (*) are required.

User Name: * Password: *

Gender: Prefix: First Name: * Middle Name: Last Name: * Suffix:

Title: * Main Department: * Additional Departments: Specialty: Citizenship: *

Email Address: * Type: [Remove](#)

Set as default email
[Add another Email](#)

Phone Number: Type: [Remove](#)

Set as default Phone Number
[Add another Phone Number](#)

Address: Type: [Remove](#)

City: State / Prv: Postal Code:

Country:

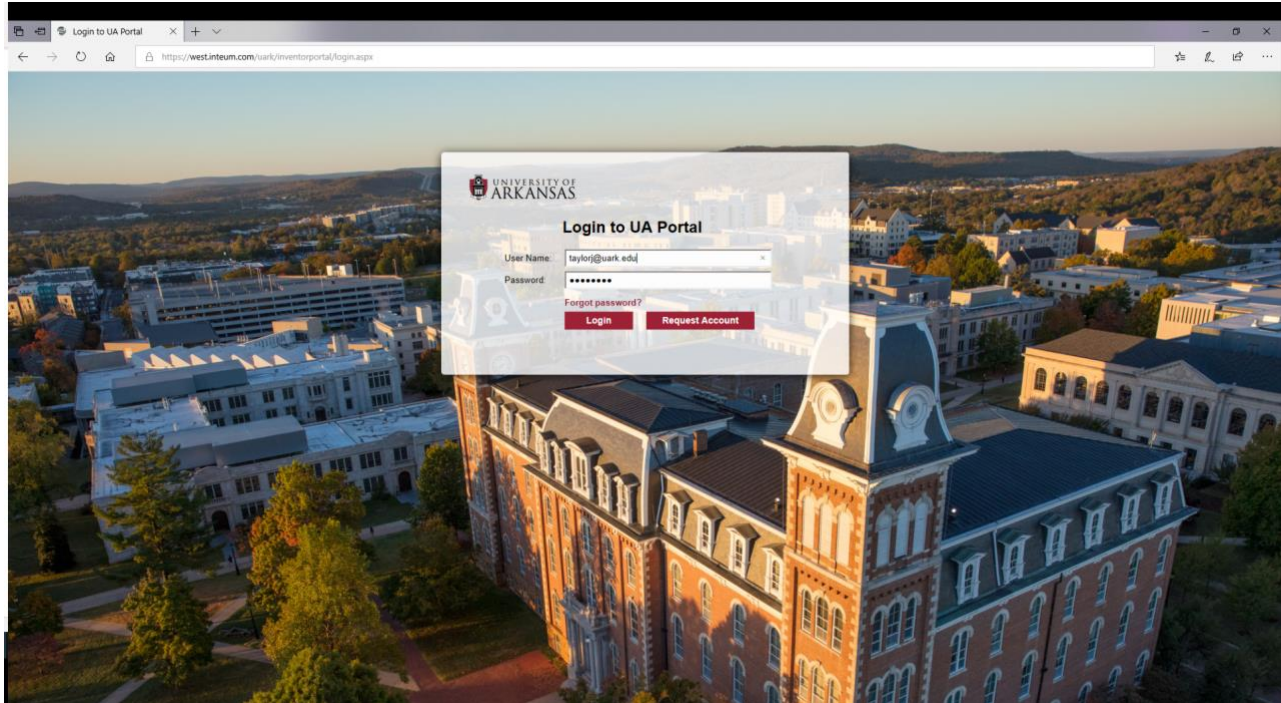
Set as default Address
[Add another Address](#)

[Create an Account](#)

Chancellor's Innovation and Collaboration Fund Portal Instructions

Login

Once you receive email confirmation from ventures@uark.edu, that your account has been created, normally this is instantaneously, you can log in and begin your submission.

