RESOLUTION REGARDING GOVERNANCE OF
THE MEDICAL COLLEGE
AND
GRADUATE SCHOOL OF MEDICAL SCIENCES

Approved by the Board of Trustees and/or Executive Committee of the Board of Trustees:

Approved by the Board of Fellows:

INTRODUCTION

This Resolution Regarding Governance of the Joan and Sanford I. Weill Medical College and Graduate School of Medical Sciences of Cornell University (“Resolution”) sets forth the authority and organization of the Board of Fellows ("Fellows") which, by delegation of the Cornell University Board of Trustees (“Trustees”), is responsible for governance of the Joan and Sanford I. Weill Medical College and Graduate School of Medical Sciences of Cornell University (collectively “Weill Cornell Medicine”) as more fully described below.

ARTICLE I
THE BOARD OF FELLOWS

A. Powers:

The Fellows shall be responsible for governance of Weill Cornell Medicine, as provided below, subject to oversight by the Trustees. In their capacity, the Fellows shall:

(1) oversee academic, financial, and other program planning for Weill Cornell Medicine and its education, research, and clinical care missions;

(2) review and approve affiliations with other institutions;

(3) develop and maintain strong and effective relationships with affiliated institutions and the public at large;

(4) develop sources of financial support;

(5) review and approve policies regarding tuition and financial aid;
(6) review and approve salaries at Weill Cornell Medicine within guidelines established by the Trustees;

(7) approve, subject to ratification by the Trustees, the operating and capital budgets and the strategic plan of Weill Cornell Medicine;

(8) oversee the maintenance, renovation and development of the capital plant of Weill Cornell Medicine, including the review and approval of long-range plans and the design and location of new facilities;

(9) approve the President's recommendation for the appointment of the Dean of the Medical College and Provost for Medical Affairs (hereinafter collectively referred to as "Dean-Provost") and such other officers of administration as the Trustees may designate from time to time, subject to approval by the Trustees;

(10) approve the Dean-Provost's recommendation for the appointment of the Dean of the Graduate School of Medical Sciences and the Dean of Weill Cornell Medicine in Qatar, subject to approval of the President and the Trustees;

(11) report to the President and Trustees regarding the performance of the Dean-Provost at least once every five (5) years;

(12) approve recommendations for faculty appointments to tenure;

(13) approve candidates for appointment to endowed chairs; all other faculty and administrative appointments in the Medical College and Graduate School of Medical Sciences shall be governed by the University Bylaws;

(14) recommend to the President candidates for degrees in the Medical College and in the Graduate School of Medical Sciences; and

(15) present, through its chair, periodic reports to the Trustees on the affairs of Weill Cornell Medicine, including a comprehensive annual report.

The foregoing is subject to the charter and bylaws of Cornell University (hereinbefore and hereinafter "University"), the laws of the State of New York and the delegation of authority and responsibility of the Trustees to the Fellows. While the Trustees must retain ultimate legal responsibility for Weill Cornell Medicine, the Fellows have been delegated the responsibility for the general supervision of its programs and operations. The Trustees retain their duty and responsibility to assure compliance with all applicable laws and all lawful regulations of the Regents of the University of the State of New York, the State Education Department, and all other agencies of government, and may amend or revoke any of the provisions of this Resolution. The responsibilities of all Executive Officers of the Corporation, as provided in the University Bylaws, shall continue in effect with respect to Weill Cornell Medicine.
B. Membership, Tenure and Meetings:

1. Membership: The Board of Fellows is composed of eighty-five (85) members as follows:

   (a) Five (5) *ex officio* Fellows: The Chair of the Trustees; the President of the University; the Dean-Provost; the Dean of the Graduate School of Medical Sciences; and the President of the Weill Cornell Medical College Alumni Association.

   (b) Ten (10) Fellows elected by the Trustees from among the body of trustees and trustees emeriti, to be designated trustee members.

   (c) Sixty-five (65) Fellows elected by the Fellows and drawn primarily from the greater metropolitan New York City area, to be designated public members.

   (d) One (1) member of the full-time faculty of the Medical College; one (1) member of the part-time and voluntary faculty; and one (1) student representing the Medical College and Graduate School of Medical Sciences, selected by processes which shall be approved by the Fellows.

