

Nov 13

Tuesday, November 12, 2019 8:15 AM

**NIS Meeting Summary**

**Type of Meeting:** Senior Leadership Team (SLT) Meeting

**Attendees:** Arek Owczarek, Laurie McLellan

**Minutes:** Samantha Zou

**Matters to follow up:**

**Proposals or Agenda:**

1. Gardening Tools Management
2. Finance Committee Meeting Agenda
3. GCD Launch

Outcomes		
Description	By When	By Whom
1. Some gardening tools have been found on playground recently. For safety reasons, SLT will discuss with relevant responsible persons to coordinate tools management issue and establish the regulations.	ASAP	SLT
2. SLT discussed the proposals for the coming Finance committee meeting agenda.	/	SLT
3. GCD (Global Citizen Diploma) Launch successfully held on November 12.	/	Ruth/Anna Y.