

Week 23 Attendees: KB, RC, KH, AD, LM, JB			
Agenda:	Item:	Intention:	Description / By Whom / When:
1	Child protection Training for NIS Staff	Decide	Annual child protection training to be focused on PS-specific and MS/US-specific areas. Happening Week 29 for PS, Week 30 for MS/US.
2	Summer Works Proposals	Decide	SET will collate all requests yellow forms relating to summer works. All proposed summer works should be submitted and discussed with relevant Head of Section by March 22 nd . An important note is that this summer our facilities team will prioritize the Early Years transition and early hub-related works.
3	Cinderella Rockerfella	Decide	March 1 st 8.45am: Students in Grades 6 and 7 to attend the morning show.
4	INSET Next Steps	Share	SET will consider INSET feedback and determine next steps relating to the Action Plan based on our progress during INSET in a special session on Monday, March 4 th .
5	Semester 2 Professional Growth	Decide	Our next round visits around the Professional Growth Plan will begin in Week 24
6	Leadership Survey	Decide	The annual SET leadership feedback survey will be shared in March.
7	Evacuation Drill	Confirmed	Our next Evacuation Drill will be on Monday, March 4 at 11:25am.