   (e) Two (2) members of the Board of Trustees of NewYork-Presbyterian Hospital recommended by the hospital board and approved by the Fellows.

2. Tenure: The regular term for all Fellows, except the *ex officio* Fellows, shall commence on July 1 and continue for three years. The terms of the *ex officio* Fellows shall commence upon their qualification for office. Any Fellow elected by reason of his or her faculty or student status at the Medical College or Graduate School of Medical Sciences, or his or her membership status on the Board of Trustees of NewYork-Presbyterian Hospital, shall vacate such membership on the Board of Fellows on the termination of such status. The minimum age for membership shall be eighteen (18) years.

3. Vacancies: A vacancy in the membership of the Fellows caused by resignation, death, or otherwise than by expiration of term, may be filled for the balance of the unexpired term in the same manner as a vacancy caused by normal expiration of term.

4. Holdover: Each Fellow shall hold office until the expiration of the term for which the individual is elected, or, in the case of the faculty and student positions, until a successor has been elected, unless the incumbent's term of office is terminated at an earlier date by operation of this *Resolution* or by action of the Fellows.

5. Election of Fellows: Election of Fellows by the Board shall be by ballot containing the names of all persons nominated, duly had at a regular or special meeting of the Board. Written notice of such proposed election, together with the names of all nominees, shall be sent to all Fellows at least seven (7) days before such meeting. The concurring vote of a majority of the entire Board shall be necessary to elect.

   The elected members of the Fellows shall be divided into three (3) classes of at least seven (7) members each and shall be elected such that the term of one such class shall expire at the end of each fiscal year. At least two (2) trustees shall be members of each class.
6. Officers of the Board of Fellows:

(a) Chair: The Chair of the Fellows shall be elected for a two (2) year term, or for the remainder of his or her term as Fellow, whichever is shorter, from among its members by the concurring vote of a majority of the entire membership. It shall be the duty of the Chair to preside at meetings of the Fellows and to exercise the usual functions of a presiding officer, including the supervision of activities of the Board and its committees.

(b) Vice Chairs: There may be one or more Vice Chairs of the Board elected for a two (2) year term, or for the remainder of his or her term as Fellow, whichever is shorter, from among its members by majority vote of the entire membership. When the Chair is a trustee, at least one Vice Chair shall be a public member and vice versa. In the absence of the Chair, a Vice Chair shall serve the Fellows as its presiding officer. He or she shall perform such duties as the Board may assign from time to time.

(c) Secretary: The Secretary of the Medical College shall be the ex officio Secretary of the Fellows. It shall be the duty of the Secretary to keep records of proceedings, give such notices as may be required of meetings and actions of the Fellows, and perform such other duties as may be assigned by the Fellows.

7. Meetings:

(a) Regular Meetings: There shall be not less than four (4) regular meetings of the Fellows each year, to be held at times and places which shall be fixed by the Fellows or by the Executive Committee. Written notice of the time and place of regular meetings shall be given by the Secretary to each member of the Fellows at least fifteen (15) days in advance of the date fixed.

(b) Special Meetings: Special meetings of the Fellows may be called by the Chair or by the Executive Committee, and shall be called by the Secretary upon the written request of at least two (2) elected trustee members and two (2) elected public members. In the case of a special meeting, notice of the time, place and purpose of the meeting shall be given by the Secretary to each member of the Fellows by written notice mailed not later than one week prior to the day fixed for such meeting, or by oral, telephone or electronic communication transmitted not later than forty-eight (48) hours in advance of the time fixed for such meeting. Notice of any meeting of the Fellows need not be given to any Fellow who submits a signed waiver or notice before or after the meeting, or who attends the meeting without protesting prior thereto the lack of notice to him or her.

(c) Electronic means of attendance: Special meetings may be held by means of conference telephone or other communications technology that allows all members participating in the meeting to hear each other at the same time. Fellows may attend regular meetings by electronic means so long as all members participating in the meeting can hear each other at the same time. Participation by such means shall constitute presence in person at a meeting.

(d) Voting: Except as otherwise provided by law or this Resolution, the vote of a majority of the Fellows present at the time of the vote, if a quorum is present at such time, shall be the act of the Board.
8. **Quorum:** At all regular and special meetings of the Fellows a total of twenty (20) voting members shall constitute a quorum for the transaction of business.

