

# AUTHORIZATION FORM FOR WILDCARD ACCESS TO SILVERMAN HALL

**CLP OFFICE USE ONLY**

Silverman Hall Listserv  
CLP Listserv  
CLP-Silverman Listserv

## INSTRUCTIONS

1. **Fill out ALL sections below and obtain the required Space Access Approval.**
2. **Email the completed form and a photo of the front and back of your INDALA-encoded Wildcard to [clp-info@northwestern.edu](mailto:clp-info@northwestern.edu). Access can take up to 2 business days to be granted.**

## KEY HOLDER

<b>Printed Name:</b>	
<b>Email Address:</b>	
<b>University ID Number:</b>	
<b>Wildcard INDALA Number:</b>	
<b>Primary Investigator:</b>	<b>Department:</b>
<b>Agreement:</b> <i>I certify that my Wildcard is for my own use, and I agree to accept all responsibility for it. I also agree to notify the CLP Administrative Offices if I lose my Wildcard. I understand that I may be liable for the cost to re-secure the areas affected by loss of my Wildcard. Further, since either of these conditions may put others at risk, it shall be considered a breach of university security policy and subject to sanctions.</i>	
<b>Signature:</b>	<b>Date:</b>

## ACCESS REQUESTED (Circle where you need access)

<b>ENTRANCES:</b>	1 <sup>st</sup> Floor Lobby Doors
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WEST TOWER				
<b>Basement</b>	B715 (Backman Lab)	B715 (Jewett)	B715 (CTD/DTC)	B715 (rPPC)
<b>1<sup>st</sup> Floor</b>	1710 (Jewett Lab)	1710 (Tullman-Ercek Lab)		
<b>2<sup>nd</sup> Floor</b>	2710 (Stoddart Lab)			
<b>3<sup>rd</sup> Floor</b>	3710 (Kelleher Lab)	3710 (Mirkin Lab)		
<b>4<sup>th</sup> Floor</b>	4710 (Kiser Lab)	4710 (Scott Lab)	4710 (Olvera de la Cruz lab)	

EAST TOWER				
<b>Basement</b>	B540/B541 (EPIC)	B550A (ChemCore)	B540 (QBIC)	B530 (NMR) B509 (CryoEM)
<b>1<sup>st</sup> Floor</b>	1529-1579 Complete the CAMI Access Request Form – Find at <a href="http://clp.northwestern.edu/clp/key-forms">clp.northwestern.edu/clp/key-forms</a>			
<b>2<sup>nd</sup> Floor</b>	2530 (Meade lab)	2560 (Allada lab)	2560 (Zhao lab)	
<b>3<sup>rd</sup> Floor</b>	3530 (Scheidt lab)	3560 (Silverman lab)		
<b>4<sup>th</sup> Floor</b>	4530 (Andersen lab)	4530 (White/Allada lab)	4560 (O'Halloran lab)	

**DO YOU HAVE PRIOR LAB ACCESS**     NO     YES  
**IF YES, DO YOU NEED TO KEEP YOUR PREVIOUS ACCESS**     NO     YES

**HOW LONG WILL YOU NEED ACCESS, APPROX (MONTH/YEAR):** \_\_\_\_\_

## SPACE ACCESS APPROVAL

Access to a faculty laboratory requires the faculty member's signature. Access to a core facility requires the core manager's signature.

<b>Printed Name:</b>	<b>Date:</b>
<b>Signature:</b>	<b>Phone #:</b>