

**Student Contract:
An Internship Work and Academic Plan for the
Sustainability Studies Internship**

This form should be filled out by the SUST 395 student in consultation with the his/her internship supervisor and sponsoring faculty member. It should be submitted via email to the SUST Program Director (Dr. Mike Bryson, mbryson@roosevelt.edu) by Week 2 of the academic semester in which the student is taking SUST 395 for credit. In lieu of a physical signature on the form, agreement by the internship supervisor with the terms of the internship contract may be indicated by email.

Student Information

Name/ID: _____

Email: _____

Phone: _____

Semester: Fall / Spring / Summer _____

Organization/Company/Project Information

Name: [e.g., Center for Neighborhood Technology]

Contact Info (address, phone, email, website):

[type in information here]

Brief description or organization and its relation to sustainability:

[type in information here]

Duties and responsibilities of internship, including project description, key tasks assigned, expected outcomes, etc. Include due dates for log and final project:

[type in information here]

Internship Supervisor Contact Information

Name: _____

Email: _____

Phone: _____

Roosevelt Faculty Sponsor Information

Name: _____

Email: _____

Phone: _____

Academic RequirementsGrading Option: Pass/Fail -or- Letter Grade (choose one)

Log Format (choose one):

 Email (choose weekly or biweekly) Blog posts (minimum 4 per semester) Other (specify)

Final Project Option (choose one):

 Reflection Essay PowerPoint Slideshow Website Public Presentation (should include slideshow)