

2018 NY State Fair



NYS 4-H Horse Program Youth Exhibitor Guide

Contents:

Page 2	4-H Horse Events Schedule
Page 3-4	General Information
Page 5	Personnel
Page 5-6	Exhibitors Responsibilities Before the Fair
Page 6-7	Parking and Admission Tickets
Page 7-8	RV Parking Information
Page 8-9	Arrival and Check In Procedures
Page 9	Stable Management
Page 9-10	Rules to Be Followed
Page 10-11	Suggested Items for Exhibitors to Bring to Fair
Page 11	Departure Procedures
Page 12-13	Map of New Layout of the Fairgrounds & Stables



Proposed Schedule for the 2018 NYS Fair 4-H Horse Show

Wednesday, August 22nd - 9 am - Dressage Division

Thursday, August 23rd - 9 am - Dressage Division

Friday, August 24th - 1 pm - Mounted Games Division

Saturday, August 25th - 1 pm - Drill/Parade/Quadrille Division

Sunday, August 26th - 8 am – 12 pm - Hippology Contest

Sunday, August 26th - 12:30 pm -1:30 pm - Horse Judging Invitational

Sunday, August 26th – 2 - 3 pm - Horse Bowl Invitational

Sunday, August 26th - 4 pm - Huntseat/Saddleseat Division

Monday, August 27th - 9 am - Huntseat/Saddleseat Division

Monday, August 27th – 10 am – Horse Communications Invitational

Tuesday, August 28th - 9 am - Huntseat Division

Wednesday, August 29th - 9 am - Western Dressage

Thursday, August 30th - 9 am - Western Division

Friday, August 31st - 9 am - Western Division

Friday, August 31st - 1:30 pm - Driving Division 9
(start time dependent on completion of Western Division)

Saturday, September 1st - Miniature Horse Division

Sunday, September 2nd - 9 am - Gymkhana Division

Monday, September 3rd - 9 am - Gymkhana Division

***MORE DETAILED SCHEDULING INFORMATION WILL BE IN THE NYS FAIR
YOUTH PREMIUM BOOKS: http://www.ansci.cornell.edu/4H/nysfair_info.html**

General Information for the 2018 NYS Fair 4-H Horse Show

BE AWARE - THAT THERE ARE MANY DISTRACTIONS FOR HORSES AT THE NYS FAIR 4-H HORSE SHOW. THERE ARE HELICOPTERS, COWS, FAIR RIDES, SIRENS, TRAFFIC AND LOTS OF OTHER CONFUSION AND CHAOS!! BE PREPARED AS THIS IS NORMAL AT THE NYS FAIR!!



REFER TO: The ‘Health Requirements’ section of your State Fair “Youth – Animal Exhibits” premium book for more specific NYS mandated requirements – if your paperwork does not meet mandated requirements your horse will not be allowed to stay on the NYS Fairgrounds.

<http://www.nysfair.org/wp-content/uploads/2014/04/2014-Youth-Livestock-info-rules-regulations.pdf>

Also, posted at the NYS Fair web site: <http://www.nysfair.org/competitions/>



STATE FAIR PHOTOS

Please remember that 4-H youth that compete in events at State Fair may have their pictures taken. And that youth pictures from any of the various events may be used in media and/or press releases, used for educational displays, or could get posted to a web site.

IF your county is sending a 4-H youth to any state level 4-H Horse event – PLEASE make sure that the county has a photo release form on file in the county office. If you do not have a photo release form on file for any child that will be participating in State Fair events – **PLEASE MAKE SURE WE ARE AWARE OF THIS PRIOR TO THE EVENT.**



STALL BEDDING - Bedding will not be supplied. Exhibitors must provide their own bedding or they can pre-order by contacting Mike Teske before the fair that has shavings available to purchase.

