## Medical Library Survival Guide
### 10 Tips for Faculty and Research Staff

### Resources

1. **Books & Multimedia**
   
   Use our Library Catalogue at [https://opac.ntu.edu.sg/](https://opac.ntu.edu.sg/) to find books and audio-visual materials on medicine and locate them either at Level 2 (Novena) or Level 4 (Lee Wee Nam Library, NTU).

2. **E-books**
   
   We have a collection of online books which you can access anytime & anywhere. For details, refer to [http://blogs.ntu.edu.sg/library-resources/medicine/accessing-resources/e-books/](http://blogs.ntu.edu.sg/library-resources/medicine/accessing-resources/e-books/).

3. **Journals, Databases, Dissertations & Theses**
   
   Access thousands of articles and journals through OneSearch or our NTU Library Subscribed E-journals A-to-Z list: [http://www.ntu.edu.sg/library/collections/Pages/EJournals.aspx](http://www.ntu.edu.sg/library/collections/Pages/EJournals.aspx). Browse medical databases such as PubMed, MEDLINE (Ovid), EMBASE (Ovid), BioMed Central and ClinicalKey. For more databases, go to our NTU Library Subscribed Databases Subjects list, Medicine: [http://venus.wis.ntu.edu.sg/lib_databases/](http://venus.wis.ntu.edu.sg/lib_databases/).

### Access & Tools

4. **Library tools and remote access to online resources**
   
   Speed up your online search using the following: OneSearch, NTU Library Toolbar, Full-text@NTU Library. For more information, refer to [http://blogs.ntu.edu.sg/library-resources/medicine/gettingstarted/library-tools/](http://blogs.ntu.edu.sg/library-resources/medicine/gettingstarted/library-tools/).

5. **Bibliographic management**
   

### Services

6. **Teaching, Research and Publishing Support**
   
   We provide training on information literacy and research skills and can advise on print and e-resources specific to your course or research interests. We can help recommend search strategies to answer your queries and determine your citation counts, H-index and impact factors for journal selections. For more info, contact us at 6592 1990 or medlib@ntu.edu.sg

7. **Deposit, store and preserve your publications in DR-NTU (Digital Repository - Nanyang Technological University)**
   
   Go to [http://dr.ntu.edu.sg/](http://dr.ntu.edu.sg/) to search the repository, look up submission information and categories of publications.

8. **Interlibrary Loan & Document Delivery**
   
   Need materials from local/overseas libraries that are not found in ours? Refer to: [https://blogs.ntu.edu.sg/library-resources/medicine/library-services/faculty/](https://blogs.ntu.edu.sg/library-resources/medicine/library-services/faculty/)

9. **Book and AV Paging Service**
   
   All teaching staff including adjunct, visiting and part-time staff, may request for books and AV titles that are available to be delivered to and from subject libraries via the paging service. Details at [https://blogs.ntu.edu.sg/library-resources/medicine/library-services/faculty/](https://blogs.ntu.edu.sg/library-resources/medicine/library-services/faculty/)

10. **Loan, Return, Renew, Hold**
    
    Borrow library materials at the self-check machine and return them at the book drop. Renew and place hold on a book online using your NTU network account.

### Contact

- **Open 24/7 to LKCMedicine staff & students**
- **Counter services:** Mon-Fri, 8.30 am-7.30 pm
- **In case of emergency:**
  
  LKCMed Emergency Helpline: 6592 3839
  
  medlib@ntu.edu.sg
  
  Medical Library (Novena): 6592 1990
  
  Medical Library (Novena), 11 Mandalay Road, S308232