

Style Sheet for Submissions to the Rice Working Papers in Linguistics

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1 General requirements

1.1 Language

All papers should be submitted in English.

1.2 Length

The body of the paper should not exceed 30 pages. References, appendices, tables, and figures are not counted towards this page limit.

1.3 Abstract and keywords

In a separate file, authors should submit at least 3 keywords and a maximum 350 word abstract.

2 Typography

2.1 Page size and margins

Pages should be letter size (8.5" × 11") have a one inch (1") margin on all sides.

2.2 Typefaces and font size

Text should be set at 12pt using one of the following typefaces:

- Linux Libertine (<http://www.linuxlibertine.org/>)
- FreeSerif (<http://www.gnu.org/software/freetype/>)
- Liberation Serif (<https://fedorahosted.org/liberation-fonts/>)
- Times New Roman

IPA transcriptions should be written using the Doulos SIL typeface, which can be downloaded for free at <http://scripts.sil.org/DoulosSILfont>.

2.3 Section headings

As in this document, headings should be numbered serially using Arabic numerals. Different levels of headings should be numbered following the pattern in table 1. Note that papers should not have more than five levels of headings.

2.4 Line spacing

Papers should be double spaced throughout.

Heading Level	Numbering
1	1
2	1.1
3	1.1.1
4	1.1.1.1
5	1.1.1.1.1

Table 1: Format for numbering section headings

2.5 Alignment and automatic hyphenation

Papers should be left-aligned with a ragged right edge. Automatic hyphenation should be disabled. The text in (1) below is correctly aligned and does not use automatic hyphenation.

(1) *Correctly aligned:*

Quisque ullamcorper placerat ipsum. Cras nibh. Morbi vel justo vitae lacus tincidunt ultrices. Lorem ipsum dolor sit amet, consectetur adipiscing elit. In hac habitasse platea dictumst. Integer tempus convallis augue. Nunc elementum fermentum wisi.

The text in (2) below, however, is incorrectly aligned, because it is fully justified (i.e. aligned to both the left and right margins), and uses automatic hyphenation.

(2) *Incorrectly aligned:*

Quisque ullamcorper placerat ipsum. Cras nibh. Morbi vel justo vitae lacus tincidunt ultrices. Lorem ipsum dolor sit amet, consectetur adipiscing elit. In hac habitasse platea dictumst. Integer tempus convallis augue. Nunc elementum fermentum wisi.

2.6 Indentation

2.6.1 Paragraphs

Paragraphs should be indented no less than a quarter inch ($1/4''$) from the left margin. Indenting the first paragraph of a section is optional.

When using word processing software (e.g. Microsoft Word or LibreOffice), paragraph indentation should ideally be handled automatically using ruler markers. Instructions for setting indentation markers in Microsoft Word can be found at <http://office.microsoft.com/en-us/word-help/indent-paragraphs-HP005188406.aspx>, and similar instructions for LibreOffice users are available at http://help.libreoffice.org/Common/Setting_Indents,_Margins,_and_Columns. However, authors may also use tabs to indent paragraphs. Multiple spaces should not be used.

2.6.2 Block quotes

Block quotes should be used when a quotation exceeds 40 words or runs for more than three lines on the page. As shown in the following paragraph, block quotes should be indented on both sides, while still having a ragged right edge:

Fusce mauris. Vestibulum luctus nibh at lectus. Sed bibendum, nulla a faucibus semper, leo velit ultricies tellus, ac venenatis arcu wisi vel nisl. Vestibulum diam. Aliquam pellentesque, augue quis sagittis posuere, turpis lacus congue quam, in hendrerit risus eros eget felis.

2.7 Punctuation

Double quotation marks should be used, with single quotation marks reserved for already-quoted material within another quote (cf. (3a)), and for translations of non-English forms (cf. §2.10). Commas and sentence-final punctuation marks should remain outside quotation marks unless they are a part of the original material (cf. (3b) vs. (3c)).

- (3) a. Double quotation marks “should be used for everything except ‘already-quoted material within another quote’ and short translations”.
- b. Some evidence for the modularity of syntax comes from sentences like “colorless green ideas sleep furiously”, which is nonsensical but nevertheless grammatical (Chomsky 1957: 15).
- c. The conference theme was “How did language evolve?”