Contact Information:

Michael Teske
PO Box 131 Kirkville, NY 13082
(315) 687-0096



TREATMENT OF ANIMAL

No equine may be treated cruelly or in an inhumane manner. Improper use of any piece of equipment, hands, feet, voice or legs will be considered major infractions of the rules. Overriding, improper cooling, attempting to force an equine to jump or execute any maneuver which is clearly beyond the capability or training of the equine, teasing and purposely causing equine misbehavior, the use of appliances or substances that cause discomfort or pain, and use of stimulants and depressants prohibited by USEF will not be permitted. Division chairs, judges, and show management will have final authority collectively and individually in determining what constitutes improper treatment. Refer to “Department 51 – Animal Science” in the current NYS Fair Youth Livestock Premium Book for “Drug Testing” policy.



ATTENTION!!!

The New York State Fair requires rabies vaccination for all livestock species entering the grounds.

➤ **Original Coggins (EIA) certificate** - must be dated **2017 or 2018**- present at the 4-H Horse Show office at check in.

➤ **Original proof of rabies vaccination**- The New York State Fair requires rabies vaccination for all livestock species entering the grounds. Rabies vaccination is required for all species for which there is a USDA licensed vaccine available (cattle, horses, sheep, dog, cat, ferret) and that are 4 months of age or older on the date of admission to the fair. Vaccine must have been administered within the past 12 months. **Acceptable Proof of Rabies Vaccination**- must include a signed written statement from the veterinarian administering the vaccine or a valid certificate of veterinary inspection that has the vaccination listed and is signed by the Category 2 accredited veterinarian. Acceptable proof of vaccination must include the name of the product used, the date of administration and the duration of immunity if longer than one year. If the statement of rabies vaccination is included on an EIA test record, it must be signed separately in addition to the required EIA test record signature. NOTE: Rabies titers are not acceptable proof of rabies protection and cannot be used to meet entry requirements. Acceptable proof of vaccination for dogs is a valid vaccination certificate or a copy of the dog license that contains the rabies vaccination information.

<http://www.nysfair.org/wp-content/uploads/2014/04/2014-Youth-Livestock-info-rules-regulations.pdf>

REMEMBER:

- **COPY** – a copy must be attached to the entry form being sent to: Robin Bartholomew/4-H Horse Superintendent.
- **ORIGINAL** – present at the 4-H Horse Show office at check in.



DOGS AT THE FAIR

Any dog brought to the fair must have a rabies certificate and valid license and must be under control and on a leash at all times.



All exhibitors must wear a helmet with ASTM-1163/SEI or ASTM-F01163-04a/SEI certification at all times when mounted or sitting in cart. Proper equestrian footwear with a distinguishable heel is also required when working with an equine.

Personnel

Each event (educational or horse show) will be under direct supervision of the NYS 4-H HEC “Division Chairperson” who will also be responsible for recruiting all or part of the teen leaders and volunteers who will assist with the event. The physical facilities, equipment, teen assistants, supplies, general operations, horse show office, stable management, and ring condition are the responsibility of the 4-H Horse Program Superintendent. Each horse show Division will be under the direction of the Division Chairperson. A technical delegate for each horse show Division will also, be identified to assist exhibitors and to help ensure adherence to established procedures and rules. A committee of three persons will be established prior to each horse show Division or educational event. This committee will make all necessary decisions if the need arises.

Horse Show Committee will consist of:

1. Division Chair
2. Technical Delegate
3. 4-H Horse Program Superintendent

Educational Event Committee will consist of:

1. Event Chair
2. A CCE staff person
3. A volunteer, coach, or parent

The State Extension Horse Specialist will be available to help with decisions if needed or when on the grounds. If the specialist is not needed or available, the three-member committee has the authority to make decisions concerning their event.

Adult volunteers are welcomed in a variety of tasks. Each region must also designate one or more Regional Stable Manager who will be responsible for the stable area, designating stalls to be used, and serving as a source of information throughout the time that region has exhibitors on the grounds.

