

Judicial Offices

Office of Judicial Administrator. The judicial administrator (JA) is appointed for a two-year term by the president of the university with the concurrence of the University Assembly and can be renominated by the president for additional terms. The Office of the Judicial Administrator is a completely independent entity, and the incumbent can only be removed during his/her term of office by action of the Board of Trustees.

The JA upholds the Cornell Campus Code of Conduct (the Code) (<https://www.dfa.cornell.edu/sites/default/files/policy/CCC.pdf>). The office receives and investigates complaints against members of the Cornell community. For faculty and staff, the JA investigates only those alleged violations of the Code that are not “job-related.” Actions that are “job-related” and allegedly violate the Code are referred to the individual’s supervisor. Many individual cases are resolved by a summary decision in which the JA proposes a penalty, a remedy, or both, and which the parties to the case choose to accept. Any party or the JA may decide instead to take the case to a formal hearing before a panel of the University Hearing Board.

Office of the Judicial Codes Counselor. The judicial codes counselor (JCC) is appointed for a renewable two-year term by the president of the university with the concurrence of the University Assembly. The office is independent of administrative control to better assist persons who have been accused of offenses against the university community. The JCC is subject to removal only by action of the Board of Trustees.

The office provides free assistance to those accused of violating the Campus Code of Conduct and to students charged with violation of the Code of Academic Integrity. Although the person holding the position of JCC traditionally has had some legal training, the services are not meant to substitute for assistance provided by an attorney.

Questions about the judicial system should be directed to the Office of the Judicial Administrator.