9. **Life Fellows:** The Fellows may elect one or more persons to the honorary position of Life Fellow at any meeting. The concurring vote of a majority of those present and voting shall be necessary to elect. The term of office for a Life Fellow shall be for life. Life Fellows shall be encouraged to attend and participate in meetings of the Board, but may not vote or hold elective office on the Board. Life Fellows may be elected as voting members of committees of the Board.

10. **Participation of Trustee Committee Leaders in Regular Board of Fellows and Designated Committee Meetings:** The chairs of the following Trustee committees shall be invited to attend both regular Board of Fellows and Executive Committee meetings: Finance Committee; Audit, Risk and Compliance Committee; and Buildings and Properties Committee.

**ARTICLE II**

THE COMMITTEES OF THE BOARD OF FELLOWS

A. **Standing Committees:**

1. The standing committees of the Fellows shall be the Executive Committee, the Membership and Governance Committee, the Student Affairs and Education Committee, the Development Committee, the External Relations Committee, the Business and Finance Committee, the International Affairs Committee, the Clinical Affairs/Physician Organization Committee, the Real Estate, Renovation and Facilities Planning Committee, and the Committee on Research and Entrepreneurship. The Fellows may elect non-Fellows to serve as non-voting members of such committees. Any of such standing committees may invite non-Fellows to attend meetings on an ad hoc basis as advisors or auditors.

2. All standing committees shall be reconstituted annually by the affirmative action of a majority of the entire Board of Fellows upon nomination by the Membership and Governance Committee or from the floor, and for 1-year terms effective for the following fiscal year. Additional committee members may be elected throughout the year, for the remainder of the current fiscal year.

3. In reconstituting each standing committee, except the Executive Committee, the Fellows shall elect a chair thereof. Such chair shall be nominated by the Chair of the Fellows from among the committee members, after receiving recommendations from the Membership and Governance Committee. The Chair of the Fellows, or a member the Chair designates, shall chair the Executive Committee.

4. The Chair of the Fellows, the Chair of the Trustees, the President of the University, and the Dean-Provost shall be *ex officio* members of all standing committees.

5. The standing committees shall hold regular meetings throughout the year pursuant to schedule or on call, as may be determined by action of the Fellows or of the respective committees. Special meetings may be called by the committee chair, the Chair of the Board, or by a majority vote of the members of the committee present at the meeting.
Fellows, the President of the University, the Dean-Provost, or upon written request of any three (3) members of the committee, addressed to the Board Secretary.

Each standing committee will hold at least three (3) meetings (whether regular or special) during each fiscal year.

With the exception of the Executive and the Membership and Governance Committees, as specified elsewhere in this Resolution, attendance by one-third of the voting membership of the committee shall constitute a quorum. The vote of a majority of the voting members present at the time of the vote, if a quorum is present at such time, shall be the act of the committee.

Such committees may take an action without a meeting when all committee members consent in writing to the adoption of a resolution authorizing such action. Committee meetings may be held by means of conference telephone or other communication technology that allows all members participating in the meeting to hear each other at the same time. Fellows may attend in-person committee meetings by such electronic means, under the same conditions, and such participation shall constitute presence in person at a meeting. Each standing committee shall prepare minutes for each of its meetings, to be reviewed and approved by the members at the following meeting. A copy thereof shall be filed regularly with the Secretary of the Fellows.

6. All standing committees, except the Executive Committee, shall file written reports to the Fellows at least annually. The Executive Committee shall report at every regular meeting of the Fellows. At every regular meeting of the Fellows, the Chair shall provide the chair of each standing committee an opportunity for oral report.

7. Subcommittees and task forces may be established by the Chair of the Board, in consultation with relevant committee chairs and with the Dean-Provost, to exercise such specifically authorized responsibilities of the committee as may be deemed appropriate. A written statement indicating the charge and duration or specific purpose of any such subcommittee or task force shall be filed with the Secretary of the Fellows. The Chair of the Board (in consultation, where appropriate, with the chair of a parent committee) shall appoint a person to serve as chair of the subcommittee or task force. Subcommittee or task force membership may include Life Fellows or non-Fellows as nonvoting members. Attendance by one-third of the voting membership of the subcommittee or task force shall constitute a quorum, unless otherwise specified in the statement of purpose.