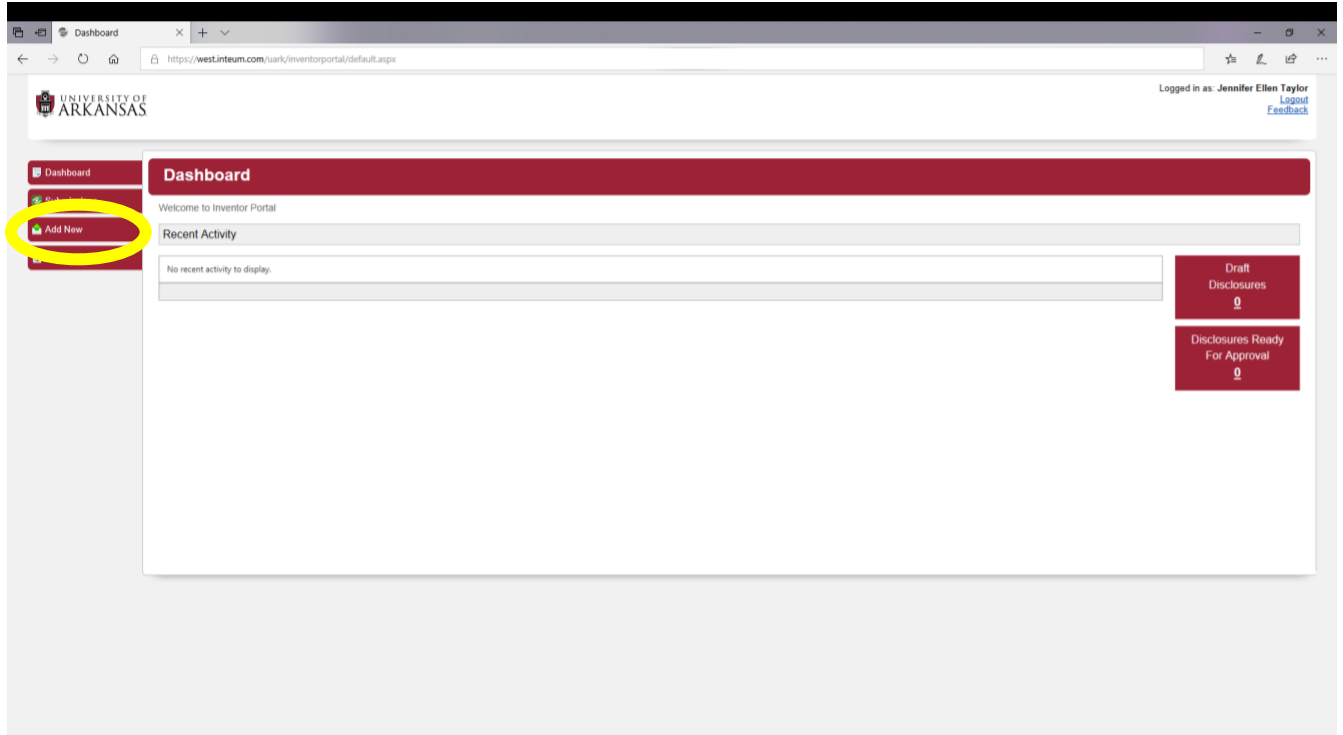


Submitting your proposal

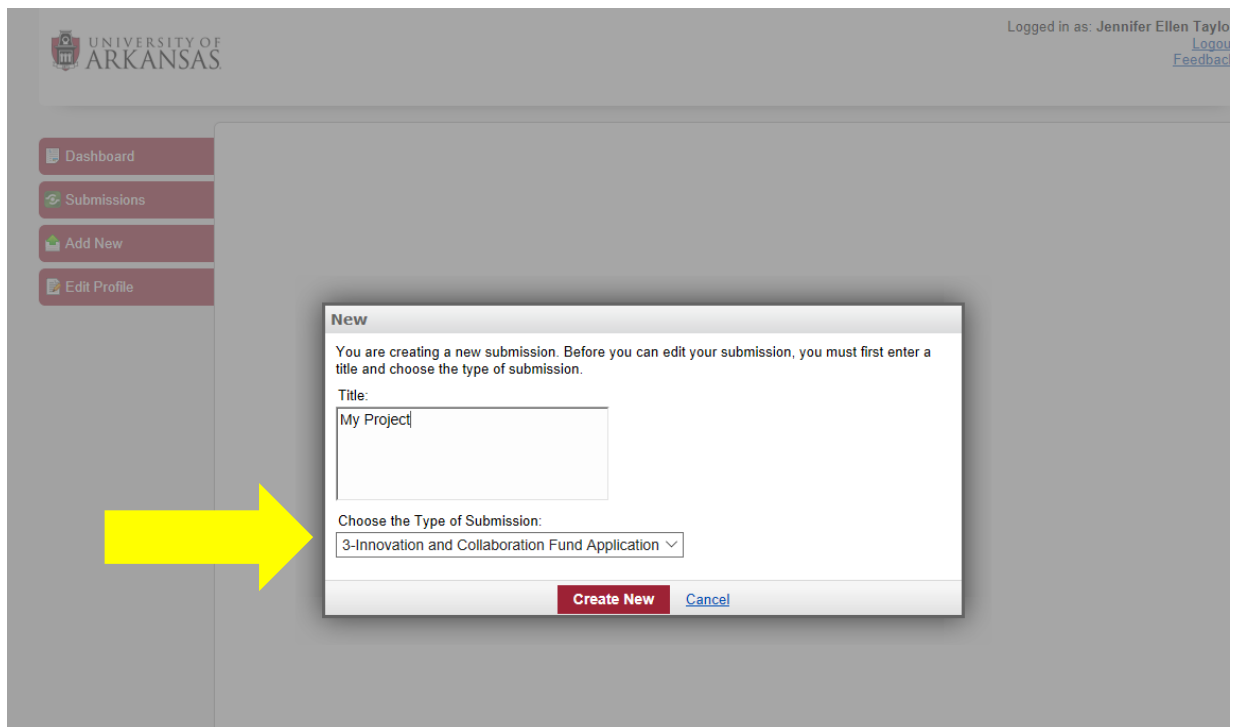
The following screen shots will assist you with the submission of your proposal.

1. The first thing you will need to do is select the "Add New" button which can be found on the top left side of the screen. Please note, if you have used this portal before, then there may be information from previous submissions to Tech Ventures.

