Responses for "For Credit Program Proposal"

1. Professional Title (eg: Associate Professor)

No Response

2. What is your GWID?

Please write your GWID here. If you do not know your GWID, you can retrieve it here: https://it.gwu.edu/accounts

No Response

3. Home Department

If the school sponsoring your course is different than the school for your home department, please list both.

Example--
Home Department: History (CCAS)
School Sponsoring Program: ESIA

No Response

4. School

Please select which school you belong to

No Response

5. Location(s) of Trip


No Response

6. Start date of course (overseas)

Please use the date of your arrival in-country as the start date of the course overseas. (mm/dd/yyyy)

No Response

7. End date of course (overseas)

Please select the day of scheduled departure from the host country as the overseas end date. (mm/dd/yyyy)

No Response

8. Proposed course/program

Please type the department abbreviation & course number of your proposed course (eg: IAFF 6338). If you plan to cross-list your course, please include the second course's department abbreviation and number.

No Response

9. Title of proposed course

Please list the title of your proposed course, followed by the title this course is listed under in the GW Course Catalogue.

Example--
Proposed Title: "Central European Affairs"
Catalogue Title: "Special Topics in European & Eurasian Studies"

Also, if you plan to cross-list your course, please include the title of the cross-listed course.

No Response

10. Purpose of travel

If research, briefly indicate the topic(s) or question(s) of interest.

No Response

11. Number of credits

No Response
12. Total Contact Hours

Contact hours should include time spent by the student on academic and cultural education content ONLY. For example, time spent traveling to destinations or at group meals are not appropriate to include in this estimate.

No Response

13. Estimated Student Enrollment

Please indicate the target number of students you would like enrolled in your course.

No Response

14. Please indicate the course level

No Response

15. Is your course open to non-GW students?

No Response

16. What must a student do to apply to your program?

The general eligibility requirement for OSA Short-Term Abroad Programs is a 2.0 cumulative GPA and a clean student judicial record. In addition, the general OSA application asks the student for a brief statement of interest describing 1) the student's interest in the program, 2) his/her relevant academic experience, and 3) previous travel experience. As part of the OSA general application, students also submit their transcripts.

In addition to the basic information the OSA asks student applicants to provide, faculty members may want to personalize the application procedure for their programs.

For example, faculty can decide if students need to meet a different GPA requirement, have completed specific course pre-requisites, schedule an interview with the professor, submit a resume/CV, or complete any other additional application materials. In the space provided below, please indicate what items you would like included in your application process.

If there are no additional application requirements for your course, simply write "none" in the space provided.

17. Course Assistant Information
Please identify the individuals who will accompany this course abroad by providing their first and last names, title and/or relationship to the university (specify if non-GW), and email.

OIP strongly recommends that at least 2 university representatives accompany the course abroad. Some schools, and OSA, require at least 2 university representatives.

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No Response

18. Risk Ratings

In the following questions, you are required to review and address Risk Ratings for your destination, as determined by GW’s international insurer, GeoBlue.

To acquire your destination’s risk ratings, please visit GeoBlue’s risk information website (https://geo-blue.com/) and review the destination’s Security Profile. This tool is located under the “Tools and Services” tab of the toolbar once you have logged in.

All risk ratings should include the Country risk level. City risk levels can be noted in the risk mitigation essay response box, if they are different than the country level; however, city risk ratings should **not** be used as the drop-down risk levels in this proposal.

All faculty and staff who have not already created a GeoBlue account should consult these instructions (https://global.gwu.edu/faculty-staff-travel-policies#collapse1573504253537_2/) for assistance in registering with the GeoBlue website.

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Instability Risk Rating

Once you have obtained the Instability Risk Rating from the GeoBlue website (https://geo-blue.com/), please enter the rating below:

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No Response

19. High/Extreme Instability Risk Mitigation

If the GeoBlue report has rated your destination as a High or Extreme risk for Instability at a country or city level, please explain below how you plan to mitigate these risks while abroad. This plan should address each risk in detail.

If your destination is not rated High or Extreme for Instability by GeoBlue, you may enter "N/A" below.

You may also upload a copy of your external risk mitigation plan (if you have one) by clicking on the folder icon below and selecting a file from your computer.
20. Terrorism Risk Rating

Once you have obtained the Country Terrorism Risk Rating from the GeoBlue website (https://geo-blue.com/), please enter the rating below:

No Response

21. High/Extreme Terrorism Risk Mitigation

If the GeoBlue report has rated your destination as a High or Extreme risk for Terrorism at the country or city level, please explain below how you plan to mitigate these risks while abroad. This plan should address each risk in detail.

If your destination is not rated High or Extreme for Terrorism by GeoBlue, you may enter "N/A" below.

22. Criminal Activity Risk Rating

Once you have obtained the Country Criminal Activity Risk Rating from the GeoBlue website (https://geo-blue.com/), please enter the rating below:

No Response

23. High/Extreme Criminal Activity Risk Mitigation

If the GeoBlue report has rated your destination as a High or Extreme risk for Criminal Activity at the country or city level, please explain below how you plan to mitigate these risks while abroad. This plan should address each risk in detail.

If your destination is not rated High or Extreme for Criminal Activity by GeoBlue, you may enter "N/A" below.

