

Umatilla County Lewis & Clark Bicentennial Committee

Community Profile:

Population 67,000

Location Umatilla

Position Description:

Sponsor Umatilla County Lewis & Clark Bicentennial Committee

Supervisor Russell Dorran

Assignment

The RARE participant serves as the Coordinator for the Umatilla County Lewis & Clark Bicentennial Committee. The Committee's mission is to facilitate enhancement and preservation of the county's historical and cultural resources related to Lewis & Clark, to encourage development of infrastructure that will support tourism, and to focus community participation for the Bicentennial commemoration. The participant coordinates the committee and subcommittee meetings, handles general correspondence, and carries out the activities identified in the Strategic Plan. The participant's specific duties will include serving as liaison and contact between the committee and consultants who will be working with the group on an Interpretive Center Feasibility Study, obtaining funding for committee projects, developing a web page on the Internet, establishing and maintaining a network of contacts with organizations (private and public) involved with Lewis & Clark activities, staffing the committee office and maintaining a public presence for the group.

Required Skills

Ability to organize work and ideas into functional activities and to manage and prioritize multiple tasks, computer skills (word processing, database, spreadsheet, publication/graphics/photos), ability to develop funding proposals and to write and administer grants (with County supervision), good written and verbal communication skills, ability to speak publicly, ability to develop and maintain positive relationships with a diversity of people, a knowledge of and interest in American history, particularly history of the Pacific Northwest, ability to organize, file, and maintain information and workshops as a presentable record of activity.

RARE Member: *Heather Jones - 2000-2001, Year 7 Participant*

Heather Jones graduated in 1996 from the University of Oregon with a BA in Public Relations and a minor in Anthropology. After graduating, Heather worked as the program coordinator for the Muscular Dystrophy Association in Eugene, Oregon. In 1999, after traveling throughout Costa Rica, Heather returned to Eugene where she accepted the position of public space administrator at Downtown Eugene Inc. Her interest in downtown revitalization coupled with a passion for learning more about sustainable development led to her pursuit of a

graduate degree in Community and Regional Planning. Heather has completed her first year of graduate study at the University of Oregon.