

REMOTE LEARNING SHARED EXPECTATIONS

Students want from Faculty

Faculty want from Students

LMS & Communication

- A well-organized LMS course space that is set up before classes start.
- Syllabi posted promptly, in PDF format, in a consistent place.
- A schedule that is kept up-to-date.
- Timely notifications whenever a change is made.
- Use of the calendar feature within the LMS.



- Familiarity with the structure of the LMS course space and overall content in a timely manner.
- Knowledge of the syllabus.
- Timely attention to announcements and email.
- Use of the notification feature within the LMS.
- Attention to the calendar feature within the LMS.

Lecture

- The opportunity to discuss and weigh in on remote class recordings.
- Class recordings that are posted in a timely way (when applicable).
- Clearly communicated camera preferences.



- Relevant assignments completed before class begins.
- Active engagement in lectures.
- Camera preferences followed whenever possible.

Grades

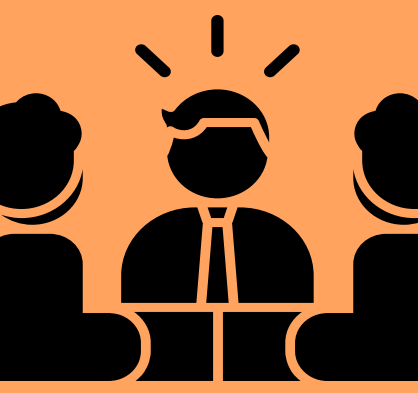
- Grades and feedback that are provided in a timely manner.
- Information about current status in the class.



- Grades and feedback (written and verbal) reviewed in a timely manner.
- Questions or confusion about grades addressed in a timely manner.

Flexible Office Hours

- Extra meeting opportunities.
- Clear guidance about when/where/how to reach out as needed.



- Dialog about the need for extra meeting opportunities.
- When offered in response to student need, attendance at extra meeting opportunities.
- Meeting requests be within reasonable hours.

Learning Environment

- A shared understanding of inherent technical difficulties and limitations.
- A commitment to minimize technical issues whenever possible.
- Attention to lighting and sound.
- Attention to stable and reliable connection/technology.
- Knowledge of **Netiquette Guidelines** for professional behavior.

Assessments

- Use of university approved proctoring applications to avoid intrusive proctoring methods.
- Consideration of assessments that help ensure academic integrity for remote classes, for example, individual or group projects and oral exams.
- Full adherence to **academic honesty** policies and procedures.

Visit the **WIT Online Learning Hub** to review and download full **document**.

This document was prepared jointly by the Remote Learning Committee of the Wentworth Student Government and the Academic Instruction Subcommittee of the Faculty Senate.