To Log In via SSO
Select “Log in through my institution” at the top of the webpage.
Organizations listed here use "Single Sign On" (SSO) for CITI Program access.
SSO requires a username and password issued by the organization.
Click on the organization name for SSO login instructions.

Allen Institute
Altasciences, Inc
Arbor Research Collaborative for Health
Arizona State University
Augsburg College
Baylor College of Medicine
Berea College
California Institute of Technology

A list of institutions will appear
Select “Northwestern University”
An NU validation screen will come up.
Enter your Northwestern NetID & password.
You will be redirected to your CITI account.
To Create a New Account
Select “Log in through my institution” at the top of the webpage.
Organizations listed here use "Single Sign On" (SSO) for CITI Program access.
SSO requires a username and password issued by the organization.
Click on the organization name for SSO login instructions.

Allen Institute
Altasciences, Inc
Arbor Research Collaborative for Health
Arizona State University
Augsburg College
Baylor College of Medicine
Berea College
California Institute of Technology

A list of institutions will appear
Select “Northwestern University”
An NU validation screen will come up. Enter your Northwestern NetID & password. You will be redirected to your CITi account.
You will be redirected to your Main Menu page

Select the blue banner labeled “view courses” under Northwestern University
Select “Add a Course” at the bottom of the page
CITI Course Enrollment Procedure

CITI provides courses in Human Subjects Protection, Good Clinical Practice, Health Information and Privacy, Lab Animal Welfare, and The Responsible Conduct of Research. Your organization likely has several requirements and perhaps some options to meet your instructional obligations.

- You will be provided a series of enrollment questions below.
- Your responses will determine the curriculum for the courses you are going to take.
- Please read the questions and responses carefully to make the best choice.

Human Subjects Protection Course:

- If you have NOT completed a CITI course at this institution previously, you may be required to complete the BASIC course at this time.
- If you have completed the CITI Basic course since 5-1-2004, the software is programmed to show you the CITI Re-fresher course now.
- You may be able to fulfill your remaining obligation with the CITI Good Clinical Practice Course. Please consult your IRB office.

For more detailed information review the instruction's page of your Institution. This page is available as a link at the top of this page.

Laboratory Animal Welfare Course

If you are planning to use lab animals in your work, you may be required to complete the CITI Lab Animal Welfare Course. You should:

- Choose the appropriate courses according to your role in research and the species you use.
- Choose all that apply.
- Contact your IACUC Office if you have questions regarding your requirements.

CITI Curriculum Selection

You may enroll in multiple courses. You can take the courses sequentially or together. You should use multiple login sessions. The available courses in the CITI program are:

- The Human Subjects Courses
  - Good Clinical Practice (GCP)
  - Health Information Privacy and Security (HIPPS)
- The Lab Animal Welfare Courses
- Responsible Conduct of Research Courses (RCR)

Changing Your Course Selections Later

Scroll down...
Select the appropriate course for the research you will be conducting (either Biomedical or Social Science and Behavioral Science) Then click “submit”
You should now see available course for Northwestern University. The selected course will be available under “Courses Ready to Begin”. Select “start now” to begin the course.
After you have completed all of the modules and passed the quizzes with a score of 70% or better, the course will be complete.

Please note, as of June 21, 2019, an integration of eIRB+ and CITI Training information was completed, which now automates the process for updating eIRB+ user profiles with the relevant Human Subject Protections training courses completed within the last 3 years. The integration runs 2 times daily, so please allow 24 hours for any newly completed training or newly registered users profile to be updated with the current training information.
To link your previous training with Northwestern
Select “Log in through my institution” at the top of the webpage
A list of institutions will appear
Select “Northwestern University”
An NU validation screen will come up.
Enter your Northwestern NetID & password.
You will be redirected to your CITI account.
• As part of the account setup, you will be asked if you have an existing CITI account.

• Answer yes and provide the requested information.

• Your existing account will be affiliated with Northwestern, and you will be able to log in via SSO with your Northwestern NetID & password going forward.

• An eIRB+ profile is required to have the training information logged into the system. (https://www.irb.northwestern.edu/eirb-registration/)
To print a copy of your completion certificate
Select the institution where you took the course
Click on “Print Report” to create a PDF
Still have a Question?

irbtraining@northwestern.edu

Marcella Cooks, MS, CIP
IRB Reliance and Education Lead
312-503-6071

CITI:
888-529-5929
citisupport@med.miami.edu