

**APPLICATION FOR ADMISSION**

**Culinary Immersion and Collaborative Degree Program**

All applicants should complete Parts I & III. Part II should be completed by **Collaborative Degree Program** students only. A nonrefundable \$50 application fee must accompany this application.



THE WORLD'S PREMIER CULINARY COLLEGE

**FOR INTERNAL USE ONLY**

Application Fee Received

Date

Bursar

**PART I—ALL APPLICANTS**

**PERSONAL INFORMATION** (Please print legibly in ink or type in the space above each heading.)

Legal Name (Last, First, Middle [complete], Jr., etc.) Prefer to be Called (Nickname)

Social Security Number Former Last Name(s), if any

Home Address (Number and Street) County/Parish/Province

City or Town (Please do not abbreviate) State Zip Code + 4 or Postal Code Country

Home Telephone Work Telephone Cell Phone

Date of Birth (mm/dd/yy)  Please send me news and information via e-mail E-mail Address

Gender (Optional):  Male  Female Citizenship:  U.S.  U.S. Permanent Resident  Other (specify country): \_\_\_\_\_

If permanent resident, provide a copy of Resident Alien card. Alien Registration Number from Immigration Form I-551: \_\_\_\_\_

If you are not a U.S. citizen and live in the U.S., how long have you been in the country? \_\_\_\_\_ Visa Type: \_\_\_\_\_

If you have worked with an International Agent, please indicate the agent's name: \_\_\_\_\_

First language, if other than English (optional): \_\_\_\_\_

Have you served in the United States Armed Forces or are you a dependent of a service member who will be using the Post-9/11 GI Bill (optional)?  Yes  No

The federal government and New York State require that we report on certain characteristics of our student applicants. Providing this information is optional.

It does not affect our consideration of your application. Do you consider yourself to be Hispanic/Latino?  Yes  No

In addition, please select one or more of the following racial categories to describe yourself (optional):

American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Pacific Islander  White

Have you ever been convicted of, pled guilty to, or otherwise been found responsible for committing any crime (including not only felonies but also misdemeanors, criminal traffic violations, and any other crime), other than matters that were adjudicated in juvenile court, sealed, or expunged?  Yes  No Are you currently the subject of any pending criminal charge?  Yes  No  
Have you ever been sanctioned or disciplined by any secondary or postsecondary educational institution or a branch of the armed services?  Yes  No  
If the answer to any of these questions is yes, please explain fully on a separate sheet.

**Culinary Immersion Applicants**—Submit an official college transcript with your application. Please proceed to Part III on page 2.

**PART II—COLLABORATIVE DEGREE PROGRAM (AOS OR AAS) APPLICANTS ONLY**

**FAMILY** Providing the following information will help the CIA secure educational grants and identify scholarship eligibility.

Mother's Full Name Father's Full Name

Home Address (if different from yours) Home Address (if different from yours)

City, State, Zip/Postal Code, Country City, State, Zip/Postal Code, Country

Best Contact Phone Number Best Contact Phone Number

Occupation Occupation

Name of business or organization Name of business or organization

**EDUCATIONAL DATA** List all colleges at which you have taken courses for credit. Please have an official transcript sent from each as soon as possible.

Name of College	Location (City, State, Zip/Postal Code, Country)	Degree	Dates Attended	Grad Date	CEEB Code

Did you attend a career/technical program as part of your high school education?

If so, please provide the name, city, and state. \_\_\_\_\_

**SAT AND/OR ACT SCORES:**

While SAT/ACT scores are not required, if you have taken the SAT and/or ACT, the college strongly recommends that you submit your scores, as they may help you qualify for a scholarship.

Our school code is **3301** for the SAT and **2728** for the ACT.

**INTERNATIONAL STUDENTS:**

TOEFL (Required)      Date (mm/yy): \_\_\_\_\_      Essay Score: \_\_\_\_\_      Test of Written English (TWE): \_\_\_\_\_  
 Paper-based Test \_\_\_\_\_      OR      Computer-based Test (CBT): \_\_\_\_\_      OR      Internet-based Test (iBT): \_\_\_\_\_

**WORK EXPERIENCE** If more room is needed, please provide attachment.

Name of Employer with City and State (List most recent employer first.)	Date Begun	Date Ended	Position Held	Employer Phone Number*

**RECOMMENDATION**

One character letter of recommendation is required. It should be from an employer, teacher, or professional colleague either within or outside the foodservice industry. The letter should address your commitment to the food world, problem-solving ability, and persistence in either work or academics. Recommendations can be submitted using our [online form](#), completing our [PDF form](#), or writing a letter or e-mail following our [letter of recommendation guidelines](#).

