Name of Student ______________________
Telephone __________________________
UCSC Email _________________________
Student ID No. _______________________
Major ______________________ FR / SO / JR / SR/ Other
Concentration (Only if Single ENVS) _______________________
College Affiliation ___________________

*PLEASE WRITE LEGIBLY

Name of Agency__ Forest Ecology Research Plot
AGENCY SPONSOR__ Alex Jones (Campus Natural Reserve)
Email__ asjones@ucsc.edu
Address__ 1156 High Street, Santa Cruz, CA 96054
FACULTY SPONSOR__ Greg Gilbert 439 ISS: ggilbert@ucsc.edu

Internship Category (circle best fit)
Agroecology _______________________
Conservation Biology _______________________
Public Policy _______________________
Research ____________________________
Water and Marine-Related _______________________
Other _____________________________

_____ I agree to keep a record of my hours on a form that will be submitted with final work.
_____ I agree to check my email address weekly as a required part of this internship.
_____ I agree to read the Internship Syllabus/Checklist and submit all work on due dates.
_____ I further agree to meet with my faculty sponsor (a minimum of 2 times for 2-unit internship)
_____ If my picture is taken at my internship site I agree to its exclusive use by the internship office for promotional purposes only.
_____ I understand that timely eCommons submission of all materials is a requirement for passing the class, and
that I will not pass unless ALL my materials are submitted by the required deadlines.
________ I Understand that my midterm report is to be signed by agency and faculty THEN uploaded onto ecommons.

When introducing your internship idea to a potential faculty sponsor, either in person or via email, please be sure to indicate the type of internship (lower division, upper division, senior exit) and the number of units! This crucial information will allow your sponsor to assess your needs and get back to you with a decision.

GIVE A BRIEF DESCRIPTION OF THE AGENCY FOR WHICH YOU WILL BE WORKING:
The UCSC Forest Ecology Research Plot is a 16 hectare researcgh site in UCSC’s upper campus, and is part of a worldwide network of mapped forest plots (Smithsonian Institute/Center for Tropical Forest Science Forest-GEO). PERP work this Quarter will entail re-censusing the woody plants of the plot, and may include monitoring of phenology and reptile/amphibian coverboards. Interns works as field technicians, enter data, perform maintainence, read peer-reviewed papers, write reading responses, and make a small field guide.

WHY DO YOU WANT TO DO THIS INTERNSHIP? WHAT ARE YOUR LEARNING GOALS? (Mention academic concepts and principles to be tested, specific skills and competencies to be learned, connections to studies and/or career.)
HOW ARE YOU PREPARED TO DO THIS INTERNSHIP?

Relevant coursework you have taken:

______________________________________________________________________________

Relevant skills and experience:

______________________________________________________________________________

AGENCY AGREEMENT

1. RESPONSIBILITIES OF AGENCY TO STUDENT: Supervision of intern, written evaluation and ____________ training for field and office tasks, mentorship, safety training, providing educational resources.

________________________________________________________________________________________.

2. RESPONSIBILITIES OF STUDENT TO AGENCY (describe your role within the agency. List tasks to be performed during the internship, work schedule, specific outcomes, and final product if any). Bi-weekly field surveys, data entry, peer-reviewed reading and responses, complete a short field guide; show up on time, communicate absences in advance, take responsibility to make up hours (with our help).

3. Required readings for agency: (☐ yes □ no) a) training documents b) FERP paper (Gilbert et al. 2010).

4. Meetings with agency sponsor are required at least weekly:

☐ ☐ specific time/day: depends on shift as needed — explain: ____________________________________________

FACULTY AGREEMENT

1. Meetings with faculty sponsor will be required:

☐ ☑ student will meet with me _______ this quarter (minimum twice for a 2-unit internship and 3-4 meetings for a 5-unit internship.)

2. Journal (to be submitted only to faculty via Internship Office at end of quarter.)

   Style of journal __ Standard

3. Required Readings: (Annotations? ☑ yes □ no)

   a. FERPonometry video and worksheet

   b. Read the Internship Handbook, it will be emailed to you.

   Work to be submitted by 2-unit ENVS 184 intern: a) 60 field hours, b) maintain a journal, c) 4-6 page final paper which details and reflects back upon the entire internship process, and d) submit supervisor-signed time record.

Final Paper and Internship Journal

a. Analytical paper about the internship experience (skills and theory learned, connections to coursework, Intellectual and personal growth), and internship journal to be submitted only to faculty via Internship Office at end of quarter. Paper length for a 2-unit internship is approximately 4-6 pages

Signed:

Student Date

Agency Sponsor Date

Faculty Sponsor Date

ENVS Internship Coordinator Date

Environmental Studies Internship Program, 491 Interdisciplinary Sciences Building, University of California, Santa Cruz, CA 95064
Chris Krohn, Internship Coordinator Phone: (831) 459-2104  fax: (831) 459-4015  ckrohn@ucsc.edu