NURAP brings together staff from across the university with the aim of improving institutional cohesiveness in research administration and fostering professional excellence by providing forums to discuss current policies, exchange best practices, and network.

Do you have questions about budgeting for or managing international research experiences? The ULA office can help:

- Develop plans and budgets for credit-bearing study abroad experiences
- Develop undergraduate overseas research components of NSF grant proposals (including IRES and PIRE)
- Plan for credit-bearing overseas learning experiences as part of a larger research program
- Develop learning outcomes and assessments for overseas learning activities

See the last page for more information
The Office for Sponsored Research (OSR) would like to give a warm welcome to its newest member and Grants Officer, Carrie Holbo! Coming most recently from the National Endowment for the Arts (NEA), Carrie brings with her over fifteen years of experience in research administration related work, including grants, corporate sponsorships, and individual fundraising. As a Grants Specialist for the NEA, she excelled at non-profit work while simultaneously supporting a personal passion for the humanities and the arts. She looks forward to bringing such passion to her work as a Grants Officer here at Northwestern University.

Originally from Lindenhurst, IL, Carrie completed her undergraduate degree at Truman State University in Kirksville, MO, before moving to Madrid, Spain to complete her master’s degree in non-profit administration at the Universidad Autónoma de Madrid. (Yes, she speaks Spanish). Following her time in Spain, Carrie lived in Washington, D.C. for seventeen years before moving back to IL to be closer to family.

In addition to her time spent in the world of research administration, Carrie has also built a successful photography business, where she specializes in both wedding and family photography. While this business is no longer her primary focus, she enjoys meeting new people and being able to capture some of their happiest days.

Please join OSR in welcoming Carrie! She looks forward to working with you all.
The orientation meeting will cover such things as the structure of the study sessions, the schedule, how we will communicate, access to Northwestern Box for materials, and login information for the Guide to Managing Federal Grants for Colleges and Universities resource.

These free sessions are a great learning opportunity regardless of your desire to take the certification exam. We welcome anyone and everyone to attend the CRA Study Sessions, whether you want to attend 1 or 2 sessions that interest you, or you want to attend every session to prepare for the exam. The sessions cover a broad range of research administration issues while providing excellent presentations and reading materials that address our profession beyond the scope of any one institution.

If you are not on the CRA Study Session listserv and would like to be added, please e-mail brent.bell@northwestern.edu.

Congratulations to our new NURAP Steering Committee members

Angelina An, Senior Research Administrator, FSM Pulmonary Medicine
(Membership subcommittee)

Den Gonzales, Senior Research Administrator, FSM Basic Science Administration
(Communications subcommittee)

Agnes Engstrom, Business Administrator, Physics and Astronomy
(Programming subcommittee)

Toby Singer, Senior Program Coordinator, Chemistry
(Continuing Education subcommittee)

Katie Wu, Senior Accounting Representative, ASRSP
(Continuing Education subcommittee)
Upcoming Events of Interest

● **Research Administration Training Seminar**
  * Winter 2019 Training: January 28, 30 & February 4, 6 (Chicago campus)
  * Spring 2019 Training: dates TBD (Evanston campus)

● **Watch for NURAP@noon meetings in FY19 on**
  * IRB 2018 Year in Review
    * December 12 (Chicago campus, Lurie Bldg, Hughes Auditorium)
    * December 18 (Evanston campus, Chambers Hall, Ruan Room)
  * Human subjects payments
  * Reconciliations
  * NSF CAREER proposals
  * Export controls

● **NCURA Region IV Spring Meeting**, April 28-May 1, 2019 in Columbus, Ohio

● **11th Annual Meeting of NORDP** (National Organization of Research Development Professionals), April 29-May 1, 2019 at the Omni in Providence, Rhode Island

● **Annual NCURA Meeting**, August 4-7, 2019 in Washington DC

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**Need funds to attend a conference?**

*Watch for the NURAP Travel Award call for applications coming in early 2019.*

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**Contact Us**

To suggest or contribute content for future issues of The Rap Up, contact us by email at nurap@northwestern.edu

Visit us on the web at nurap.northwestern.edu
OUR MISSION

Undergraduate Learning Abroad (ULA) is a comprehensive resource for international academic experiences for students at Northwestern. We offer a diverse range of programs abroad that challenge undergraduate students to engage with difference, develop intellectually and emotionally, broaden their global perspectives, and expand their intercultural skills and understanding.

OUR WORK

1 in 3 undergrads supplement their academics with an international experience

89.5% of students who study abroad do so through ULA

150 programs in 50 countries serving undergraduates from all six undergraduate colleges and schools

OUR COLLABORATION

Our staff is a repository of knowledge for developing and offering credit-bearing research opportunities for undergraduate students.

We can help you:

• Develop programmatic undergraduate research experiences.
• Establish research exchanges to form partnerships with faculty worldwide.
• Market credit-bearing research abroad opportunities to students.

Whether you’re interested in these ideas or have a vision of your own, we’re here to support you.

Inquiries and ideas can be directed to Sara Tully.
sara.tully@northwestern.edu  |  847-491-8293