• Inter-institutional grants
  o A number of grants have been funded that impact cores (full list here)
  o OAI renewal is now every 3 years (board will still meet every year)
    ▪ OAI Core networking Event on 9/7/18 (Noon-5:00)
      • Hosted by CG Life (biotechnology marketing firm)
      • Opportunity to network with colleagues at OAI cores
• NUcore Financial Maintenance and fiscal year end
  o Pricing
    ▪ Price Groups
      • Create all Relevant External Price Groups in the Admin Tab→Price Groups
        o Do Not Check the “Is Internal?” Box for External Groups
        o External Academic (add F&A to Unsubsidized Calculated Rate)
        o Hospital Affiliates (match NU Base Rate)
        o CBC Open Access (UIC, UChicago, match NU Base Rate)
        o Use Global External Group for Commercial Users (2X Unsub Calc Rate)
      • Add Users to Price Groups as Appropriate
        o Do not need to add Commercial Users if using Global External Group
        o Email NUcore to mark Net ID’s for External Pricing (Research Safety)
      • Must designate Product Pricing for each Price Group
        o For each Product, activate the Price Group and set the Price
        o Scale Minimum Cost and Reservation Cost appropriately
    ▪ Add Price Rules for FY2019
      • Must Match Rates on the Approved Cost Study
      • Should be in effect from 9/1/2018 to 8/31/2019
      • Can be entered well before 9/1/2018 with future effective dates
      • NUcore Product Names should match Cost Study Product Names
      • Include Unit Name in Product Name if it is Ambiguous
      • Replace Products sold in 10, 15, or 30-minute units with Time-Based Services
  o Journals
    ▪ Reconciliation of Orders
      • Internal-need to close out old journals with remaining unreconciled orders
External-need to close out invoices based on any payments received
  - Need to Reconcile with the specific date payment was received
  - Accuracy of this data is vital for appropriate tax reporting
  - Tax bill for FY2017 was $26K (based on $3.8M in transactions)
  - If writing off orders as bad debt, cancel orders to remove from list

- Corrections cannot be Processed through NUcore
  - NUFinancials is the system of record-NUcore records activity sales
  - Must Process an Actuals Journal (internal sales-correction) to reverse
  - Process additional Actuals Journal to process the new, correct sale

- 90-Day Letters
  - 90-day letters must be submitted to ASRSP if charging sponsored projects
  - Letter required if Journal Date is more the 90 days past the Fulfillment Date
  - Maintain 90-day letter in local office if no sponsored project is involved

- Fiscal Year Close
  - Deadline is 9/5/2018 at 4:45 pm (Check Deposit Deadline is 8/31/2018 at noon)
  - Must have all FY2018 Journals created by this time
  - Journal Header must be 8/31/2018 or earlier (fulfilled 8/31/2018, earlier)
  - Clear Out: New, Problem, Disputes, Send Notification, Review, Create

- ABRF recap
  - 7 NU Staff/Faculty gave presentations or workshops
  - Mentoring
    - Contact Phil (p-hockberger@northwestern.edu) w/any questions about mentoring, NRMN (inter-institutional, NIH-funded)
  - Funding Models
    - Philanthropic initiatives part of funding models of some cores
  - Rigor and Reproducibility
    - Committee for Core Rigor and Reproducibility (CCoRRe)
    - 2017 Survey on how cores handle this type of work
      - Inter-lab reproducibility
      - imaging data processing
    - Know your field and get involved
      - E.g. Field of X-Ray crystallography has standards
• **Announcements**
  - NUcore Tech Talk, 6/26
  - Cost Study Open Labs, 7/23 (CH) and 7/24 (EV)
  - Core Networking Event, 9/7
  - CF Awards in Winter 2018/2019