EXHIBITORS RESPONSIBILITIES BEFORE THE FAIR

Entering:

- Be sure to use the 2017 Entry form!
- Enter only classes that a Blue premium was awarded at the county level. One class may be entered in which a red premium was awarded.
- Follow the following guidelines when filling out entry form:
- Each exhibitor may enter **no more than five (5) classes in any Division**, except in the Dressage Division where only three (3) classes may be entered (this **does not** include Dressage Equitation which may also be entered). **A maximum of three (3) Divisions** may be entered with no more than fifteen (15) total classes in all Divisions, regardless of the number of equines being exhibited. **A maximum of two (2) equines** per exhibitor may be entered with the exception of Minis, Donkey/Mules, and Driving equines, **not being included** in the maximum number of equines. **Costume, Drill/Parade/Quadrille, and Mounted Games, classes do not count in determining** the number of classes in a Division or in the show. **Showmanship at halter does count as one** of the five (5) classes per Division.

Entry form must be signed by the Exhibitor, Parent Regional Chairperson and CCE Educator to be accepted.

- Entry must be sent to the 4-H Horse Show Superintendent and must have a copy of the current rabies and coggins vaccination included. Educators or Regional Chairperson should be sending copies to the superintendent.
- Make sure before heading to the fair you check with your educator to find out if possible what stall you are assigned to in your Regional barn. There will be a stabling list posted at the end of the barn if you are not able to find out before leaving for the fair. Every exhibitor will be assigned a stall by the Regional stable manager of the barn. There will be four exhibitors assigned to one tack stall as well so everyone needs to work together.

GUIDELINES FOR SUBSTITUTING AN EQUINE AFTER ENTRY FORMS HAVE BEEN SUBMITTED

- Only when an emergency occurs should an equine be substituted for the original equine entered.
- Equine must be registered as a project horse (NYS Horse Certificate) with the county educator.
- A note from a veterinarian must be presented to the superintendent with reason(s) stating why the equine should not be shown.
- The equine needs to be the member's current 4-H project horse. The rider and horse combination needs to be signed off by a county educator. A written note or personal contact from the educator should be sent to the superintendent.
- The equine must be shown in the same division as originally entered.
- All required health papers and a copy of the NYS Horse Certificate must be submitted to the superintendent.

PARKING AND ADMISSION TICKETS-VERY IMPORTANT!!!

PARKING AT THE FAIR THIS YEAR WILL BE DIFFERENT THAN IN THE PAST AS THERE WILL NOT BE AS MUCH PARKING AVAILABLE ON THE TOTAL FAIRGROUNDS SO EVERYONE MUST ABIDE BY THE RULES.

- Admission passes and parking permits must be obtained in your county. A pass will be needed for each day an adult or older teen (13 and over) enters the grounds. A new parking permit will be needed each time a vehicle returns to the designated parking area. NO passes or permits will be available from the 4-H Horse Show office.
- There will be no parking in the pole barn area except for those RV's with appropriate credentials for the Tan/RV area. Orange or Gray parking passes are not acceptable in this area. There are some 15 minute delivery passes but will be for a limited period of time. ANY VEHICLE WITHOUT THE PROPER PARKING CREDENTIALS WILL BE TOWED AT OWNER'S EXPENSE!
- Equines and all tack and equipment should be unloaded quickly and the transport equipment removed from the barn area to the designated parking area. When there is

congestion, a maximum of 15 minutes will be permitted for unloading; under less crowded conditions, 30 minutes. Each region/county is responsible to exercise control of these times.

- Trailers are to be unhooked and parked in the assigned parking lot. Make sure your county extension staff has given you a parking sticker for the trailer and vehicle.

RV PARKING-TAN RV AREA INFORMATION
BE SURE TO READ INSTRUCTIONS ON THE REQUEST FORM AS
THERE HAVE BEEN SOME MAJOR CHANGES MADE!!!

