<table>
<thead>
<tr>
<th>Role</th>
<th>Time</th>
<th>Description</th>
<th>5 people</th>
<th>8:30a-1:00p</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobility Impaired</td>
<td>7:15a-1:00p</td>
<td>Assist mobility-impaired guests (many elderly) in Hoy Rd. Parking Garage and in accessible/wheelchair area on the field. Assist guests getting to/from the seating area and assist with wheelchairs, if needed.</td>
<td>40 people</td>
<td></td>
</tr>
<tr>
<td>Crescent</td>
<td>7:30a-1:00p</td>
<td>Hand out programs. Direct guests to seating areas in the Crescent. Work with Security staff to completely fill seats in the Crescent. Assist guests in reserved seating area.</td>
<td>60 people</td>
<td></td>
</tr>
<tr>
<td>Field Seating</td>
<td>8:30a-1:00p</td>
<td>Guide students &amp; faculty to specific seating locations on Schoellkopf Field. Distribute programs to students &amp; faculty. Help form recessional route after ceremony.</td>
<td>45 people</td>
<td></td>
</tr>
<tr>
<td>Arts Quad</td>
<td>8:15a-1:00p</td>
<td>Organize students &amp; faculty to form procession on Arts Quad. Help outfit student banner bearers. Guide procession to stadium. Upon arrival at the stadium, ushers will be asked to assist elsewhere in the stadium during the ceremony. Help form recessional after ceremony.</td>
<td>55 people</td>
<td></td>
</tr>
<tr>
<td>Usher Registration</td>
<td>6:45a-1:00p</td>
<td>Sign-in volunteers and distribute nametags, red jackets &amp; thank you gifts (Schoellkopf locker room). Oversee refreshments for volunteers. Collect nametags &amp; jackets when ushers sign-out after ceremony.</td>
<td>5 people</td>
<td></td>
</tr>
<tr>
<td>West Entrances</td>
<td>7:15a-1:00p</td>
<td>Assist procession from Hoy Rd into stadium. Direct guests along concourse to south end of field and Crescent. Hand out programs. Answer visitor questions. Help form recessional after ceremony.</td>
<td>30 people</td>
<td></td>
</tr>
<tr>
<td>Medical Services</td>
<td>7:30a-1:00p</td>
<td>Provide medical services in/around stadium during the ceremony. Individuals who can provide Emergency Medical Services (NYS EMT or CFR, or ARC First Aid and CPR certified) are needed.</td>
<td>10 people</td>
<td></td>
</tr>
<tr>
<td>Golf Cart Driver</td>
<td>7:15a-3:00p</td>
<td>Drive guests who need assistance to/from stadium and to/from college events. Must have experience driving a golf cart, carry a valid NYS driver's license, and be very familiar with campus. (Lunch provided due to longer commitment time.)</td>
<td>18 people</td>
<td></td>
</tr>
<tr>
<td>Information Tables</td>
<td>7:15a-3:00p</td>
<td>Occupy information table and answer visitor questions before &amp; after Commencement and college events. You will be contacted about a meeting to review your role and receive information in advance. (Lunch provided due to longer commitment time.)</td>
<td>16 people</td>
<td></td>
</tr>
</tbody>
</table>

**Group Leaders:**

- Mark Howe, 227-1052
  mjh69@cornell.edu
- Eric Lee, 315-264-4685
  ewl46@cornell.edu
- Bob Talda, 592-1699
  rpt4@cornell.edu
- Corey Earle, 279-6585
  cre8@cornell.edu
- Ashley Miller, 592-3688
  amp87@cornell.edu
- Michael Boggs, 342-6633
  mtb4@cornell.edu
- Dan Maas, 327-1364
  dim1@cornell.edu
- Mike Baker, 592-4083
  meb84@cornell.edu
- Cheryl McGraw, 351-1941
  crm54@cornell.edu

**Commencement Sunday, May 26**

- Continental breakfast provided Sunday morning
- Thank you gift
- 1 entry into grand prize drawing!
- 1 paid day off to use by 10/15/19 for helping at Commencement Ceremony or Convocation
- Invitation to Thank You Reception

**Field Seating**

- 8:30a-1:00p
  Guide students & faculty to specific seating locations on Schoellkopf Field. Distribute programs to students & faculty. Help form recessional route after ceremony.

**Arts Quad**

- 8:15a-1:00p
  Organize students & faculty to form procession on Arts Quad. Help outfit student banner bearers. Guide procession to stadium. Upon arrival at the stadium, ushers will be asked to assist elsewhere in the stadium during the ceremony. Help form recessional after ceremony.

**Usher Registration**

- 6:45a-1:00p
  Sign-in volunteers and distribute nametags, red jackets & thank you gifts (Schoellkopf locker room). Oversee refreshments for volunteers. Collect nametags & jackets when ushers sign-out after ceremony.

**West Entrances**

- 7:15a-1:00p
  Assist procession from Hoy Rd into stadium. Direct guests along concourse to south end of field and Crescent. Hand out programs. Answer visitor questions. Help form recessional after ceremony.

**Medical Services**

- 7:30a-1:00p
  Provide medical services in/around stadium during the ceremony. Individuals who can provide Emergency Medical Services (NYS EMT or CFR, or ARC First Aid and CPR certified) are needed.

**Golf Cart Driver**

- 7:15a-3:00p
  Drive guests who need assistance to/from stadium and to/from college events. Must have experience driving a golf cart, carry a valid NYS driver's license, and be very familiar with campus. (Lunch provided due to longer commitment time.)

**Information Tables**

- 7:15a-3:00p
  Occupy information table and answer visitor questions before & after Commencement and college events. You will be contacted about a meeting to review your role and receive information in advance. (Lunch provided due to longer commitment time.)

▼ SCROLL DOWN FOR OTHER WEEKEND OPPORTUNITIES ▼
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Task Description</th>
<th>Location</th>
<th>People</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, May 22</td>
<td>9:45a-12:00p</td>
<td>Organize items for faculty regalia requests. Some duties require lifting, some do not.</td>
<td>Teagle Hall, Multipurpose Room</td>
<td>4</td>
<td>Maureen Chapman</td>
</tr>
<tr>
<td>Thursday, May 23</td>
<td>9:45a-1:00p</td>
<td>Distribute borrowed regalia to faculty &amp; staff.</td>
<td>Teagle Hall, Multipurpose Room</td>
<td>3</td>
<td><a href="mailto:mc27@cornell.edu">mc27@cornell.edu</a></td>
</tr>
<tr>
<td>Thursday, May 23</td>
<td>1:00p-4:15p</td>
<td>Distribute borrowed regalia to faculty &amp; staff.</td>
<td>Teagle Hall, Multipurpose Room</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Friday, May 24</td>
<td>9:45a-1:00p</td>
<td>Distribute borrowed regalia to faculty &amp; staff.</td>
<td>Teagle Hall, Multipurpose Room</td>
<td>3</td>
<td></td>
</tr>
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<td>Teagle Hall, Multipurpose Room</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Saturday, May 25</td>
<td>2:45p-7:00p</td>
<td>Hand out programs, guide guests to seating area, line up students and faculty for procession.</td>
<td>Barton Hall</td>
<td>50</td>
<td>Janine Brace</td>
</tr>
<tr>
<td>Saturday, May 25</td>
<td>7:30a-2:00p</td>
<td>Hand out programs, assist guests, guide guests to seating areas, assist at entrances and in the Hoy Parking Garage.</td>
<td>Schoellkopf Stadium</td>
<td>100</td>
<td>Karli Buday</td>
</tr>
</tbody>
</table>