



Providence College  
Phone: (401) 865-2657  
[pact@providence.edu](mailto:pact@providence.edu)

## Application Instructions

*Updated October 16, 2020*

Thank you for your interest in the Providence Alliance for Catholic Teachers (PACT). Catholic schools are a critical and life-giving part of the Church's mission, working with families and communities to form children into who God made them to be.

### Important Dates

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- **October 15, 2020:** Application opens.
- **February 1, 2021:** Application deadline. Interview and placement process begins. Late applications **may** be accepted on a case-by-case basis—**please contact us.**
- **May 1:** School placement process concludes.
- **June 1:** First-year summer program begins with arrival at Providence College for orientation and opening retreat.
- **July 30 or August 6,** depending on degree track: Summer program concludes. Teachers depart from campus.
- **August:** PACT teachers move into their community houses and report to their placement schools for new teacher orientation as directed by their principals.

### Application Materials

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Your application is not complete until the Graduate School receives all the materials listed below. If you have any questions, or if an element of your application may be delayed, please contact the PACT office at 401-865-2657 or [pact@providence.edu](mailto:pact@providence.edu).

- Online application, available at <https://apply.providence.edu/apply/>, including:
  - Uploaded Personal Statement
  - Three Recommenders
  - Uploaded unofficial undergraduate and graduate transcripts
- Request official undergraduate and graduate transcripts to be sent to Providence College from your undergraduate and graduate institution(s)
- \$55 application fee (waived for applications received before January 15, 2021)
- For applicants to the Secondary M.Ed.: Praxis test scores

### Personal Statement

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The personal statement allows you to introduce yourself to PACT and to your potential school leaders. This statement should:

- Identify the key characteristics that will make you a successful PACT teacher.
- Include your name within the document as a heading.
- Provide specific examples and descriptive details.
- Address the following topics:
  1. *Teaching & Learning:* What is the importance of education, especially within

- the context of Catholic schooling? Why do you want to teach, particularly with PACT?
2. *Community*: How does community fit into your vision of education and of yourself as a teacher?
  3. *Spirituality*: What is the role of faith and/or spirituality in the work of teaching?
  4. How do you see yourself learning and growing over your two years in PACT?

Limit your statement to 1,000 words *at most*. Your ideas on these topics may overlap. Rather than address topics individually, craft a coherent statement that draws together your motivations, values, and gifts to illustrate why you feel called to teaching.

## Transcripts

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Unofficial transcripts must be uploaded to your application portal, <https://apply.providence.edu/apply/>. Official transcripts must be sent to Providence College in one of the following formats:

- Electronically (preferred): [gradschool@providence.edu](mailto:gradschool@providence.edu)
- Mail:

Lisa Lombardo  
Office of Admission  
Providence College  
1 Cunningham Square  
Providence, RI 02918

Current college seniors must submit in-progress official transcripts with their application, and then again when their degree has been conferred. Admission will be conditional until the PACT office receives an official transcript confirming degree conferral with a 3.0 GPA. Accepted applicants must submit official transcripts confirming degree conferral and GPA by June 30, 2020. This is required before enrollment can be finalized.

## Letters of recommendation

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PACT requires three letters of recommendation from individuals who can speak to your strengths and openness to growth in key areas.

- **Spirituality.** Anyone who can speak to the concrete ways your spiritual life shapes your life (e.g., campus minister, vowed religious, clergy).
- **Academic.** A professor who had you for class OR a long-time advisor who can speak to your preparedness for Master's level academic work and attest to your content knowledge in the area you hope to teach.
- **Professional supervisor.** Someone who has supervised you in a professional or educational setting (e.g., research supervisor, service site supervisor, or employer).

## Test Scores (Secondary M.Ed. applicants only)

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Test scores are only required for those applying to the Secondary Education M.Ed. The Praxis Content Knowledge test assures that the applicant has sufficient content knowledge to teach at the secondary level. The tests and score requirements are listed below, and details about the Praxis Test can be found under the "Secondary Education" tab here: <http://www.ets.org/praxis/ri/requirements>

Subject	Test Number	Minimum Score
Biology	5235	157
Chemistry	5245	156
English	5039	168
Mathematics	5161	160
Physics	5265	146
Social Studies (History)	5081	162
Spanish	5195	168
Theology	Not required	Not required

**Ensure that your scores are sent to Providence College** when registering for and completing the test.

Test scores should be received by April 1, 2021. If you foresee a delay beyond April 1 in receiving your test scores, please contact the PACT office.

### Application Fee

A nonrefundable application fee of \$55 is payable at the online application portal, <https://apply.providence.edu/apply/>.

If this fee represents a barrier to your ability to apply to our program, please contact our office to discuss a waiver at [pact@providence.edu](mailto:pact@providence.edu). ***The fee is waived for applications received prior to January 15, 2021.***

### Application Review, Interview, and Placement Process

Application review, interviewing, and placement is a three-step process.

**1. Application Review:** The PACT staff will review all applications. Based on the requests for teachers submitted by partner schools, we will invite selected applicants to participate in a program interview.

**2. Program Interview:** Applicants interview with PACT staff, either in person or virtually depending on the applicant's location and circumstances. The program interview further assesses the applicant's fit for participation in the program and allows the applicant to learn more about the program.

**3. School Interviews & Placement:** Those proceeding to the school placement stage will interview with (ideally) multiple schools who have requested teachers that match the applicant's background. PACT collects feedback from both the school and applicant, and based on that feedback, PACT matches applicants to schools. If a good fit is made, PACT makes a placement offer. *Full acceptance into the PACT program is contingent on a confirmed school placement.* We are transparent with applicants during the process so that you are aware of your options.