ALL PARKING SPOTS WILL BE MARKED WITH LINES AND IF A
CAMPER DOES NOT FIT YOU CAN LOSE YOUR SPACE

There are approximately 40 spaces in this area located inside the fence adjacent to the pole barn. The types of vehicles that will be permitted in the Tan RV area are limited to legitimate RV's including: Class A & C motor homes (including mini and micro-mini), 5th wheel trailers, tent/pop-up trailers, pickup campers, van conversions with factory equipped cooking and sleeping accommodations, and horse trailers with factory equipped living accommodations (length to not exceed 35'. No expanders). Prohibited vehicles include cars, suburban's, vans, pickups (with or without caps), horse trailers and buses. **Tenting** is not permitted. "Tow vehicle" stickers will not be honored in the Tan area. Only one vehicle is permitted at each site. In cases in which one basic unit will occupy two sites (**add-a-rooms or tent trailers that exceed 12' in open width**), only the RV may be parked. All units must be aligned within the space assigned. Improper alignment, parking in the wrong space and tampering with the placement of numbers indicating spaces will result in removal and revocation of parking privileges.

Electric and water is available at each site. Holding tanks will be serviced. Any dumping of tanks onto the ground or discharge of waste water of any type on the ground in the parking area will result in immediate removal of the offender's RV and loss of parking privilege.

If more than one unit is to share a site, each permit is to show the specific dates each unit is to occupy the space. Any attempts to modify, alter or duplicate these permits will result in refusal to honor any permit for that space. An RV which is to use a space following its use by another RV may not be brought to the area until the first unit has vacated the site. Schedules for multiple users must be very carefully arranged.

If a site is to be open for one or more 24-hour period(s), it may be possible to "sublet" the space if the county purchasing the unoccupied space notifies the assigned Camper Manager in advance. The price to be charged and method of payment must be clearly specified in the notification. There is no guarantee that a "sublet" will be found.

To obtain a RV parking request go to on the NYS Fair website and go to Competitions click on how to enter. Then scroll down to the Youth Horse Show Section and download an application (it is the last item on the list). Application must be accompanied with payment.

Arrival and Check-in Procedures

- **No exhibitor** is permitted to have more than one equine on the grounds at any one time. Under very limited conditions and only with advanced approval from the 4-H Horse Superintendent will exceptions be made. Failure to comply with this rule could result in total rejection of entries and dismissal of exhibitor.
- **Exhibitors should** schedule their arrival so it occurs only after the stables have been opened for their division. This is very important! Please check the schedule for times.
- **Arriving-**Exhibitors are to use Gate 7 off State Fair Blvd. At Gate 7 each vehicle must display (or purchase) a parking pass. Once on the grounds go straight to Gate 11 where admission tickets will be collected-after passing through this gate you will take the first right and go to the first intersection and proceed straight passing the Beef Barn and the driveway to the 4-H Horse Arena is on the left.
- **After you have unloaded** your horse and belongings at your 'Regional' barn and got situated in your assigned stall with bedding, hay, and water. **Then bring the original of both the Coggins papers and rabies certificate for your horse along with your helmet with you to check in at the 4-H Horse Show office.**
- **Each exhibitor** will be asked to check the classes entered for accuracy. Classes may not be changed except for safety reasons and no classes can be added to the original entry form.
- **Each exhibitor** will be given a number for the division they are checking in for at this time. **Exhibitors must wear the number issued to them for the division they are showing in at all times when mounted, or seated in a cart on the State Fairgrounds in the 4-H Horse Show area.**
- **If an exhibitor is holding** over between divisions they must come to the office and pick up a "hold over" number which needs to be worn when riding between divisions. These numbers will not be used during a division.
- **Exhibitors will get a new number for** each division in which they show. Numbers will not be given out before the completion a division.
- **If the equine is entered as a pony**, the pony will be measured, unless it has a USEF pony card or is listed on the compiled listed of previously measured ponies.

