

Request to Count Non-PS Course Toward Degree

Department of Political Science

Graduate students who wish to count a non-Political Science course towards their degree are strongly encouraged to submit this request prior to the course start-date. Doing so will allow sufficient time to enroll in an alternate course if this request is denied, thus ensuring compliance with enrollment requirements. Requests will be routed to the Director of Graduate Studies, who will make a recommendation to the Department Head, who will make the final decision. Courses must be taken for letter grade and receive a grade of B or better. Courses used to satisfy a concurrent degree/graduate specialization will not count toward the PS degree requirements.

Student Name: _____

Date: _____

Course number: _____ Title: _____
(use subject code and course number, not CRN)

Instructor: _____ Course Term/Year: _____

Please provide an explanation/justification for your request to count this course towards your degree:

A course syllabus or course description from the instructor (if a syllabus is not yet available) **must** be attached to this request.

Student Signature: _____

Director of Graduate Studies Recommendation

____ Approved ____ Disapproved

Director of Graduate Studies

Department Head – Final Decision

____ Approved ____ Disapproved

Department Head