



## Departmental Research Administration 101

A **NURAP AT NOON** EVENT



### **Nathan Youngblood**

Research Administrator  
Robert R. McCormick School of Engineering  
& Applied Science

A Departmental Research Administrator oversees and coordinate all aspects of sponsored project administration at the departmental level in support of the researcher. As a liaison between central offices, faculty, and staff they also serve as educators while striving to ensure compliance with federal regulation and institutional policies. This session will provide a basic understanding of a Departmental Research Administrator's responsibilities as well as tools and strategies for success. Topics include proposal development, award review, subagreements, costs transfers, cost sharing,

#### Chicago

Monday, November 24, 2014  
Baldwin Auditorium  
Lurie Building, 303 E. Superior Street  
Noon—1:00 PM

#### Evanston

Friday, November 21, 2014  
Ruan Conference Room, Chambers Hall  
600 Foster Street (Foster & Sheridan)  
Noon—1:00 PM

Northwestern University Research Administration Professionals  
<http://research.northwestern.edu/nurap>