# TAEC Learning Specialists

## Overall Role

Teach courses designed to enhance students’ learning and boost their academic confidence

Offer [study skills workshops](#) throughout the academic year

Coordinate peer academic support programs and other TAEC initiatives

Provide individual consultation and guidance to students

## Working Individually with Students

Learning Specialists provide 1-on-1 consultations to help students:

- Explore and learn strategies/skills to improve their academic success
- Identify areas for growth and make plans to meet individual goals
- Connect to tutoring and academic support resources aligned to their individual needs

## Who should meet with a Learning Specialist?

Appointments are open to all students who want to improve their academic skills, and can be a great resource when a student:

- Has a pattern of struggling academically
- Spends a lot of time studying and is not seeing the desired results
- Wants more insight into what they are doing well
- Enrolls in a new/unfamiliar field or genre and is struggling for the first time

## Making an Appointment

LS appointments are available Monday-Friday, 9am-12pm and 1-4pm, and are currently remote (Zoom).

Appointments can be made via Navigate:

*Tutoring and Academic Support > TAEC (Knight Library or Remote) > Meet with _____ Learning Specialist*

When making an appointment, students will be prompted to select one of three LS options. Here are some examples of topics each Learning Specialist can cover:

### Study Skills
- General support
- Time management
- Effective test preparation
- Reading/note-taking strategies

### Math/Science
- HS to college level transition
- Moving beyond remembering
- Strategies/problem-solving techniques

### Writing
- Focus on skills & techniques
- Getting unstuck
- Any major, course, or genre
- Grad school/scholarship apps

## Referring Students

- Share what they should expect. Initial appointments are 45 minutes long. Generally, Learning Specialists have a conversation with the student, identify priorities, and develop next steps to try out.
- Let us know of any important context or priorities. Students can share what they’d like to cover when booking an appointment or through an intake survey (they’ll receive a link when they confirm appointment). Advisors can also email Learning Specialists directly – we’d love to hear from you!
- Make a connection. Write an email introduction connecting the student with the Learning Specialist.
- In a 10-week quarter, the earlier we meet with a student, the greater the impact we can make.

## Contact Us – When in doubt, reach out!

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