MAURICE R. ROBINSON INTERNSHIP FUND

Through the generosity of Maurice R. Robinson '19, founder of Scholastic Inc., an endowment fund was erected in 1975 to support “student internships in educational publishing”. This fund evolved out of Mr. Robinson's interest in seeing more talented young people enter the field of preparing effective ‘materials of instruction’.” Over the years the Maurice R. Robinson Fund has evolved; today it supports:

1) Students who wish to test out their career interests in educational media such as magazines, books, museums, and dramatizations for stage, TV or film, addressed to the age group of 5 to 17.

Students must have secured a non-paying domestic internship directly from an employer before submitting this application. For those seeking financial support for an independent project, a professional/mentor willing to oversee the project must be found.

2) Any independent service project that directly benefits children, especially children at risk and children from inner cities. Training teachers who work with children is also fundable. (For those seeking financial support for an independent project, a professional mentor willing to oversee the project must be found).

Selection of Robinson interns is based on: An understanding of impact of educational media; clear goals of the internship; long-range career interest; and a realistic and clear proposal; the number of applicants; and the amount remaining in the Fund.

Eligibility: Students must have secured a non-paying internship directly from an employer before submitting this application. This stipend is open to all undergraduate Dartmouth students. All applicants must be enrolled at least one term after the term of the internship.

Contents of the Application: *Submit by the end of the 5th week of the term prior to the internship term.
• Application Form and Proposal - A description of the tasks/responsibilities of the internship
• Budget Estimate - An outline of realistic costs associated directly with the internship
• Resume
• Any other supporting materials
• A supervisor’s statement, on organization letterhead, confirming your position and stating your responsibilities

Note: The Maurice R. Robinson Fund only supports US domestic internships.

Grant Awards: Awards will be made in one payment. A Mid-Term Progress Report is required by the end of the 6th week of that term. The Final Report is due 2 weeks after completing the internship. These reports will be forwarded to the Robinson family.

**Acknowledgement: If a grant is awarded, it is understood that this in no way assigns Dartmouth College responsibility for liability during the student’s internship experience.

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PART 1: ROBINSON APPLICATION –

Name: ______________________ Social Security: ___________ Student ID: ___________

Major: __________________ Class: ________ HB:__________ Term of Internship: _________

Home Address & Telephone: __________________________________________________________

Employer Name & Address: ____________________________________________________________

Supervisor’s Name & Title: ______________________________ Telephone: ________________
PART 2: - THE PROPOSAL –

Describe objectives for the internship as they relate to your personal/career goals. Outline the activities, skills, and academic interests that provide background for the project, and ways in which your experience might tie in with future career plans. A description of your anticipated duties and the supervising arrangement should also be included. Supplementary descriptive material for the employer is welcomed. (1-3 pages)

Part 3: - BUDGET –

Note: Depending on the number of proposals submitted, some applicants may receive partial awards. Please indicate below (under “other information”) if there is a cutoff point below which you will not be able to take the internship or be forced to work reduced hours. Recipients of this grant are limited to one award during their undergraduate attendance at Dartmouth.

Please note: All awards are considered taxable income.

ANTICIPATED TOTAL COST OF INTERNSHIP $___________
FUNDING REQUESTED (not to exceed $3,000) $___________
(List details of each item that directly relates to the internship

TRANSPORTATION $___________
HOUSING $___________
FOOD $___________
OTHER $___________
(Be specific)

• ADDITIONAL FUNDING: Are you applying for other Dartmouth sources?
  
  Please indicate Fund Source: __________________________________________

• ALTERNATIVE FUNDING: Are you applying to other sources/grants?
  
  Please indicate Fund Source: __________________________________________

• WORK STUDY: Are you eligible for this funding? Y or N

• LIVING AT HOME: Y or N

• OTHER FINANCIAL INFORMATION WE SHOULD KNOW: ______________________

Return completed application to:
Center for Professional Development
63 South Main Street – 2nd Floor 603-646-2215
Attention: Renata Finger

9/18