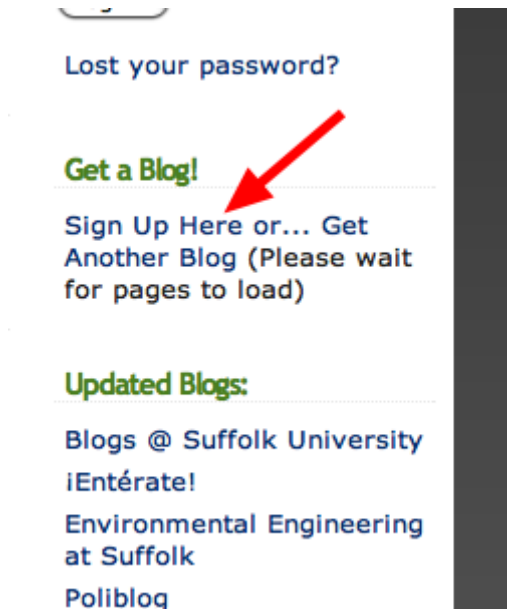


Creating a User Name only

Get a Username only (if you've never created one) to be added to a course group blog or another existing blog

1. Go to the homepage at <http://blogs.cas.suffolk.edu> and click Sign Up Here



Link: <http://blogs.cas.suffolk.edu>

2. Add a Username, your Suffolk email, verify, and click JUST A USERNAME, please.

Get your own Blogs.cas.suffolk.edu account in seconds

Username:

Only lowercase letters and numbers allowed

1

johns

(Must be at least 4 characters, letters and numbers only.)

Email Address:

2

jsmith@suffolk.edu

(We'll send your password to this address, so **triple-check it.**)

Verification:

3

844482

Gimme a blog!

4

Just a username, please.



Next »

1. Add a username like firstname lastinitial or lastinitial firstname or something of your choosing
 2. This must be your Suffolk email
 3. Enter the code
 4. Change this option to Just a Username
 5. Click Next
- Wait for the page to load!

3. A confirmation page will tell you to check your email and click a link to activate

johns is your new username

But, before you can start using your new username, **you must activate it.**

Check your inbox at **hello@suffolk.edu** and click the link given.

If you do not activate your username within two days, you will have to sign up again.

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4. Click the link in your suffolk email

To activate your user, please click the following link:

<http://blogs.cas.suffolk.edu/wp-activate.php?key=eac75d5834b17e97>.

After you activate, you will receive *another email* with your login.

Click the link and your Username will be activated. This will show you your USERNAME and TEMPORARY PASSWORD. The system will also send you an email with this information.

5. Copy your password and click Login

Your account is now active!

Username: Password:

jsmith

3b7edb22

2.

Your account is now activate. [Login](#) or go back to the [homepage](#).

3.

Welcome to Blogs at Suffolk University! © 2008 All Rights

This will show you your USERNAME and TEMPORARY PASSWORD. The system will also send you an email with this information. Copy your password from 2 and click Login. Enter your username and password on the next screen shown next.

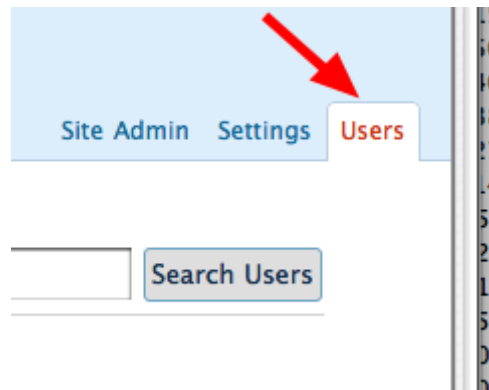
6. Enter your Username and Assigned password



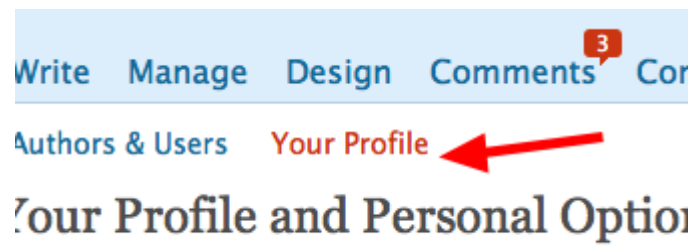
The image shows the WordPress login interface. At the top is the WordPress logo. Below it are three input fields: 'Username:' containing 'jsmith', 'Password:' with masked characters, and a CAPTCHA field with the text '23225f'. Below the CAPTCHA is another input field containing '23225f' with the note '(Letters are not case-sensitive)'. There is a 'Remember me' checkbox and a 'Login >' button.

we will change your password later

7. Click Users on the upper right



8. Click Your Profile



9. Enter a New Password that you will remember and click Update Profile

Share a little biographical information to fill out

New Password 1 If you would like to ch
2 Type your new passwo

Password Strength

Too short Hint: Use

Update Profile 3

Make this a password you will remember, instead of the one wordpress has assigned to you!

10. Send an email to your instructor with your Suffolk email saying you've been added as a user

I'm added!

Send Chat Attach Address Fonts Colors Save As Draft Photo Browser

To:

Cc:

Subject:

Hello Professor Jones!

My Suffolk email is _____

I've added my user account so please add me to the blog!

Next, your instructor can add you the course blog.

11. When your instructor adds you to the blog, you will receive a confirmation email from blogs@suffolk

Click the link in the confirmation email to add yourself to the course blog

That's it! You're added to a blog!

From now on, return to <http://blogs.cas.suffolk.edu> to log in with your username and password and you will be able to contribute to the blog!