Chancellor's Innovation and Collaboration Fund Portal Instructions

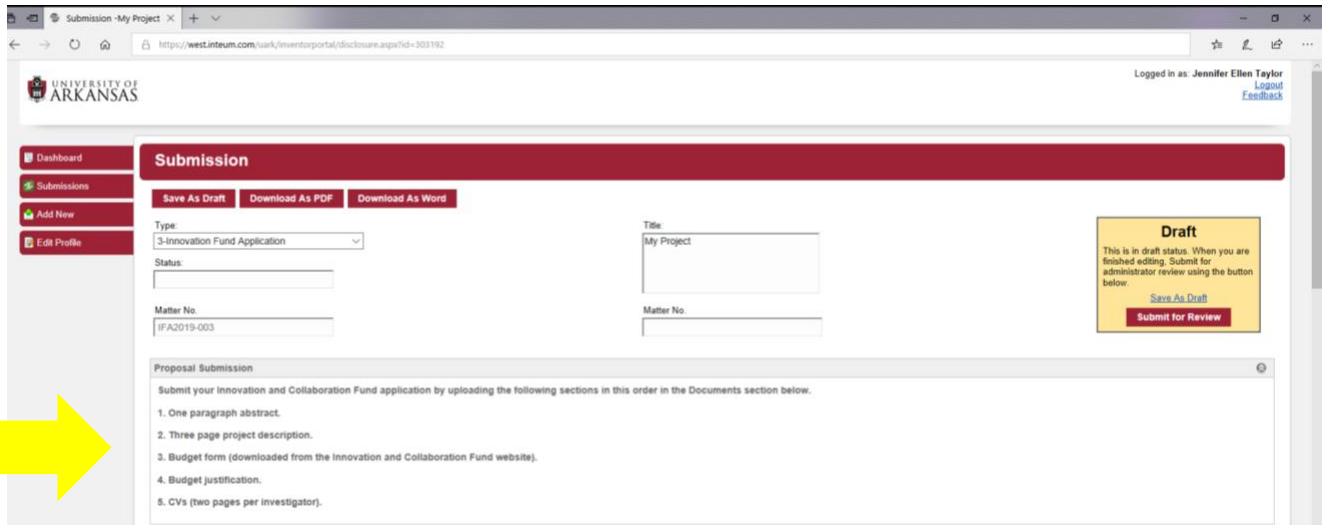


2. Next you will be prompted to enter your project Title and Type of Submission. Please select #3, the Innovation and Collaboration Fund Application from the drop-down menu.



Chancellor's Innovation and Collaboration Fund Portal Instructions

3. After you hit the "Create New" button, you will reach the screen where you will submit your proposal. Please note, that the first section, "Proposal Submission" is a list of all information that will need to be compiled, in the exact order listed, into a pdf and attached at the bottom of the screen.



Submission - My Project

https://west.inteum.com/uark/inventportal/disclosure.aspx?id=303192

University of Arkansas

Logged in as: Jennifer Ellen Taylor
Logout
Feedback

Submission

Save As Draft | Download As PDF | Download As Word

Type: 3-Innovation Fund Application

Status:

Matter No: IFA2019-003

Title: My Project

Matter No:

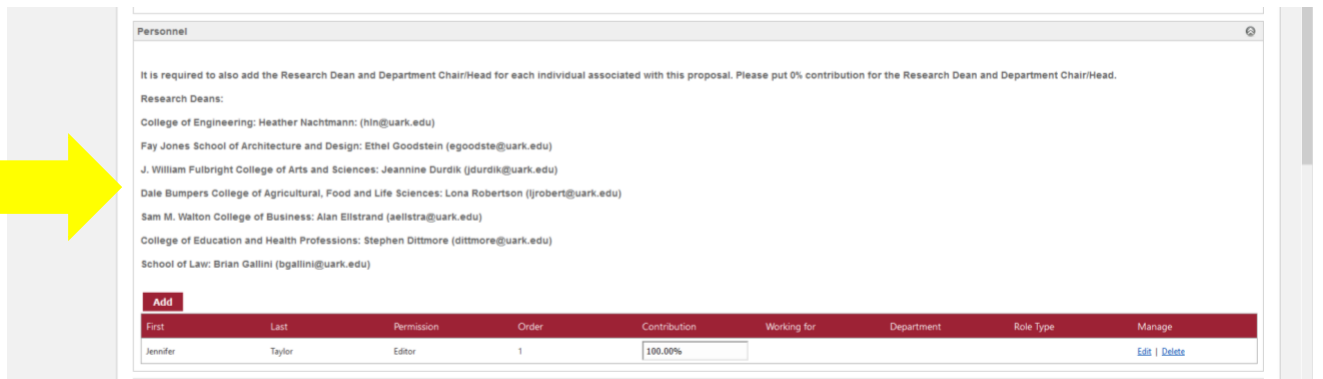
Draft
This is in draft status. When you are finished editing, Submit for administrator review using the button below.
Save As Draft
Submit for Review

Proposal Submission

Submit your Innovation and Collaboration Fund application by uploading the following sections in this order in the Documents section below.

1. One paragraph abstract.
2. Three page project description.
3. Budget form (downloaded from the Innovation and Collaboration Fund website).
4. Budget justification.
5. CVs (two pages per investigator).

4. Next you will be asked to enter your co-investigators, all of the associated department chairs, and the appropriate research deans. Please note, that for the department chairs and research deans, their contribution should be entered at 0%. This is so that the document will route to them for their approval.



Personnel

It is required to also add the Research Dean and Department Chair/Head for each individual associated with this proposal. Please put 0% contribution for the Research Dean and Department Chair/Head.

