

Columbia County - Community Action Team, Inc.

Community Profile:

Population 40,000 (Columbia County)

Location St. Helens

Position Description:

Sponsor Columbia County Community Action Team

Supervisor James Tierney, Deputy Director

Assignment

Community Action Team (CAT) created its affordable housing program in 1990. CAT uses Community Land Trust (CLT) as a model for its home ownership efforts. The RARE participant serves as the Project Development Specialist for CLT. Responsibilities include developing CLT policies and procedures and training board members, staff and volunteers on CLT concepts. Administrative duties involve establishing and maintaining a record keeping system, preparing reports and acting as staff to CLT board committees as assigned. Management tasks require supervising all contracting, performing program planning, design and development, supervising staff and volunteers, and overseeing all agency budgets and expenditures.

Required Skills

Start here with replacement - spell check all.

RARE Member: *Denise Chaffee - 1998-1999, Year 5 Participant*