Constitution of Phi Alpha Theta History Honor Society
Alpha Delta Lambda Chapter of the University of Oregon

Article I: Statement of Purpose

Phi Alpha Theta is a national history honor society. The purpose of the Alpha Delta Lambda chapter of Phi Alpha Theta is to recognize outstanding historical scholarship among University of Oregon students who have demonstrated a clear interest in studying history. Our purpose and objectives have been defined by Phi Alpha Theta’s website:
“We are a professional society whose mission is to promote the study of history through the encouragement of research, good teaching, publication and the exchange of learning and ideas among historians. We seek to bring students, teachers and writers of history together for intellectual and social exchanges, which promote and assist historical research and publication by our members in a variety of ways.”
It is important to note that Phi Alpha Theta adheres to a strict non-discrimination policy.
We do not discriminate against any individual(s) for reasons of race, color, creed, religion, sexual orientation, national origin, sex, age, or handicap.

Article II: General Membership and Removal Process and Requirements

An undergraduate student may become a member of the Phi Alpha Theta upon completing 16 credit hours of college-level history, with a minimum GPA of 3.1 in history. The initiation fee is $50 due prior to initiation. Other dues will be decided upon by a majority vote by executive officers.
Expulsion from the organization must be made by formal request from the chapter to the national honorary under regulations presented in the national by-laws. Any member of the Society may be expelled by formal action of the Phi Alpha Theta national organization, after opportunity for due process. Grounds for such expulsion might be plagiarism, malfeasance, etc. The Alpha Delta Lambda chapter conducts an initiation ceremony according to the guidelines of the national Organization.

Article III: Officer Titles and Duties, Elections, and Removal from Office

A. Officer Titles and Duties
The officer positions are: President, Vice President, Treasurer, Secretary, and Social Media Manager. All nominees and executive members must be in good academic standing to be elected to or to hold office. All officers will assist in the production of events for the year.

The President is the principal executive officer and has the following duties:
- To preside at all meetings
- To call special meetings when necessary
- To schedule activities and obtain appropriate facilities for these activities
- To perform other duties as needed

The Vice President shall assume the duties of the President in the event of absence of the President. In addition, the Vice President shall have the following duties:
- To be the second highest chapter authority under the President
- To assume the duties of the President in the event of a vacancy in the office
- To perform other duties as necessary and as assigned by the President
- To call special meetings when necessary
- To assist in scheduling activities and obtaining facilities for these activities

The Treasurer shall have the following duties:
- Perform fundraising activities.
- Manage finances of chapter.
- Keep itemized receipts & expenditures
- Responsible for collecting member dues
Treasurer and Secretary may be combined if necessary

The Secretary shall have the following duties:
- To keep a record of all of the members of the organization
- To keep a record of all of the activities of the organization
- To handle all official correspondence of the organization
- To transcribe all formal meetings
- Send the records of formal meetings to the rest of the exec board and faculty advisor afterwards

The Social Media Manager shall have the following duties:
- Manage and Promote the society using the chapter website, Instagram, and Twitter
- Work in coordination with treasurer to promote fundraising

B. Elections
Officers are to be elected by majority vote and hold office for one year until successors are installed. In the event of a tie, a run-off vote will be conducted. Officers are limited to one term (one year). If an officer other than President should be unable to complete a term of office, a special election shall be held at the next meeting of the members. Vacancies in offices shall be filled by nomination and voting by active members. If the President is unable to complete a term of office, the Vice President will take their position for the remainder of the term. If the Vice President cannot fulfill the President’s duties in their absence, the role of President will be voted on by a majority vote of the members.
C. Removal from Office
Removal of leaders will be done through vote of the executive committee and with consultation from the faculty advisor.

Article IV: Faculty Adviser

Phi Alpha Theta’s adviser must be a full-time member of the University faculty or Administrative and Professional staff. There can be more than one adviser, but one of them must meet the requirement listed above. Advisers are expected to maintain close communication with the club’s Executive Committee and to fulfill all obligations necessary for the club to maintain active status.

Article V: Meetings

Meetings of the Executive Committee should be held at least twice per term and should be called whenever new activities need to be planned or the club needs to take care of other business.

Article VI: Amendments

Amendments to this constitution can be proposed by any member of the chapter, but they must be proposed in writing. A two-thirds majority of the students present at a meeting should be required to pass amendments. The constitution, while still a work in progress, should not be amended too frequently.