Research Deans:

College of Engineering: Heather Nachtmann: (hln@uark.edu)

Fay Jones School of Architecture and Design: Ethel Goodstein (egoodste@uark.edu)

J. William Fulbright College of Arts and Sciences: Jeannine Durdik (jdurdik@uark.edu)

Dale Bumpers College of Agricultural, Food and Life Sciences: Lona Robertson (lrobert@uark.edu)

Sam M. Walton College of Business: Alan Ellstrand (aellstra@uark.edu)

College of Education and Health Professions: Stephen Dittmore (dittmore@uark.edu)

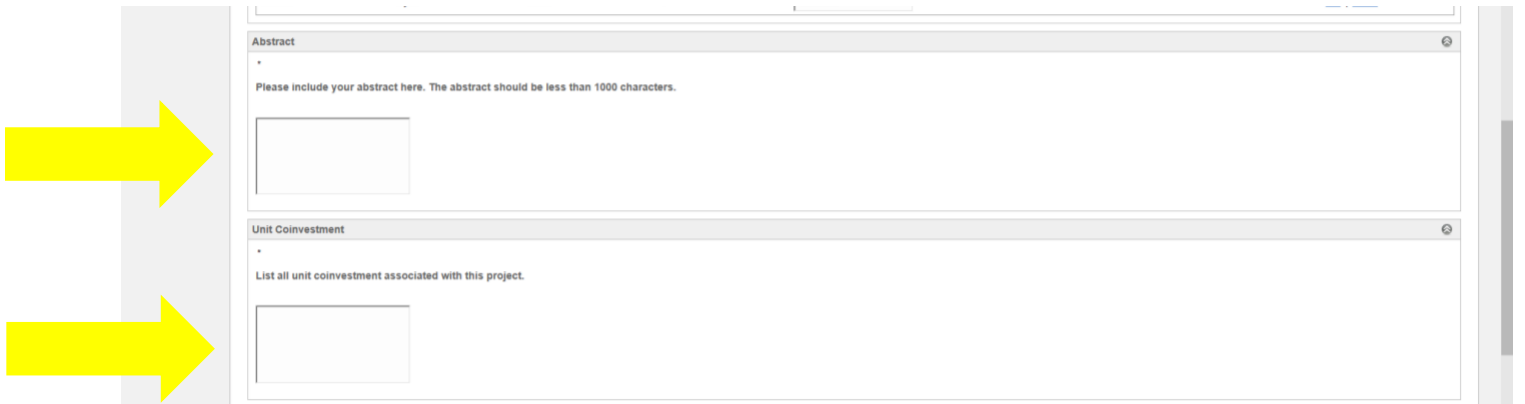
School of Law: Brian Gallini (bgallini@uark.edu)

Add

First	Last	Permission	Order	Contribution	Working for	Department	Role Type	Manage
Jennifer	Taylor	Editor	1	100.00%				Edit Delete

5. There are two text boxes for you to complete. In addition to including the abstract in the pdf, you need to copy and paste the abstract into the system in the text box provided. Also, you will need to list the co-investments by the departments and/or colleges.

