

# Maplebrook School

## Job Description

**POSITION:** School Psychologist

**DIRECT SUPERVISOR:** Academic Dean

### **NATURE OF WORK:**

The employee focuses on providing psychological services, counselling and testing to all students attending Maplebrook. This position works as part of a team in providing a multidisciplinary individualized approach to students' success.

### **TASKS/DUTIES:**

- *Provide Social Skills Groups to students*
- *Communicate with parents on a Monthly basis*
- *Communicate with school districts*
- *Oversee IEP/PPT Meetings*
- *Monitor IEP goals*
- *Mentoring students*
- *Weekly class visits to provide support to the faculty*
- *Oversee standardized testing*
- *Individualized testing*
- *Coordinate all Triannual testing*
- *Provide workshops to faculty on pertinent topics as needed*
- *Provide weekly updates at faculty meetings to support all students needs*
- *Develop supportive plans/coping strategies for students as needed*
- *Support students social/emotional status*
- *Short term counseling as needed*
- *Teach Teen Awareness Classes and other classes as needed*
- *Participate on the Admissions Committee*
- *Facilitate Transition Meetings*
- *Additional duties as assigned by the Academic Dean/Principal*

***KNOWLEDGE, SKILLS, AND ABILITIES:***

- Considerable knowledge in all testing assessment areas
- Ability to summarize and evaluate data from testing
- Strong written and verbal communication skills
- Ability to communicate with parents, faculty, and administration in a professional manner
- Working knowledge of Federal and State education regulations
- A calm, controlled emotional status is critical for this position
- Ability to communicate with all stakeholders in a professional manner
- Ability to be extremely flexible with you schedule to support the board school model.

***TRAINING/CREDENTIALS:***

- Master's degree in Psychology
- Certified as a School Psychologist by NYSED
- 2 years' experience working with students with disabilities preferred