

**TRADITIONAL 4-H CLUB YEAR END COMPLETION SHEET**  
**CORNELL COOPERATIVE EXTENSION, HERKIMER COUNTY**

**DIRECTIONS:** To be completed by 4-H Club Organizational Leader and submitted to the 4-H office by **October 1**.

4-H Club: \_\_\_\_\_

Organizational Leader: \_\_\_\_\_

1. Number of 4-H'ers currently enrolled in 4-H Club \_\_\_\_\_
2. An **Annual Seal of Achievement** for a 4-H Club Charter is awarded to clubs at the 4-H Member Recognition Event who have:

\_\_\_ 4-H Enrollment and 4-H Club Program Planning Sheets submitted to the office by October 1 (for new clubs, within one month of organizing).

\_\_\_ 4-H Member and Club Year End Completion Sheets submitted to the 4-H office by October 1.

\_\_\_ 4-H Club Secretary Reports received at the 4-H office **every** month by the 5<sup>th</sup> of the month.

\_\_\_ majority of 4-H club members completing at least one project during the current year **AND** present at the county 4-H Public Presentation Event **OR** exhibit 4-H project work at the Herkimer County Fair.

Is your 4-H Club eligible for the Annual Seal of Achievement? \_\_\_yes \_\_\_no

3. An **Outstanding 4-H Club Award** is awarded to clubs at the 4-H Member Recognition Event who have:

\_\_\_ completed the above requirements for the Annual Seal of Achievement

\_\_\_ complied with all 4-H fund raising guidelines

\_\_\_ **AND** a majority of the club members must participate in at least **TWO** of the following:

\_\_\_ 4-H Club promotion during National 4-H Week

\_\_\_ 4-H Club exhibit at the Herkimer County Fair

\_\_\_ 4-H Community Service

\_\_\_ participate in the 4-H County fund raiser (Cabot cheese sale)

\_\_\_ present at the 4-H County Public Presentation Event

\_\_\_ attend 4-H Club Officer Training

\_\_\_ participate in a parade or booth during local community events

Is your 4-H Club eligible for an Outstanding 4-H Club Award? \_\_\_yes \_\_\_no

Please complete and return this form to the 4-H office, 5657 State Route 5, Herkimer, NY by October 1. Please make copies for your own records.