OUTREACH NOTICE
Pathways Student Trainee (Recreation) GS-0499-05
Green Mountain & Finger Lakes National Forests

Finger Lakes National Forest, Hector Ranger District - Hector, NY


The purpose of this Outreach Notice is to determine the potential applicant pool for this position. Specific job announcement with links to USAJOBS will occur in the near future.

Primary Duties for this Position Include:

- **Recreation**: The primary duties of this position are recreation focused; from campground maintenance and fee collection/enforcement, trail maintenance, to working with Forest partners and interacting with Forest visitors.

- **Other Duties as Assigned**: The Finger Lakes National Forest has a total of six permanent full-time employees: Because we have such a small staff, everyone supports one another and pitches in where ever and whenever they can to help with various projects and program areas. In a lot of way, this is what makes the Finger Lakes NF a special place to work and is truly a gift, you will always have someone ready and willing to help complete a project or assist in accomplishing what needs to get done. You also get to work in a variety of areas not normally within your "normal duties." It's also a great place to work!

Eligibility:

The Pathways Internship Program is designed to provide students with opportunities to explore federal careers while still in school. It replaces the Student Temporary Experience Program (STEP) and Student Career Experience Program (SCEP). Students me be hired on a temporary basis for up to one year (NTE Intern) or for an indefinite period (indefinite Intern).

How to Apply:

- Respond by email or telephone to:
  
  Jodie L. Vanselow, District Ranger
  (607) 546-4470 ext. 314
  jvanselow@fs.fed.us

- Please include why you are interested and provide your contact information.

- From the USAJOBS website [https://www.usajobs.gov/StudentsAndGrads](https://www.usajobs.gov/StudentsAndGrads), click the “CREATE AN ACCOUNT”
button and follow the prompts to register and establish a USAJOBS account, complete the online assessment questionnaire, and submit all required documents (resume and transcripts).

- The specific job announcement for the Finger Lakes National Forest will be posted on USAJOBS in the near future. By responding to this outreach notice, you will be notified once the job announcement is posted.

- The application period will be brief so it is essential that you prepare your application materials in advance.

- Please see attached: “Forest Service Pathways Student Hiring Program Fact Sheet for Applicants” for more information

Other Information:
Pathways Internship Program at https://www.usajobs.gov/StudentsAndGrads

About the Duty Station: Hector, NY

The Green Mountain & Finger Lakes National Forests are actually two separate National Forests administered as one. The Green Mountain is located in Rutland, VT and the Finger Lakes is located in Hector, NY. Our Supervisors Office is located in Rutland, VT.

The Finger Lakes National Forest encompasses over 16,000 acres nestled between Seneca and Cayuga Lakes in the Finger Lakes Region of New York State. It is the only National Forest in the state of New York and is the second smallest National Forest in the Nation. We have over 30 miles of interconnecting trails that traverse gorges, ravines, pastures, and woodlands. Whether you are a hiker, cross country skier, camper, fishing or hunting enthusiast, snowmobiler, horseback rider, mountain biker, or wildlife watcher, the Finger Lakes National Forest will amaze you with its scenic beauty.

Don't let us being a small forest fool you, we have a very diverse program of work and recently won the National Wild Turkey Federation's "National Making Tracks Partnership Achievement Award" in recognition for our achievements in expanding our partnership. In addition, we have also received grants and dollars thru the "Great Lakes Restoration Initiative" for watershed restoration. Our small size it truly disproportionate to the value of the Forest!

About the Region

One of the largest tourism regions in the state, New York's Finger Lakes covers 9,000 square miles from the southern shore of Lake Ontario to the Pennsylvania border and encompasses 11 parallel lakes spanning the center of New York State like a giant handprint. The most popular lakes located in the Finger Lakes region are: Canandaigua, Cayuga, Conesus, Owasco, Otisco, Honeoye, Keuka, Seneca and Skaneateles. Although each has a name of its own, these thin glacial lakes are most often referred to as a group: the Finger Lakes. This region includes two other famous waterways as well, the historic Erie Canal and Lake Ontario, one of America's five, freshwater Great Lakes, plus plenty of navigable rivers and more than 1,000 waterfalls. The 14 counties comprising the Finger Lakes region are Cayuga, Chemung, Cortland, Livingston, Monroe, Onondaga, Ontario, Schuyler, Seneca, Steuben, Tioga, Tompkins, Wayne, and Yates.

