

Jan 18

Monday, January 9, 2017 2:00 PM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) meeting

Date: 2016_1_18

Attendees: Arek Owczarek (AO), Arden Tyoschin (AT)

Matters to follow up:

1. Police check procedures
2. Student Records - digital
3. overseas order

Proposals or Agenda:

4. Access control
5. Design Centre NOISE
6. ACAMIS - smart home presentation, visit, updates and OF Team participants
7. FLAN - French language school on Sat
8. Community Living Specialist
9. Gym bleachers
10. Table Tennis



答复-
overseas



SLT
meeting-



Police
Check



FW-
ACAMIS

Outcomes	By When	By Whom
Description		
1. SLT reviewed the police check procedure and will follow up on details.	/	Arek & Holly
2. Sue will investigate the cost and way of digitalizing alumni's records (how to keep, scan, categorize and to link to Veracross) as a project and put it in budget of next year. The project may need a few years to complete.	ongoing	Sue
3. Any changes to calendared events need to be communicated early as there are knock-on effects.	ongoing	/
4.1 Students were informed in the assembly to take school IDs and sign at Security when entering campus outside of school hours. Arek to follow up with the translation of this notification for Security.	Asap	Arek
4.2 Access to the pool now requires School ID and the access to the gym will be the same in future.	/	/
5. Arden will follow up with Andrew K for data of noise in Design Centre. SLT will work with SET to investigate solutions for communication and planning.	Ongoing	AT, AK
6.1 SLT updated the preparations of ACAMIS Spring Conference on set-up, furniture and sponsorship, etc.	Ongoing	/
6.2 Arek will confirm the participants of OF team by this Friday.	Jan 20	Arek
6.3 SLT will visit Wulian, a sponsor offering smart home presentation in ACAMIS Spring Conference in March. Date TBC.	ASAP	Arek
7. French language Saturday school, a Government-supported program will be offered to NIS students and non-NIS ones on campus. Arden has explained our procedure of police clearance and name list of teachers and student and etc. Ruth will follow up.	ongoing	SLT
8. SLT discussed Community Living Specialist role and the possible use of the App "Guidebook" for new staff. Arden will ask ACAMIS for the cost.	asap	Arek
9. SLT will meet with Danny for solutions of gym bleachers; no action before summer break.	asap	SLT
10. SLT has confirmed set up of outdoor table tennis tables.	ongoing	Arek