Health and Climate Solutions Program

Applicant Web Conference

Program Presenter

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Orientation Agenda

- **Health and Climate Solutions Program Application process**

- **Get more information**

  - Question & Answer session – at end of this Web conference
  - Frequently Asked Questions – on website
  - Conference call recording – on website
  - Contact us by email at hcs@rwjf.org

RWJF - Health and Climate Solutions Program

The Robert Wood Johnson Foundation (RWJF) is working to understand the mechanisms and strategies for effective, integrated climate and health action.

Climate change is a major threat to any vision of a healthy future.

Climate change harms the health of everyone, but some people experience a greater burden and feel it sooner.

Climate change magnifies the inequities that prevent all people from having a fair opportunity to live a healthier life.

We can't build a Culture of Health if we fail to respond to both known and emerging threats to health.

Goals

RWJF seeks proposals from communities or organizations across the United States that:

1. Have developed approaches to addressing the health impacts of climate change, while improving health equity.

2. Want to build evidence around those kinds of approaches.

3. Have an intervention with at least a one-year documented history of implementation activities.

Research and Evaluation Activities

Applicant organizations must propose a research or evaluation project to answer one or more questions regarding:

1. How well their approaches work and why?

2. How effectively they address the health impacts of climate change and advance health equity?

3. How they took advantage of opportunities and overcame challenges?

4. How other communities may learn from this approach to tackle similar issues?

Communication and Dissemination Activities

• RWJF will place strong emphasis on promoting knowledge sharing among grantees and other communities working to address the health impacts of climate change.

• Proposals should offer mechanisms for communicating and disseminating the research or evaluation findings and lessons learned with a diverse array of audiences.

• RWJF will give additional preference to proposals that include community members in the communication and dissemination activities.

Grant Application Basics

- Up to 8 grants will be awarded in 2019.

- Awards up to $350,000 lasting up to 24 months.

- Submission deadline: February 8, 2019 (3 p.m. ET/noon Pacific)

- Start date: July 15, 2019

Ensuring your eligibility to submit a grant

- Individuals from collaborating organizations (e.g. research partner) can serve as the Co-Project Director.

- Preference will be given to applicant organizations that are:

  - Public entities
  - Nonprofit organizations that are tax-exempt under Section 501(c)(3) of the Internal Revenue Code and are not private foundations or Type III supporting organizations

Ensuring your eligibility to submit a grant (continued)

• Applicant organizations must be based in the United States or its territories*

• Only one proposal may be submitted per applicant organization.

• Applicant organizations representing diverse geographic areas, first time-applicants, and communities that are most vulnerable to the effects of climate change are encouraged to apply.

Submitting Phase 1: Brief Proposal

- Applicants must submit brief proposal.

- RWJF will invite few of those brief proposal applicants to submit full proposals as semi-finalists.

- Brief proposal must show fit between the proposed project and the qualifications of the applicant and collaborators to do project activities.

- The selected activity must have been implemented for at least one year prior to submitting application.

Phase 1 Brief Proposal

List of key contacts

A narrative describing the following (maximum four pages)

- Select approach to addressing the health impacts of climate change, while improving health equity, in the given geographically-defined community
- Research or evaluation question(s) to be investigated
- Brief overview of methods and any existing data sources that will be leveraged
- Brief overview of project personnel, including any collaborating individuals and/or organizations
- Brief overview of the communication and dissemination plan

A brief project summary

Brief project information questions

Resumes or CVs (of up to two pages each) for up to five (5) project personnel

Phase 2: Full Proposal

- RWJF will invite a set of semi-finalist applicants to submit a full proposal of no more than 10 pages accompanied by a detailed budget, budget narrative, letter(s) of support from collaborating individual(s) or organization(s), and resumes or CVs for up to five (5) key project personnel.

- These Full Proposal semi-finalists will receive additional criteria for developing their full proposals at the time of receiving the full proposal submission link.

Review process

- Applicants must submit brief proposals **by 3 p.m. EST on February 8, 2019.**

- Semi-finalist applicants of brief proposal submissions will be invited to submit a full proposal.

- Finalist will be selected for site visits

- Final selection made by RWJF

Live Participant Questions

Questions?

Thank you!

Contact:

hcs@rwjf.org

Top 8 Reasons Why you Could Miss the Deadline

1. **When experiencing difficulty with the online application system, which may result in missing the deadline, applicants should contact their program administrator *immediately*.** Report a problem via email to hcs@rwjf.org The email should include the documents and/or content you were unable to upload.

2. **Complete your application online instead of offline.** As soon as possible, look for templates and detailed instructions in the online application site to guide you in submitting the appropriate information in the required format. Applications that are not fully completed online by the deadline, and in the specified format, will not be accepted.

Top 8 Reasons Why you Could Miss the Deadline

3. **Submit your application well in advance of the deadline** so that any unforeseen difficulties, e.g., technical problems, may be addressed in plenty of time before the deadline.

4. **Don't abandon an application you can't find and then create a duplicate application.** Instead, notify the program administrator to help you find your original application. You will not be permitted to offer multiple partially completed applications that, together, create a whole application.

Top 8 Reasons Why you Could Miss the Deadline

5. **As soon as you've completed a section in the online application system, be sure to use the "*Save, section finished*" button located at the bottom of the screen.** You will still be able to return to that section to make edits prior to submission. Most screens in the online system allow you to save your work three different ways:

   - o "Save, continue editing"

   - o "Save, return home"

   - o "Save, section finished"

   When you've completed all requirements on a screen, remember to "Save, section finished." All required screens must be saved as *section finished* in order to activate the "Submit" button on the upper right side of the "Home" screen, just below the "Instruction" box.

Top 8 Reasons Why you Could Miss the Deadline

6. **Remember to press the "Submit" button when you've completed your application.** When all required fields and uploads are completed in the online application system, the "Submit" button will become activated on the upper right side of the "Home" screen, just below the "Instruction" box. After successfully submitting, applicants will receive a submission-confirmation email. If you didn't get a "Submission Confirmation" email when you thought you had submitted successfully, return to the application and look for the submission status on the "Home" screen. A successfully submitted application will display "Submitted" with a date and time. If you don't see a submitted message, look to the left for sections that don't have a green checkmark in the "Status" column. Those are the sections that are either incomplete, or have not been properly saved as finished.

Top 8 Reasons Why you Could Miss the Deadline

7. **Carefully note the deadline date, time and *time zone*.** Deadline time is always shown as Eastern Time (ET). Confusion is not an acceptable excuse for missing the deadline.

8. **Have a backup person lined up in advance to step in for you in the event of an emergency.** Unanticipated emergencies can happen. Be sure your backup has access to submit for you. If there is an "Invite Contributors" button on the left side of the "Home" screen of the application site, you may use it to add a backup.