

Date

Dear _____ :

On (date) you met with me in the presence of (name of independent witness) to discuss your alleged violation of the Code of Academic Integrity. This letter is to notify you of my decision that you are innocent of the charge.

No record of the incident will be kept. If you have any questions, please contact the chair of the Academic Integrity Hearing Board of my college (name, email address, office address, phone) or the Judicial Codes Counselor.

This website explains Cornell's Academic Integrity procedures, contains a link to the Code of Academic Integrity, and provides information about Judicial Codes Counselors:

<http://theuniversityfaculty.cornell.edu/academic-integrity/>

Sincerely,

(faculty member)

**Anyone involved in the primary hearing should be informed of this decision and all records must be destroyed.