

April 24 - minutes

Thursday, October 19, 2017 3:42 PM

How will these discussions improve student learning & well-being?	
Type of Meeting: SET Attendees: MG, KB, JS, AT, RC, KH + guest Adam D	Date:
7 Norms of Collaboration Pausing Paraphrasing Putting Inquiry at the Centre Probing for Specificity Placing Ideas on the Table Paying Attention to Self & Others Presuming Positive Intentions	Copies to: SET, all staff
Attachments and/or links:	
Agenda:	
	Intention:
1 PE Sports Leaders Proposal from Ben	Investigate
2 Calendar meeting	Decide
3 Semester 2 report schedule	Confirm
4 Decluttering date change	Inform
5 Korean translation	Investigate

	Outcomes	By Whom	By When
1	Arden to follow up with some clarifying questions.	AT w BD	Week 32
2	Calendar meeting: May 7 at 3:15, 2 nd floor of cafeteria Communication to relevant colleagues this week.	AT	By 27/4
3	Updated and Approved. MG and KB to communicate in weekly message	MG & KB	Week 32
4	June 5-7 in PAC	RC	June 5-7
5	SET discussed on-going requests by parents for Korean translation.	SET	ongoing

Intentions:			
Inform/Confirm	Elaborate / Investigate	Reform / Create	Decide
Seek Input	Next Steps	Final details	Reflect
Brainstorm	Feedback	Humour	Thank
Clarify	Evaluate		