



## **Internship title: Graphic Design Intern**

### **About the company**

**CreativPlus** is a design and publication outfit specializing in financial and annual reports, marketing collaterals and the like. We provide a one-stop solution to your creative and communication needs.

What we do best:

- Design, conceptualization and production of time-sensitive documents such as annual reports, corporate brochures, marketing collaterals, corporate identity materials and packaging
- Brand consultancy, art direction, corporate identity building, graphic design services
- Copywriting, copyediting, translation services
- Events Management
- Professional photography, digital photo enhancement and digital imaging
- Printing and publishing
- Website development and hosting
- Ad design and media placement

### **Internship job scope and responsibilities description**

Design or create graphics, do layouts to meet specific commercial or promotional needs such as but not limited to marketing materials, collateral, packaging, displays, logos. May use a variety of medium to achieve objectives of requirements. Knowledgeable and familiarity using Adobe Creative Suite (Indesign, Photoshop and Illustrator). Copy editing, proof reading and admin tasks, when necessary.

### **Pre-requisite from candidate (if any)**

Knowledgeable and familiarity using Adobe Creative Suite (Indesign, Photoshop and Illustrator). English language, knowledge of Mandarin is an advantage.

**Estimated time frame/period**

Approx 2 months, between May-August (workable with student's availability). Could be extended. Part-time basis internship can be arranged.

**Allowances if any**

Allowance of \$800- \$1,000 a month

**Contact person / email to respond to**

**Mary Cho**

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**Any relevant website and links**

[www.creativplus.com.sg](http://www.creativplus.com.sg) (Website is currently being upgraded and updated.)