Stable Management

Each region is expected to maintain an acceptable exhibit. Stable Management may be evaluated. Failure to meet the minimum acceptable standards will result in a warning. If warnings must be repeated, forfeiture of premiums, dismissal from competition, dismissal from fairgrounds and/or prohibition of future participation may be imposed.

General Rules to be Followed by Exhibitors

1. No horse should be tied in the alleyways of the barns. Grooming is to be done in a stall or out of the barn.
2. No equines may be mounted in or ridden into a barn. Please remember to dismount prior to entering the barn.
3. All riding, driving and leading on roadways in the pole barn area is to be at a walk only. Pedestrians have the right of way – please be aware.
4. No equine may be ridden by anyone other than the exhibitor. No equine may be driven by anyone other than the exhibitor unless the exhibitor is also on the seat of the vehicle being pulled.

NOTE: If a youth is having difficulty with an animal, please talk with horse show management. In rare cases, for safety reasons, exceptions may be made. **The safety of youth will be of primary concern.**

5. No equine may be ridden or driven without a bitted bridle, except when a hackamore or bosal may be used – see the rule book. For more information refer to the Tack and Equipment List of each Division.
6. No smoking will be permitted by anyone in any barn. 4-H Exhibitors are not permitted to smoke.
7. No possession or use of any illegal or controlled substances by anyone in the barns or barn area will be permitted.
8. No heat generating equipment will be permitted to be used in any barn, including hair dryers.
9. Stalls are to be cleaned at least twice daily.
10. All equines are to be fed at least twice daily.
11. Water should be available to horse's free choice at all times. The only **EXCEPTION** is when your horse is hot from exercise. **BE VERY CAREFUL** to cool your horse out slowly and give them small sips of water - before they are allowed free choice to their water pail. If you have questions, please ask a knowledgeable adult to help you.

12. Fasten all feed buckets and water pails securely to the wall or in the corner of the stall at a safe height for your horse or pony. Feed buckets can be removed when not in use.
13. Radios, tape/CD players, television, etc. may be used between 6:00 a.m. and the start of classes and from the completion of classes until 10:00 p.m. daily. Volume must be adjusted to eliminate complaints from other exhibitors or all use of such equipment will be banned.
14. The use of equines in the pole barn area is limited to rings A, B and C, and is further limited to only those times these rings are open to a particular Division. The roadways, parking areas and grassy areas are not to be used except in coming from or returning to the stable and a ring. No equines may be ridden, driven or led on the beef barn side of Ring B, between Rings A & B, in the beef barn or beef tie-out area, or along the parking lot side of Ring A.
15. Clean up after your horse after using the wash rack. Everyone needs to do their fair share so it is kept clean.

Suggested Items an Exhibitor Needs to Bring with them to the Fair

1. Shovel, rake, broom, manure tub, hose.
2. Grooming tools, tack, equipment, coolers.
3. Lots of clean clothes - if you stay in the dorm you'll need sleeping bag, pillow, towel, toilet articles.
4. Your show clothing and appointments, including ASTM-1163; SEI or ASTM-F-1163-04a/SEI helmet and appropriate riding footwear with a distinguishable heel.
5. Money.
6. First aid kit.
7. EIA (Coggins) papers, rabies certificate – present the original at the 4-H Horse Show office. A copy of each should have been sent with the copy of your entry form that was mailed to Robin Bartholomew/NYS 4-H Horse Program Superintendent.
8. Bedding for your horse.