B. Executive Committee

1. Composition: The Executive Committee shall consist of the Chair of the Fellows, the Chair of the Trustees, the President of the University, and the Dean-Provost, each \textit{ex officio}, together with members of the Fellows to be elected by the Board. The Chair of the Fellows, or a member the Chair designates, shall serve as Chair of the Executive Committee. A majority of the voting membership of the Committee shall constitute a quorum.

2. Budget: The Committee shall consider the annual plan of financial operation for Weill Cornell Medicine, as prepared by the Dean-Provost, and shall receive periodic reports on actual operating performance during the year. The Committee will provide comments to the Business and Finance Committee to facilitate that committee’s supervisory function.
3. **Personnel:** The Committee shall review the salary of the Dean-Provost from time to time, and recommend adjustments to the President of the University for potential consideration by the Executive Committee of the Trustees. At least every five years the Committee shall evaluate the performance of the Dean-Provost and shall advise with the Dean-Provost thereon. At the same time the Committee shall invite the Dean-Provost's comments concerning the membership, leadership or any other aspect of the Board of Fellows. The Committee shall regularly provide its performance evaluation to the President of the University and the Board of Fellows.

The Committee shall approve, upon recommendation of the Dean-Provost, the appointment of all vice deans and vice provosts. The Committee, on recommendation of the Dean-Provost, shall prescribe the duties of such senior administrators of Weill Cornell Medicine.

The Committee, on recommendation of the Dean-Provost, shall approve the compensation of faculty and such administrators as authorized by guidelines prescribed by the Trustees. In addition, the Committee shall review and recommend to the President for consideration by the Executive Committee of the Trustees, all compensation at Weill Cornell Medicine that exceeds the authority of the Fellows.

The Committee also shall provide policy oversight regarding compensation, retirement, fringe benefits, affirmative action programs, grievance procedures and similar employment practices for all personnel of Weill Cornell Medicine.

4. **Inter-Campus Collaborations:** The Committee shall review and advise the Board of Fellows concerning academic and research collaborations and initiatives between the Medical College and/or the Graduate School of Medical Sciences and other University colleges, schools, or academic units.

5. **Interim Powers:** Between meetings of the Board of Fellows, the Executive Committee may exercise the powers of the Board in all matters except those which, pursuant to University Bylaws or the Governance Resolution, require action by the full Board of Fellows.

6. **Proceedings:** All proceedings of the Executive Committee shall be recorded in minutes that shall be submitted regularly to the Board of Fellows.

C. **Membership and Governance Committee:**

1. The Membership and Governance Committee shall consist of the Chair of the Fellows, the Chair of the Trustees, the President of the University and the Dean-Provost, each *ex officio*, together with a minimum of three (3) members of the Board, to be elected by the Fellows. A majority of the Committee shall constitute a quorum.

2. The Membership and Governance Committee shall regularly assess the membership of the Board of Fellows in order to assure that it is best able to advise, govern, support and represent Weill Cornell Medicine. The Committee shall seek candidates for the Board-elected positions who express an intent to make Weill Cornell Medicine a primary focus of their philanthropic activity and charitable giving, and may consider additional criteria in order to establish a membership of diverse backgrounds, experience, personal characteristics, and philanthropic potential. Based on these criteria, the Committee shall identify and review
candidates for Board membership and shall nominate selected individuals for election by the full Board of Fellows.

The Committee shall give notice to the Secretary of the Corporation of forthcoming vacancies of Trustee positions on the Board of Fellows. The Trustee Committee on Board Composition and Governance shall nominate trustees for election by the Trustees.

The Membership and Governance Committee shall nominate candidates for election of the faculty, student and public members by the Board of Fellows. Such nominations shall be filed in writing with the Secretary of the Fellows.

3. The Committee shall nominate Fellows members to serve as Chair and Vice Chair of the Board of Fellows. The Committee also shall nominate members to serve on standing committees and to represent the Fellows on other institutional and affiliate boards and committees. The Committee shall recommend members to the Board of Fellows Chair for his/her nomination as chair and vice chair(s) of each standing committee. In making its nominations and recommendations, the Committee may consider the experience, availability, and interest of the candidates. The Committee may adopt guidelines for service on committees, including rules for the rotation of committee chairs, vice chairs, and members.

