UO SACNAS (Society for Advancement of Chicanos/Hispanics and Native Americans in Science)
General Meeting

14 November 2017

Start: 7:00 PM End: 8:00 PM

Minutes:

Tonight we played some science trivia as a fun study break during round two of midterms. We also discussed the UO SACNAS Executive Board positions. The positions needed are as follows:

I. President
   a. Responsible party
   b. Regular programming
   c. Organizes events/room needs
   d. Performs or delegates tasks and speakers

II. Secretary
   a. Records attendance
   b. Takes notes
   c. Records/uploads meeting minutes
   d. Sends minutes to email list

III. Treasurer
   a. Collects money
   b. Writes reports for money used from other sources
      i. Thank you documents for use of money from funders
   c. Controls financial accounts
   d. Fill out request/handling forms
   e. Arrange any financial needs

IV. VP
   a. Take over any extra duties

The online election poll will be open November 29 through December 1. We encourage all members to vote!