

Mail Services

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Cornell Mail Services (CMS) supports the university in its mission of excellence in education, research, and public service by providing cost-effective campus mail distribution, mail preparation services, and centralized mail metering; maintaining a full-service post office on campus (the Cornell PostMarket); and serving as liaison with the U.S. Postal Service and international, domestic, and express shippers.

Cornell Mail Services can be used only for official university business. CMS cannot process mailings that are commercial, personal, for private gain, or for commercial advertising for organizations, or individuals not affiliated with the university.

Cornell Mail Services is located at 311 East Palm Road, Ithaca, NY. Hours of operation are 8:00 a.m. to 5:00 p.m., Monday through Friday (except posted university holidays).

The Cornell PostMarket is located in the ILR Research Building on Garden Avenue, Ithaca, NY. Two 10-minute parking spaces are available for PostMarket customer use. Hours of operation are 8:00 a.m. to 4:00 p.m., Monday through Friday (except posted university holidays).