4. The Committee shall provide for the orientation of new members to the organization and functions of the Fellows, responsibilities of individual Fellows, and the organization, function and mission of Weill Cornell Medicine.

5. The Committee shall be responsible, on an ongoing basis, to advise the Board of Fellows with regard to the governance of Weill Cornell Medicine, including the structure, composition and responsibilities of the Board, its officers, and subordinate bodies, and the allocation of authority among them. Such reviews shall occur in response to a request of the Board, the Executive Committee, the Trustees, at the Committee’s own initiative, or as requested by any other standing committee or by any individual Fellow.

D. Development Committee:

1. The Development Committee shall consist of the Chair of the Fellows, the Chair of the Trustees, the President of the University and the Dean-Provost, each ex officio, together with a minimum of seven (7) Board of Fellows members and such number of non-Fellows as may be elected to the Committee by the Fellows.

2. The Development Committee shall provide policy guidance and leadership to the Fellows with respect to securing new financial and other support for Weill Cornell Medicine and for ongoing operations and capital campaigns.

3. The Development Committee shall serve as the steering committee for institutional capital campaigns, and the Chair of the Committee shall be the Chair of the campaign.
E. Student Affairs and Education Committee:

1. The Student Affairs and Education Committee shall consist of the Chair of the Fellows, the Chair of the Trustees, the President of the University, the Dean-Provost, and the Dean of the Graduate School of Medical Sciences, each *ex officio*, together with a minimum of seven (7) Board of Fellows members and such number of non-Fellows as may be elected to the Committee by the Fellows.

2. The Student Affairs and Education Committee shall consider, review and advise the Fellows with respect to matters and issues relating to the educational programs of all students including, but not limited to, student curricular and extra-curricular activities; student quality of life; tuition, financial aid and other financial factors; educational objectives, initiatives and outcomes as they affect both students and faculty; and other issues as the Committee shall consider important or as may be referred to the Committee by the Fellows from time to time.

F. External Relations Committee:

1. The External Relations Committee shall consist of the Chair of the Fellows, the Chair of the Trustees, the President of the University and the Dean-Provost, each *ex officio*, together with a minimum of seven (7) Board of Fellows members and such number of non-Fellows as may be elected to the Committee by the Fellows.

2. The External Relations Committee shall monitor, review and advise the Fellows with respect to existing and prospective relationships among the Medical College and/or the Graduate School of Medical Sciences and their respective affiliated clinical, educational and research institutions located within the United States. Matters to be considered by the Committee may include, but shall not be limited to, joint operations, cooperative development of administrative programs, and relationships among institutional leadership and governing boards.

3. The Committee shall oversee the Board’s activities with reference to community affairs and legislative and regulatory matters that may impact on the budget or operation of Weill Cornell Medicine. The Committee will regularly apprise the Board of its government relations efforts, which will be tailored to promote government support of the educational, research and clinical missions of Weill Cornell Medicine.

G. Business and Finance Committee:

1. The Business and Finance Committee shall consist of the Chair of the Fellows, the Chair of the Trustees, the Chairs of the Trustee Finance and Audit, Risk, and Compliance Committees, the President of the University, the Dean-Provost and the University’s Executive Vice President and Chief Financial Officer, each *ex officio*, together with a minimum of seven (7) Board of Fellows members and such number of non-Fellows as may be elected to the Committee by the Fellows.

2. The Committee shall exercise general supervision over the financial and accounting affairs of Weill Cornell Medicine, including the state of assets and liabilities and revenues and expenditures. It will consider the annual plan of fiscal operation, as prepared by the Dean-Provost, including comments from the Executive Committee. The Business and Finance Committee shall transmit such plan, together with its recommendations thereon, to the
full Board of Fellows for its review and approval prior to review and ratification by the President and Trustees before the commencement of each fiscal year.

3.  The Committee shall regularly review longer range fiscal and program plans and capital budgets as prepared by the Dean-Provost, and report the same to the Fellows with its comments thereon, giving attention to the current and long-term fiscal needs of Weill Cornell Medicine.

4.  The Committee shall review the current year’s operating and capital expenditures, and compare them to approved budgets and plans.