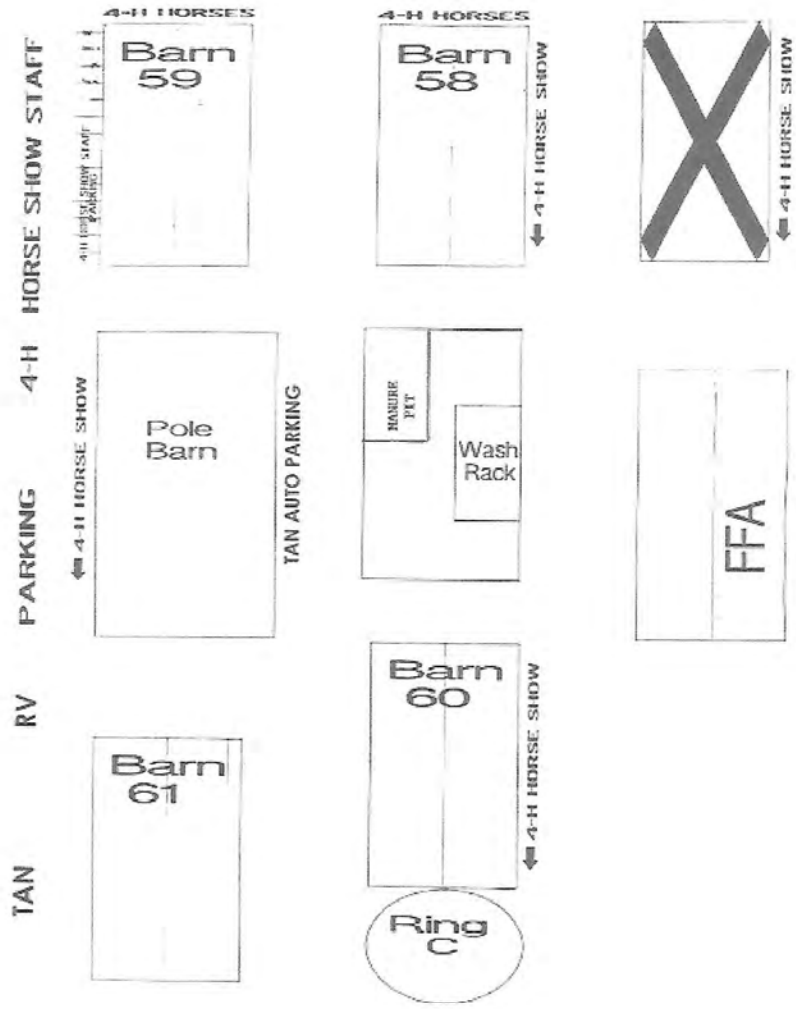
Departure Procedures

- ✓ Every equine must be removed from the assigned stall by the time specified for each Division. It may be possible in a few cases to allow the equine to be moved to an alternate location for a short period of time. If it becomes impossible to remove an equine by the appropriate deadline, the exhibitor must come to the show office and explain the need for an alternate stall. The exhibitor must then move the equine plus all tack and equipment to the alternate location. There is a “Stable Manager”; if there is a major problem please come to the 4-H Horse Show office—they are very helpful.
- ✓ Each exhibitor must clean their stall when leaving the fairgrounds. Strip the stall completely after use!

REMINDER - YOUTH WILL NOT RECEIVE STATE FAIR PREMIUMS IF THE PROCEDURE FOR CLEANING STALLS IS NOT ADHERED TO.

- ✓ **PLEASE NOTE:** Following the cleaning by each 4-H'er and upon inspection, the Regional Stable Manager will sign a form indicating the stall has been cleaned satisfactorily. This form is then to be turned into the 4-H Horse Show office by the 4-H youth prior to departure from the fairgrounds. Premiums will be paid to 4-H'ers only if this procedure is followed.
- ✓ Transport equipment may be brought in for loading only after the completion of the exhibitor's last class! As in arrival, a maximum of 30 minutes will be permitted in which to load, with the 15-minute maximum to be imposed when there is excessive confusion or traffic in the area. Regions/counties will be responsible for policing the amount of time in which vehicles from their region are parked.
- ✓ Upon completion of loading, equines may be removed from the fairgrounds by going to the right out of the pole barn area, retracing the entry route, and exiting via Gate 6.

Have a Safe Trip Home!



Horse Show Arena + Show Office