Chancellor's Innovation and Collaboration Fund Portal Instructions



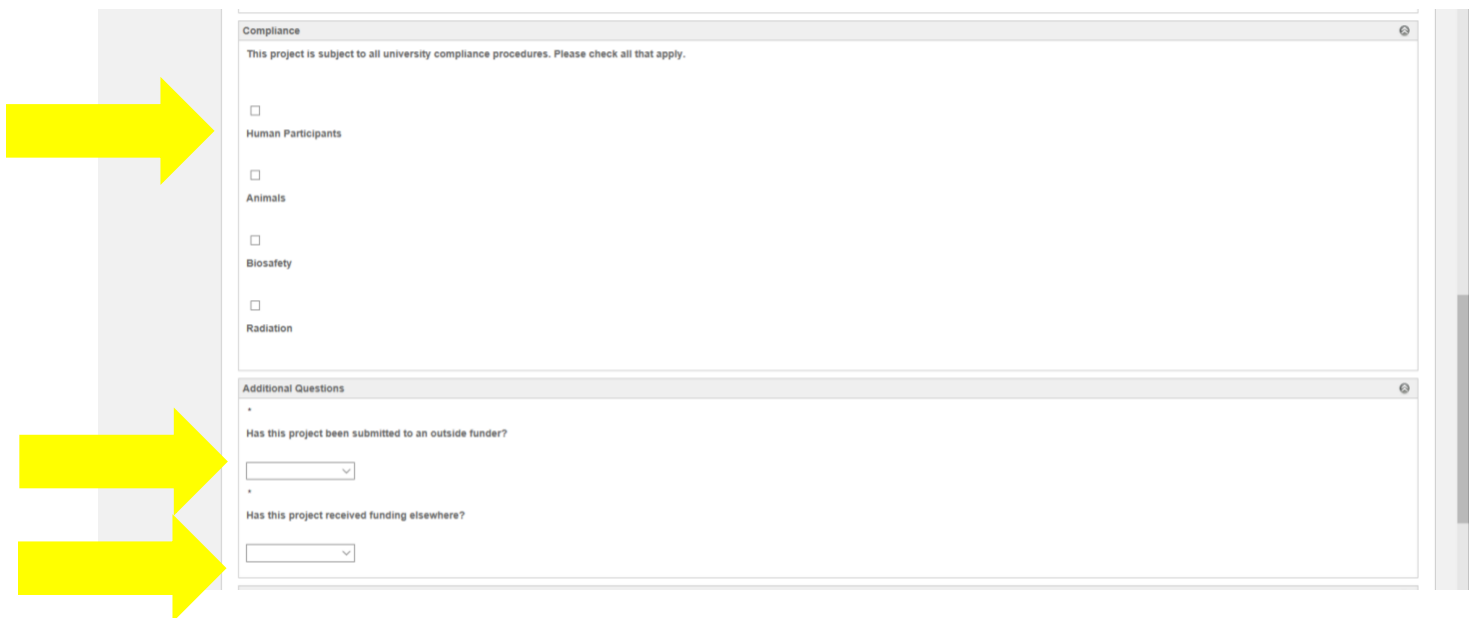
Abstract

Please include your abstract here. The abstract should be less than 1000 characters.

Unit Coinvestment

List all unit coinvestment associated with this project.

- There are three remaining questions that must be answered before you will be able to submit. The first is the appropriate compliance approvals needed for this project and the other two are about external submissions and funding for the current project.



Compliance

This project is subject to all university compliance procedures. Please check all that apply.

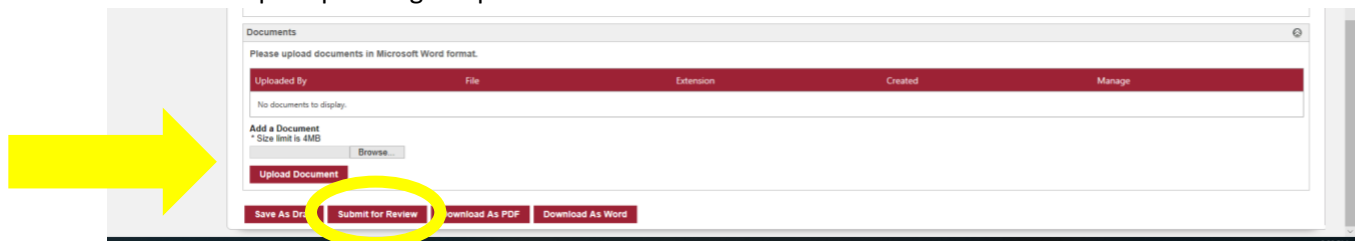
- Human Participants
- Animals
- Biosafety
- Radiation

Additional Questions

Has this project been submitted to an outside funder?

Has this project received funding elsewhere?

- The final step is uploading the pdf document and submit for review.



Documents

Please upload documents in Microsoft Word format.

Uploaded By	File	Extension	Created	Manage
No documents to display.				

Add a Document
* Size limit is 4MB

Upload Document

Save As Draft **Submit for Review** Download As PDF Download As Word