

Senate Docket Deadlines

- One month – regular deadline for formal notice of motion (see Formal Notice of Motion Procedures doc)
Senate Bylaws, section 3.7.2.5
<http://senate.uoregon.edu/sites/senate.uoregon.edu/files/University%20of%20Oregon%20Senate%20ByLaws.pdf>
- 21 calendar days – back-up deadline for formal notice of motion, when regular deadline cannot be met
Senate Bylaws, section 3.7.2.5
<http://senate.uoregon.edu/sites/senate.uoregon.edu/files/University%20of%20Oregon%20Senate%20ByLaws.pdf>
- 15 calendar days – final notice of motion deadline, only applies to internal senate committees (Senate Exec Committee, Senate Rules Committee, Senate Budget Committee, Senate Nomination Committee and the Committee on Committees)
Senate Bylaws, section 3.7.2.5
<http://senate.uoregon.edu/sites/senate.uoregon.edu/files/University%20of%20Oregon%20Senate%20ByLaws.pdf>
- 7 calendar days – agenda must be posted and available a full 7 calendar days in advance of the senate meeting. To do this, all final agenda items must be approved by the Senate President and submitted to the Senate Executive Coordinator a full 8 business days prior to the senate meeting.
Senate Agenda, Bylaws Section 3.3
<http://senate.uoregon.edu/sites/senate.uoregon.edu/files/University%20of%20Oregon%20Senate%20ByLaws.pdf>
- 5 calendar days – final motion text must be posted and available a full 5 calendar days in advance of the senate meeting. All final motion text and related documents must be submitted to the Senate Executive Coordinator a full 8 business days prior to the senate meeting.
US13/14-25: Amending Bylaws Regarding Deadline for Posting Motion Text, approved 04/09/14
<http://senate.uoregon.edu/content/amending-bylaws-regarding-deadline-posting-motion-text>
University of Oregon Senate Bylaws, Section 3.7.1
<http://senate.uoregon.edu/sites/senate.uoregon.edu/files/University%20of%20Oregon%20Senate%20ByLaws.pdf>
- 1 business day – the day after the senate meeting all website updates, notification of action items and general post-senate meeting clean-up to occur. This will start the 60-day clock for the University President to respond to Senate action items.
- 3 – 5 business days – a draft of senate meeting minutes will be posted for senate review. An email notification will be sent to the Senate and Senate Exec listservs.