

Are employers still hiring students for internships and full-time positions?

Yes, employers are still hiring! Dartboard currently has over 450 jobs and internships listed for Dartmouth students. The CPD is reaching out daily to employers to ensure these opportunities continue to be available, given the current situation. Most employers are currently under travel restrictions so be patient as screening and hiring processes are delayed. Many employers are postponing decisions until virus containment is assured in their location. Check <u>DartBoard</u> and other job boards periodically for new postings.

Graduating students – we have several employers participating in our Spring <u>Recruiting</u> <u>Program</u>, with an April 7th deadline to apply via DartBoard. For more information, go <u>here</u>. **Sophomores** – We will be promoting summer term's recruiting activities at the end of spring term. Stay tuned for more information then and make sure to read the CPD's weekly emails!

If I have a job or internship offer, should I contact my employer to re-confirm my status?

Definitely email your hiring manager to check in, ask how they are doing, and inquire about your start date and onboarding. If the organization is in transition, ask when it would be appropriate for you to check in again. Be professional and considerate in your communications. The representatives you are contacting may be dealing with a lot right now.

What do I do if my employer cancels my internship or job?

You are not alone! Many people are facing the same situation. Schedule a <u>Zoom or phone appointment</u> with a <u>CPD Career Coach</u> to talk through your unique situation. If you have concerns about alternative plans, reading the next question and answer may be helpful.

If I do a remote internship, or take an easy part-time job just to make money, will I be at a disadvantage? What if I don't get an internship at all? Will these outcomes hurt my ability to get the job or internship I want later?

You are going to be fine! Employers understand that <u>everyone</u> is impacted by recent events. What happens – or doesn't happen – at this time will not determine your future. Be thoughtful and intentional about how you spend your free time. Consider taking an online course, learn/practice a new skill, connect with alumni to learn more about an industry, geographic location, graduate school, or job function. Check out our <u>Idea Guide</u> and use a <u>Zoom or phone appointment</u> with a CPD Career Coach to discuss which options are best for your circumstances.

How can I meet with a CPD Career Coach?

CPD Coaches are available to meet weekdays by Zoom or phone. To schedule a meeting, log into DartBoard, click on Advising, then Advising Signups, and then Add Appointment to choose an available slot. You will then enter your choice of phone or Zoom. Same day appointments are available with 4 hours lead time.

How can I get my resume or cover letter reviewed? Is it possible to get a mock interview?

Send an email to <u>cpd@dartmouth.edu</u> and attach your resume and/or cover letter. One of our Career Coaches will review your materials and respond within 3 business days. For a mock interview, log into <u>DartBoard</u> to schedule an appointment. Simply indicate that you'd like to do a mock interview when filling out the appointment scheduling form. Once submitted, please email your resume, along with the position description/posting information, to your Career Coach.

Are Drop-Ins still available? What if I have a quick question?

Drop-ins are temporarily on hold. You may email your quick question to <u>cpd@dartmouth.edu</u> and a staff member will get back to you within one business day. Depending on your topic, we may suggest you schedule a virtual CPD appointment.

Are you holding any workshops or employer information sessions in the next few weeks?

We are actively scheduling virtual CPD programs and employer events using Zoom and other online tools. Monitor our CPD emails (especially This Week in the CPD) and check DartBoard weekly under both Events and Workshops. Update your DartBoard profile now to make sure you receive emails that relate directly to your interests!

Do you have another question? Email your question to <u>cpd@dartmouth.edu</u> and we'll get back to you promptly.