From stunning scenery and important historic sites to fertile farmlands and world-class museums, from hundreds of charming villages to exciting urban centers in Rochester and Syracuse, the variety of experiences visitors can enjoy
throughout the region is impressive. It is home to more than 100 wineries while offering four-season recreational activities of every description. By car or boat, whether biking or hiking: visitors soon discover that New York's Finger Lakes can offer the perfect road trip experience and that it is truly "Splendid from Any Direction!"

Community Information

Rochester, Syracuse and Binghamton are all within a two-hour drive of the Forest, which is easily accessed from I-90 and I-81 and State Route 17.

Local connections to our communities are important to us on the Finger Lakes National Forest. The forest falls within two counties, Seneca and Schuyler.

Schuyler County, NY [http://www.schuylercounty.us/]

Seneca County, NY [http://www.schuylercounty.us/]
Forest Service Pathways Student Hiring Program Fact Sheet for Applicants

Background

The Pathways Program provides paths to Federal careers for students and recent graduates. The Pathways programs consist of the Internship Program, the Recent Graduate Program and the Presidential Management Fellows Program. (See https://www.usajobs.gov/StudentsAndGrads)

- The Internship Program is designed to provide students with opportunities to explore Federal careers while still in school. It replaces the Student Temporary Experience Program (STEP) and the Student Career Experience Program (SCEP). Students may be hired on a temporary basis for up to one year (NTE Intern) or for an indefinite period (Indefinite Intern).
- The Recent Graduates Program is available to individuals who have completed qualifying degree or certificate programs in the previous two years. Qualified veterans may have an extended application period due to military service obligation.
- The revised Presidential Management Fellows (PMF) Program provides an expanded eligibility window for individuals who have completed an advanced degree within the past two years.

What you need to know

- In February and September of 2013, the Forest Service will advertise an agency wide Pathways job announcement for Internship and Recent Graduate opportunities using the USAJobs website: https://www.usajobs.gov/
- The application period will be brief, so we recommend that you prepare your application materials in advance (see below).
- You will need to complete an application for those positions that match your academic or career goals and for any locations you are willing to work at. During the application process, you will be asked to choose what duty locations you would be willing to accept. The Forest Service has over 700 work locations across the nation.
- Orientation, mentoring, and training plans are requirements of the programs.
What can you do in advance to prepare?

- Get familiar with USAJobs. See “How to Apply for a Job on USAJobs” at: http://www.fs.fed.us/fsjobs/USAJOBS_Instructions.pdf
- Create an account on USAJobs website. https://my.usajobs.gov/Account/Account
- Use the USAJobs tool to create a profile and resume
- Post all relevant documents to your USAJob account, i.e. current transcripts, degree completion documentation, letters of recommendations, and veterans preference documentation
- Sign-up for e-mail notifications for Forest Service job postings using the “save search” function in your USAJobs profile.
- Subscribe to the Forest Service Jobs Twitter feed @ForestService to receive updates on the Pathways opportunities. We will use the Twitter hashtag: #FSstudentjobs.
- Go to the Forest Service website and decide which locations you would be willing to work at: http://www.fs.fed.us/maps/products/guide-national-forests09.pdf
- You can learn more about how to apply for Pathways opportunities on USAJobs through an Office of Personnel Management video on YouTube: http://www.youtube.com/watch?v=ZQzXYVqBmZg&feature=youtu.be

Note: Most of the information above does not apply to the Presidential Management Fellows Program (PMF). OPM posts PMF opportunities, once a year, usually in the Fall. For information about this process, please go to the PMF website at: www.pmf.gov.

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