

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

- 1. Summer Camp Survey

Proposals or Agenda:

- 2. Evacuation and Lockdown Drills
- 3. Scenarios Discussion
- 4. Returning Students Travel Arrangement in Summer Holiday

Outcomes		
Description	By When	By Whom
1. Summer camp survey closed at 4pm on May 27. We appreciated high number of responses received.	May 27	Laurie
2. SLT confirmed that there will be no evacuation and lockdown drills during semester 2.	Semester 2	SLT
3. SLT summarized parents frequently asked questions for future communication. Kasson will follow up the design of a FAQ regarding the start of school year 20/21. The focus should now shift to the return in August.	/	SLT
4. SLT plans to offer a survey for returning students about their travel arrangement during summer holiday, as part of the preparation for the new school year.	/	SLT