2.8 Numbered examples

Examples should be formatted with the example number left-aligned and enclosed in parentheses. Examples with multiple subparts should be formatted as in (4) below, with the first sub-level denoted by lowercase Latin letters, and the second sub-level denoted by lowercase Roman numerals. Examples with more than two sub-levels are discouraged.

- (4) a. *Recursion:*
 - (i) Buffalo buffalo Buffalo buffalo buffalo buffalo Buffalo buffalo.
 - (ii) This is the dog that worried the cat that killed the rat that ate the malt that lay in the house that Jack built.
- b. *Ambiguity:*
 - (i) Linguists love ambiguity more than most people.
 - (ii) Free whales!

2.9 Keywords and new terminology

When new keywords and important terminology are introduced in the body of the paper, they should be typeset with *italicization*. (5) shows the correct formatting.

- (5) In this paper, *foobabaz* refers to constructions in which ...

2.10 Non-English text

All non-English material in the main text of the paper should be italicized. Non-English material in tables or figures does not need to be italicized. If a translation is provided, it should be enclosed in single quotes, as with ‘boy’ and ‘girl’ in (6):

- (6) Spanish displays a gendered contrast in many nouns with animate referents, such as *niño* ‘boy’ versus *niña* ‘girl’.

When quoting longer (cf. §2.6.2) passages in a language other than English, a translation into English should be provided in a footnote.

Likewise, when using a non-Latin orthography for a quote or an example, authors should provide an italicized transliteration following the original text:

- (7) 言語学 *gengogaku* means ‘linguistics’ in Japanese.

3 Spelling

Authors are encouraged to use whichever spelling conventions – e.g. American, British, Australian, Canadian – they are most comfortable with, so as long as that usage is consistent throughout the paper. However, titles of books, articles, etc. should retain their original spellings.

4 Glossing conventions

Glosses should follow the conventions outlined in the Leipzig Glossing Rules, available online at <http://www.eva.mpg.de/lingua/resources/glossing-rules.php>. Authors should also include as an appendix a list of all standard and non-standard glosses used within the paper.

4.1 Inline glosses

Inline glosses should be underlined:

- (8) *Ich mag Schildkröt-en* 1SG.NOM like turtle-PL ‘I like turtles’

5 Tables and figures

Tables and figures should be included on separate pages at the end of the paper. Their desired placement in the main text should be indicated by using e.g. <Table 1 here> or <Fig. 1 here>.

All tables and figures should be numbered serially throughout the paper, and have a brief caption underneath them explaining what they illustrate. See table 1 above for an example.

6 Footnotes

Footnotes are preferred to endnotes, and should use numeric superscripts that are serialized throughout the document.¹

1. This is an example of a footnote.

7 References

7.1 In-text citations

In-text citations should follow the format (Author Year: Page), for example (Chomsky & Halle 1968: 37). Parenthetical citations with multiple works should separate the works of different authors using semicolons, e.g. (Lakoff 1987; Everett 2008, 2012).

When citing the source for an example, it should be placed either following a descriptive title, as in (9):

- (9) *Description of data (Ware 2007: 10)*
- a. I like turtles.
 - b. *I turtles like.
 - c. *Turtles like I.

Or following any relevant data:

- (10) a. I like turtles. (Ware 2007: 10)
b. Turtles like me. (Dolittle 1920: 67)
- (11) Мне нрав-ят-ся черепах-и
mne nra-v-jat-sja cherepah-i
1SG.DAT like-3PL.PRS-MID turtle-PL.NOM
'I like turtles' (Poluektova 2012: 27)

Alternatively, authors may include citations for the data within the paragraph preceding the example. For example, Galindo (2012: 113) provides the following data from French:

- (12) a. J'aime les tortues.
b. #J'aime des tortues.
c. *Je aime les tortues.

7.2 Reference list

Following the body of the paper, authors must include a reference list containing bibliographic entries for *all* and *only* the works cited in the paper. Authors should pay especially close attention to this section of the paper.

Bibliographic entries should be formatted according to the Unified Style Sheet for Linguistics Journals, available online at <http://www.lsadc.org/info/style-sheet.cfm>.

8 Other formatting issues

Formatting issues not discussed in this document are left to the authors' discretion. The RWPL editors ask, however, that authors use consistent formatting throughout their own document. \LaTeX users in particular are asked to keep extraneous formatting to a minimum.

Authors may direct any questions regarding formatting to the editors at rwpl@rice.edu.