

Strategy Team Meeting Minutes Summary

Date: 27 April 2018

Attendees: DC, KH, TJ, KA, CG, LuM

Chair: CG

Minute Taker: KA

Agenda items & Meeting Notes:

Item for Discussion
Scheduled Meetings Next year's schedule was discussed. Whole-staff meetings have been input in meeting schedule. Prototype training is scheduled for August. Last meeting is scheduled for Week 32, allowing time afterwards for the team to prepare for the following year
Focus Groups Focus groups to get a sense of community understanding of Strategy from students and parents will take place before the end of the year
End of year celebration Week 34 whole-staff meeting was planned. It will take place in the Black Box and involve a video and a practical activity
Walk-throughs The progress of walk-throughs was discussed
New Team Members Collaborating with incoming members of the team was discussed

Scheduled Meetings

Next year's schedule was discussed. Whole-staff meetings have been input in meeting schedule. Prototype training is scheduled for August. Last meeting is scheduled for Week 32, allowing time afterwards for the team to prepare for the following year

Focus Groups

Focus groups to get a sense of community understanding of Strategy from students and parents will take place before the end of the year

End of year celebration

Week 34 whole-staff meeting was planned. It will take place in the Black Box and involve a video and a practical activity

Walk-throughs

The progress of walk-throughs was discussed

New Team Members

Collaborating with incoming members of the team was discussed