The Subcontracts Management Team drafts, negotiates and issues outgoing subcontract agreements, conducts subrecipient risk assessments and post execution activities such as federal FFATA reporting.

**Associate Director, Subcontracts Management**

The AD, Subcontracts Management oversees and provides leadership and management for the team. They strategize and collaborate with other SR leaders on projects and objectives in alignment with SR goals. In addition, they provide training, mentoring, and performance development and management to their direct reports.

**Subcontracts Sponsored Research Officers**

The Subcontracts SROs review, analyze, issue, and negotiate complex and standard subcontracts. They oversee high-profile and standard constituency, and provide guidance on operational topics. In addition, they provide guidance for subawards on Federal Contract and clinical trial prime awards, and exercise delegated signature authority.

**Assistant Subcontracts Sponsored Research Officers**

The Assistant Subcontracts SROs review, analyze, and issue standard subcontracts. They have oversight of standard constituency and provide guidance for operational topics.

**Sponsored Research Coordinator**

The Subcontracts Coordinator oversees intake, workflow, and closeout activities. They are also involved with post execution activities like archiving files to Onbase, completing FFATA reporting, and updating InfoEd data.