24. Health and Medical Risk Rating

Once you have obtained the Country Health and Medical Risk Rating from the GeoBlue website (https://geo-blue.com/), please enter the rating below:

No Response

25. High/Extreme Health and Medical Risk Mitigation

PLEASE NOTE that all travelers are also expected to review the Center for Disease Control's country-specific Travelers' Health Page (https://wwwnc.cdc.gov/travel/destinations/list/).
If the GeoBlue report has rated your destination as a High or Extreme risk for Health and Medical at the country or city level, please explain below how you plan to mitigate these risks while abroad. This plan should address each risk in detail and include the recommendations of the Center for Disease Control’s [country-specific Travelers' Health Page](https://wwwnc.cdc.gov/travel/destinations/list/).

If your destination is not rated High or Extreme for Health and Medical by GeoBlue, you may enter "N/A" below.

26. Transportation Risk Rating

Once you have obtained the Country Transportation Risk Rating from the GeoBlue website ([https://geo-blue.com/](https://geo-blue.com/)), please enter the rating below:

No Response

27. High/Extreme Transportation Risk Mitigation

If the GeoBlue report has rated your destination as a High or Extreme risk for Transportation at the country or city level, please explain below how you plan to mitigate these risks while abroad. This plan should address each risk in detail and should take into account the recommendations provided in the "Travel and Transportation" section of the U.S. Department of State’s [country-specific Country Information Page](https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages.html).

If your destination is not rated High or Extreme for Transportation by GeoBlue, you may enter "N/A" below.

28. "Other" Risk Considerations

If the GeoBlue report has indicated “Other” risk considerations for your destination that could impact your program, please define these risks below and explain how you plan to mitigate these risks while abroad. This plan should address each risk in detail.

29. U.S. Department of State Travel Advisory

To determine your destination's Travel Advisory level as issued by the U.S. Department of State, please visit the Bureau of Consular Affair’s [Country Information Page](https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages.html). Please read the Travel Advisory in full. Some locations within a country may have higher Travel Advisory Levels than the overall country-level. You should use the highest level for your destination(s).

All travelers are expected to read the full country-specific briefing for their destination(s), regardless of the official Advisory level.

What is the Travel Advisory Level for your destination?
30. U.S. Department of State Travel Advisory Risk Mitigation

If your destination has been issued a Travel Advisory greater than a "Level 1: Exercise Normal Precautions," please explain how you will address the risks or issues raised by the U.S. Department of State in its country-specific Country Information Page (https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages.html/).

Some countries will have additional sub-listed advisory levels for specific regions. If the State Department Advisory includes your intended destination as part of a sub-listed advisory, please include this risk level and risk mitigation information here. “Exercise increased caution” is a Level 2 destination. “Reconsider Travel” is a level 3 destination. “Do not Travel” is a level 4 destination.

If your destination has received a Travel Advisory level of "Level 1: Exercise Normal Precautions" from the U.S. Department of State, you may enter "N/A" below.

31. Visa required?

To determine whether you need a visa for your trip, you should consult your host country's immigration website and/or get in touch with the local embassy/consulate in Washington, DC.

32. Outbound travel details

Please enter all available travel details for your outbound trip, even if they are still tentative.

33. Return travel details

Please enter all available travel details for your return trip, even if they are still tentative.

34. In-country transportation details

Please be sure to describe how you will be getting around while in-country, whether between cities or within the same city. When developing travel arrangements, all travelers are expected to review the "Travel and Transportation" section of the U.S. Department of State's country-specific Country Information Page (https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages.html/).
As outlined in the GW Auto Rental Guidelines (https://risk.gwu.edu/auto-rental-guidelines/), GW students are not permitted to rent motorized vehicles while abroad on GW-related travel. This policy applies to self-driven motor vehicles and does not apply to hired certified car services which include a locally authorized, licensed driver.

35. Accommodation Details

Please describe the type of accommodation you plan to utilize and how you will determine a safe accommodation location. If you already know your intended accommodation name and address, please include that information here. If approved, you will be asked to confirm your accommodation details in a separate form as part of GW's Clery Act Compliance.

The Office of International Programs cannot approve proposals with Peer-to-Peer Lodging (such as AirBnB) in accordance with the GW Peer-to-Peer Lodging Guidelines (https://ibuy.gwu.edu/peer-peer-lodging-guidelines). If a student has an extenuating circumstance that requires the use of Peer-to-Peer lodging, this lodging must be pre-approved by the Office of Risk Management in accordance with the policy.

36. Communication Details

Please describe how you intend to maintain communication while in-country. For example: International phone plan, purchase new sim card, satellite phone, whatsapp, etc. If approved, you will be asked to confirm your communication details in case GW needs to reach you.

37. Third-Party Support

If you are working with another organization, such as a travel agency or local university, who is providing in-country support, please describe the type and level of support (i.e. providing onsite orientation, housing, transportation, translator, etc.)

38. Additional Information

Please enter any additional information about yourself or your trip that may be relevant or helpful, such as your prior experience traveling to your destination(s), ability to speak the local language, access to a local support network (e.g. if you have any family, friends, or other support structures at your destination(s)), overview of orientation training or materials provided by your program/organization (if applicable), and any other similar information.