

UO SACNAS (Society for Advancement of Chicanos/Hispanics and Native Americans in Science)
General Meeting

14 November 2017

Start: 7:00 PM End: 8:00 PM

Minutes:

Tonight we played some science trivia as a fun study break during round two of midterms. We also discussed the UO SACNAS Executive Board positions. The positions needed are as follows:

- I. President
 - a. Responsible party
 - b. Regular programming
 - c. Organizes events/room needs
 - d. Performs or delegates tasks and speakers
- II. Secretary
 - a. Records attendance
 - b. Takes notes
 - c. Records/uploads meeting minutes
 - d. Sends minutes to email list
- III. Treasurer
 - a. Collects money
 - b. Writes reports for money used from other sources
 - i. Thank you documents for use of money from funders
 - c. Controls financial accounts
 - d. Fill out request/handling forms
 - e. Arrange any financial needs
- IV. VP
 - a. Take over any extra duties

The online election poll will be open November 29 through December 1. We encourage all members to vote!