**ESSAY**

Answer the following short essay questions. *Each response must be a minimum of 100 words.*

- A. Food. We're passionate about it. Are you?
- B. CIA students don't follow-the lead. Tell us how you're a leader.
- C. Imagine there is only one student we can admit. Why should it be you?

**PART III—ALL APPLICANTS**

It is the applicant's responsibility to respond truthfully and accurately to all questions on the application for admission. Any applicant who furnishes either false or misleading information on the application can be disqualified as an applicant for admission. If the CIA accepts the applicant and subsequently discovers that false or misleading information was furnished on the application, the CIA may terminate the student's privilege to continue his or her education at the college without reimbursement at the established CIA rate.

I have read the terms and conditions of acceptance and agree that if accepted and registered, I will abide by them. I understand that it is my responsibility to forward necessary application materials to complete my file for review and will inform the Admissions Department in writing of any changes of information regarding my file, especially concerning employment. I understand that this application and all supporting materials become the property of the CIA once submitted, and will not be returned.

SIGNATURE OF APPLICANT (REQUIRED FOR ALL APPLICANTS)

DATE

**Mail your completed application, recommendation, official transcript and application fee to:**

Admissions Department —Cornell Programs  
 The Culinary Institute of America  
 1946 Campus Drive  
 Hyde Park, NY 12538-1499 USA

**Notice of Nondiscrimination:** The Culinary Institute of America (CIA) is an Equal Opportunity Employer committed to the principle of equal opportunity in education and employment. The CIA does not discriminate against individuals on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, marital status, veteran status, ancestry, national or ethnic origin, or any other protected group or classification under federal or state laws. The following Civil Rights Compliance Officers at the CIA have been designated to handle inquiries regarding the nondiscrimination policies:

**Title IX and Age Discrimination:**  
 Joe Morano, Senior Director—Faculty Relations  
 845-451-1314, j\_morano@culinary.edu, Office—Roth Hall, Room S-324

**Section 504/ADA:**  
 Maura A. King, Director—Compliance  
 845-451-1429, m\_king@culinary.edu, Office—Roth Hall, Room S-351

**Mailing address:**  
 The Culinary Institute of America, 1946 Campus Drive, Hyde Park, NY 12538  
 For further information, visit [www.ciachef.edu/non-discrimination-statement](http://www.ciachef.edu/non-discrimination-statement).



THE WORLD'S PREMIER CULINARY COLLEGE

Optional Template for Use by All Applicants

**TO THE RECOMMENDER** Please complete the information below and on the reverse side.

Student's First Name \_\_\_\_\_ Student's Last Name \_\_\_\_\_

Your First Name \_\_\_\_\_ Your Last Name \_\_\_\_\_

E-mail Address \_\_\_\_\_

Position/Title \_\_\_\_\_ School Name/Company Name \_\_\_\_\_

School/Company Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code+4 \_\_\_\_\_ Country \_\_\_\_\_

Cell Phone \_\_\_\_\_

Are you a CIA graduate?  Yes  No If yes, grad year? \_\_\_\_\_

1. How well and in what capacity do you know the applicant?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Share your perception of the student's passion for food and desire for a career in the foodservice and hospitality industry.

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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**TO THE RECOMMENDER** continued

3. Provide an assessment of the student's personal characteristics, such as motivation, maturity, integrity, initiative, leadership potential, and capacity for growth.

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Additional Comments

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I recommend this student:     Enthusiastically     Strongly     Fairly strongly     With reservation

SIGNATURE

DATE

**Confidentiality**

We value your comments highly and ask that you complete this form in the knowledge that it may be retained in the student's file should the applicant matriculate. In accordance with the Family Educational Rights and Privacy Act of 1974, matriculating students do have access to their permanent files, which may include forms such as this one. The Culinary Institute of America does not provide access to admissions records to applicants, those students who are denied admission, or those students who decline an offer of admission. Again, your comments are important to us and we thank you for your cooperation.

Mail to: **Admissions Department**  
**The Culinary Institute of America**  
**1946 Campus Drive**  
**Hyde Park, NY 12538-1499**  
**U.S.A.**