

June 8, 2018 - minutes

Thursday, October 19, 2017 3:42 PM

How will these discussions improve student learning & well-being?	
Type of Meeting: SET Attendees:	Date: June 8, 2018
7 Norms of Collaboration <i>Pausing</i> <i>Paraphrasing</i> <i>Putting Inquiry at the Centre</i> <i>Probing for Specificity</i> <i>Placing Ideas on the Table</i> <i>Paying Attention to Self & Others</i> <i>Presuming Positive Intentions</i>	Copies to: SET, all staff
Attachments and/or links:	
Agenda:	
	Intention:
1 Office 365 folders & transitions	
2 Overdue library books	
3 PGP	
4 Trip waivers	
5 Adult Bathrooms in PS 2018-19	
6 Gratitude!	

	Outcomes	By Whom	By When
1	SET discussed procedures for passing on Office 365 folders. SET to speak to relevant staff. These staff members to contact Joe to transfer ownership of folders.	SET	June 14
2	Reports will be held for students with overdue library books. Angela to send message to parents who have children with overdue library books.	Angela R.	June 8
3	Reminder to teachers and SET members that PGP reviews are due on Monday June 11.	SET	June 11
4	SET discussed procedures for trip waivers for next year, investigating procedures through Veracross. Arden to discuss further with SLT	AT	June 13
5	SET discussed 3 proposals. Arden to present to SLT.	AT	June 13
6	Arden expressed deep gratitude to SET for privilege of working with such professional, open, kind colleagues.	-	always

Intentions:			
Inform/Confirm	Elaborate / Investigate	Reform / Create	Decide
Seek Input	Next Steps	Final details	Reflect
Brainstorm	Feedback	Humour	Thank
Clarify	Evaluate		

