

**UO Committee on Courses**

Meeting Minutes

Date: February 9, 2017

Present:

- |  |  |   |   |
|--|--|---|---|
| <input checked="" type="checkbox"/> Bramhall, Ron  | <input type="checkbox"/> Hodges, Sara              | <input checked="" type="checkbox"/> Norris, Boyana* | <input checked="" type="checkbox"/> White, Frances* |
| <input checked="" type="checkbox"/> Brand, Colin** | <input checked="" type="checkbox"/> Jefferis, Mike | <input checked="" type="checkbox"/> Jana Prikryl*   | * Voting members                                    |
| <input type="checkbox"/> Cherry, Christian*        | <input type="checkbox"/> Lowery, Brian             | <input type="checkbox"/> Skelton, Scott             | **Voting student members                            |
| <input checked="" type="checkbox"/> Eveland, Sue   | <input checked="" type="checkbox"/> Mann, Roberta* | <input checked="" type="checkbox"/> Mike Urbancic*  |   |
| <input checked="" type="checkbox"/> Hall, Gordon*  | <input checked="" type="checkbox"/> Morrill, Bil   | <input checked="" type="checkbox"/> Warden, Kathy   |   |

Next meeting: February 17, 2017

**Courses submitted to UOCC for review: (Listed by Committee member responsible for review).**

(Those highlighted have been **approved**, **withdrawn**, **rolled forward/pending**, **denied**)

Colin Brand	Christian Cherry	Gordon Hall	Roberta Mann	Boyana Norris	Jana Prikryl	Mike Urbancic	Frances White
EDLD 691	AEIS 421/521	<b>AAA 425</b>	<b>DAN 301</b>	<b>BI 160</b>	<b>CH 670</b>	EDLD 626	CINE 425
EDLD 692	AEIS 624	<b>ANTH 417/517</b>	<b>EDST 225</b>	<b>BI 620</b>	<b>CH 680</b>	EDLD 631	<b>CRES 351</b>
EDLD 693	AEIS 631	<b>ANTH 650</b>	<b>ENG 209</b>	EDLD 311	<b>CH 681</b>	EDLD 638	<b>CRES 665</b>
	AEIS 634	EDLD 211		EDLD 312	<b>CH 682</b>	EDLD 643	<b>MUS 346</b>
	ANTH 173	EDLD 411		EDLD 313	<b>CH 683</b>	FLR 150	<b>MUS 393</b>
	EDLD 696	HIST 273			EDLD 412		
	EDLD 697				EDLD 614		
	EDLD 698				ENG 250		
	EDLD 699				<b>ENG 313</b>		
	<b>GEOG 419</b>						
	<b>PSY 479/579</b>						

**Administrative Actions:**

- |                     |                 |                 |                |
|---------------------|-----------------|-----------------|----------------|
| <b>BI 426/526</b>   | <b>LING 302</b> | <b>PEAS 378</b> | SOC 455/555    |
| <b>CPSY 633</b>     | <b>PEAS 368</b> | <b>PEAS 381</b> | <b>SPD 601</b> |
| <b>HIST 482/582</b> | <b>PEAS 369</b> | <b>PEAS 382</b> | <b>SPD 604</b> |
| <b>LAW 712</b>      | <b>PEAS 370</b> | <b>PREV 633</b> | <b>SPD 605</b> |
| <b>LAW 780</b>      | <b>PEAS 375</b> | <b>PS 368</b>   | <b>SPD 606</b> |

**I. Announcements – None**

**II. Discussion**

Frances informed the group that the Senate has been discussing term limits for committee members and chairs. UOCC decided that they prefer removing term limits with option remaining for renewing or stepping down after their term expires.

**✓ CHEM 670** – UOCC approved.

**✓ BI 620** – UOCC approved.

**EDLD** – Most courses still need due diligence emails and committee members should reach out to the responsible person for each course. Discussion around synchronous and asynchronous.

There was discussion about the email policy and specifically of instructors using a non-UO email address for student contact. Frances found the policy:

**Email policy:**

<https://policies.uoregon.edu/use-email-official-and-mass-communications>

says:

**I. Instructional Use of UO E-Mail Accounts**

Faculty should use UO e-mail accounts for e-mail communication with students. The University's course management system requires that faculty and students use their UO e-mail account to gain access to the system.

**EDLD 638** – Needs separate syllabus for 2 credit version and 4 credit version. Also needs due diligence from Law School. Instructor needs to use UO email address.