UO Physics Dept. - Daily Time Record

For time sheet retention periods, refer to the HRIS Banner Guide/Time Entry/ Time Sheet Retention. See http://bg.uoregon.edu/hris/timesheets.htm.

| Year: 2020  
| Month Number: 3  

| Last Name:  
| First Name:  

| Duties:  
(choose one)  
Research Lab Asst  
Demo Rm Asst  
General Phys Lab Asst  
PPLA  
Other (describe)  

| Supervisor Name: (print)  

| Index:  

### Earnings - Dept Use Area

<table>
<thead>
<tr>
<th>Code</th>
<th>Total Hrs</th>
<th>Rate</th>
<th>Total Wages</th>
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**Total**

| Time Entry Initials  

### Certification

I certify that the hours are correct, and properly charged to the earn codes designated.

**Employee Signature**  
**Date**  

**Supervisor Signature**  
**Date**  

HRIS DTR 08/98

Revised Jan. 2013