5.  The Committee shall review and approve Weill Cornell Medicine’s insurance and risk management programs.

6.  The Committee shall review, and, where appropriate, recommend for approval to the Fellows, significant (domestic) business relationships and contracts that are consistent with forwarding the mission of Weill Cornell Medicine.

7.  The Committee shall, as necessary, coordinate with the Real Estate, Renovation and Facilities Planning Committee on the financial evaluation of capital expenditures.

H.  International Affairs Committee:

1.  The International Affairs Committee shall consist of the Chair of the Fellows, the Chair of the Trustees, the President of the University and the Dean-Provost, each ex officio, together with a minimum of seven (7) Board of Fellows members and such number of non-Fellows as may be elected to the committee by the Fellows.

2.  The International Affairs Committee shall regularly consider, review and advise the Board on international programs and relationships between Weill Cornell Medicine and other entities with respect to education, research, health care systems and affiliations. It shall discuss, recommend and monitor established and potential international affiliations, programs and other relationships with foreign medical colleges, hospitals, governments and private health care or biomedical research organizations in order to cooperate and aid in the medical training, clinical care, biomedical research and sharing of medical knowledge in order to improve world health care, particularly in developing countries.

I.  Clinical Affairs/Physician Organization Committee:

1.  The Clinical Affairs/Physician Organization Committee shall consist of the Chair of the Fellows, the Chair of the Trustees, the President of the University and the Dean-Provost, each ex officio, together with a minimum of seven (7) Board of Fellows members and such number of non-Fellows as may be elected to the Committee by the Fellows.

2.  The Committee shall consider, review and advise the Fellows with respect to matters and issues relating to the clinical faculty, including but not limited to, the Physician Organization and Weill Cornell Medicine’s clinical programs and activities with NewYork-Presbyterian Hospital and its affiliates.
J. Real Estate, Renovation and Facilities Planning Committee:

1. The Real Estate, Renovation and Facilities Planning Committee shall consist of the Chair of the Fellows, the Chair of the Trustees, the Chair of the Trustee Buildings and Properties Committee, the President of the University, the Dean-Provost and the University’s Executive Vice President and Chief Financial Officer, each ex officio, together with a minimum of seven (7) Board of Fellows members and such number of non-Fellows as may be elected to the Committee by the Fellows.

2. The Committee shall advise the Fellows regarding Weill Cornell Medicine’s capital plans and policies and facilities matters. The University’s Executive Vice President and Chief Financial Officer shall be timely informed of capital projects and shall advise and consult with the Committee in relation to such matters, as necessary.

3. The Committee shall review and approve Weill Cornell Medicine’s long-term plans for the development and maintenance of all buildings and real properties.

4. The Committee shall review, and recommend for approval, significant capital projects related to the construction, renovation or development of owned or leased space.

5. The Committee shall review, and recommend for approval, the initiation of real estate leases.

6. The Committee shall coordinate with the Business and Finance Committee the financial evaluation of capital expenditures.

K. Committee on Research and Entrepreneurship

1. The Committee on Research and Entrepreneurship shall consist of the Chair of the Fellows, the Chair of the Trustees, the President of the University, the Dean-Provost, the Dean of the Graduate School of Medical Sciences, and the University’s Vice President for Technology Transfer, Intellectual Property and Research Policy/Vice Provost for Research, each ex officio, together with a minimum of seven (7) Board of Fellows members and such number of non-Fellows as may be elected to the Committee by the Fellows from time to time.

2. The Committee shall advise the Board and the administration on the conduct of the research enterprise and fulfillment of the research mission, including efforts to develop and commercialize research discoveries. In the conduct of its responsibilities, the Committee may:

   (a) Provide oversight and advice on research strategies, policies, and operations, including existing programs, new initiatives, and external research relationships.

   (b) Advise on ways to enhance research innovation and productivity.

   (c) Advise on issues, structures, and policies relating to intellectual property, technology transfer and entrepreneurship, including strategies for corporate and philanthropic engagement in support of scientific discovery and commercialization.
L. Special Committees:

The Fellows may establish and constitute such special committees as it may desire from time to time and shall specify their duties. Such special committees shall be reconstituted annually unless discharged or otherwise provided by action of the Fellows. The Fellows may elect members to such committees and designate a chair by a majority vote. Unless otherwise specified in the establishing resolution, meeting, voting and quorum requirements for special committees shall be as generally defined for the standing committees.

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